

**For Office Use : HRIS**Interview  
Date:

Panel Interview :

Checked :  
Date &  
Initial**EMPLOYMENT APPLICATION  
FORM****PERSONAL PARTICULARS**

Name as per NRIC : NURFAREENA BINTI AHMAO PUZI

Preferred Name : FAREENA

Gender : Male [ ] Female [x]

Old I/C No. :

New I/C No. : 980629 -08-6654

Nationality : MALAYSIAN

Passport No. :

Date of Birth : 29<sup>th</sup> JUNE 1998

Place of Birth : IPOH, PERAK

Age : 24

Marital Status : SINGLE

Permanent Address (house)

NO 4, MARGOSA A17,  
SERI MARGOSA, BANDAR SERI BOTANI,  
31350 IPOH, PERAK.

Correspondence Address (mailing)

Effective Until : 31 DEC 2022  
NO 25, JALAN UPANUS US/28E,  
SUBANG IMPIAN SEKSYEN US,  
40150 SHAH ALAM, SELANGOR

Tel No. : (House)

Tel. No. : (House)

(Mobile) 014 9464186

(Office)

Fax No. :

E-mail :

NURFAREENAAHMAO@GMAIL.COM

**FAMILY PARTICULARS**i) Name of Spouse :  
(if applicable)  
Occupation :  
Name of Employer :  
Tel No. :

ii) Details of Children (if applicable)

Name	Gender	Birth Date	Level of Education
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

**EDUCATIONAL DETAILS**

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SM SAINS TELUK INTAN, PERAK	2011	2015	PMR/PT3 Grade : 8A Aggregate : SPM Grade : 8A 2B Aggregate :
A-Level/STPM/Matriculation(s) UITM KAMPUS BENGKIL	2016	2017	Result(s) : 3.55
Certificate(s)			Major : Grade :
Diploma Course(s) ADMAL AVIATION COLLEGE	2018	2022	Major : AIRCRAFT MAINTENANCE TECHNOLOGY CGPA/Grade : 3.62
Degree Course(s)			Major : Minor : CGPA/Class :
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

**COURSE / TRAINING ATTENDED**

Title(s)	Organised by	Date attended	Location
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

**LANGUAGE PROFICIENCY      COMPUTER LITERACY**

* Please indicate (Average, Good, Excellent)		<ul style="list-style-type: none"> <li>Are you familiar in operating a computer? Yes*/No</li> <li>List of PC Software that you are familiar with MICROSOFT OFFICE</li> </ul>	
Bahasa Melayu	* Written	* Spoken	<p><b>OTHER SKILLS ( Please Specify)</b></p> <p>FAST LEARNER, GREAT TEAMWORK AND COMMUNICATION.</p>
English : _____	EXCELLENT	EXCELLENT	
Others : _____			

**EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)**

Highest Achievements or Current Involvement	<p>1) CEO AWARDS 2019, ADMAL AVIATION COLLEGE</p> <p>2) MEMBER OF STUDENTS' REPRESENTATIVE COUNCIL, ADMAL AVIATION COLLEGE.</p>
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## WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
1) ON-JOB TRAINING FLY FIREFLY SDN-BHD	JULY 2022	DEC 2022	6 MONTHS	- ASSIST TECHNICIAN AND ENGINEER FOR ZONE ENGINE AND WING. - INVOLVED FOR BASE MAINTENANCE ONLY.	-	-
2) ON-JOB TRAINING RAYA AIRWAYS SDN-BHD	JUNE 2022	JAN 2021	6 MONTHS	- ASSIST TECHNICIAN AND ENGINEER FOR LINE MAINTENANCE. - PERFORM GROUND MARSHALLING, GROUND SERVICING, REFUELLING AND WALK AROUND CHECK.	-	-
3) PART-TIMER KFC GUMUNG RAPAT, IPOH. (QSR STORES SDN-BHD)	OCT 2017	PRESENT	5 YEARS	- RESPONSIBLE FOR CASHIER AND DRIVE THRU DEPARTMENT. - PERFORM ORDER TAKING, ORDER PACKING AND COLLECTED PAYMENTS	RM 761 / HOUR.	TO SEEK A CAREER THAT CAN HELP ME GROW PROFESSIONALLY IN AVIATION INDUSTRY.

**Please use attachment for additional information.**

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary:	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : _____ No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u> D </u>
Allowances (Please specify if any) : Car Privilege Type : _____ Driver : (Yes/No) _____ Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %		
Other Benefits (If any):			
Expected monthly salary: RM 2200		Resignation notice period :	

What is your greatest achievement in your previous/current career?

Is there any other information (personal or work experience) which is relevant to this application?  
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

NO

**PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)**

Name : NORFAZILA AHMAD PUZI  
Address : NO 4, MARGOSA A/7,  
SERI MARGOSA, BDR SERI BOTANI,  
31350 IPOH, PERAK  
Tel No. : 012 536 4627  
Relationship : SISTER

Name : MASHAKIRAH ANWA AHMAD PUZI  
Address : NO 4, MARGOSA A/7,  
SERI MARGOSA, BDR SERI BOTANI,  
31350 IPOH, PERAK.  
Tel No. : 016 496 2443  
Relationship : SISTER

**DECLARATION**

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : 

Date : 14 DEC 2022