

Galaxy Aerospace (M) Sdn. Bhd  
Suite 11-14, Helicopter Centre,  
Malaysia International Aerospace Centre,  
Sultan Abdul Aziz Shah Airport,  
47200, Subang,  
Selangor Darul Ehsan

Dear Mr. Ridzwan,

**Subject: Application for CAMO Protégé Programme**

As a long term admirer of the impressive work being done by the team at Galaxy Aerospace (M) Sdn. Bhd, I am interested in applying for the CAMO Protégé Programme as I wish to expand my horizons in the aviation industry for continuous skills development and enhance knowledge to its fullest potential.

I am Deanna Izzaty binti Ahmad Shoufik, graduated from Universiti Kuala Lumpur Malaysian Institute of Aviation Technology in Bachelor of Aircraft Engineering Technology (HONS) in Mechanical. I have seven months of experience in planning and records with the CAMO Department at AeroHandlers Sdn. Bhd. As a trainee, I have been extensively involved with the community, which has allowed me to develop strong interpersonal skills. My involvement in various tasks has allowed me to gain trust from my team to do tasks with minimal supervision such as prepared and managed aircraft work packages for Low Utilization Maintenance Programme. I have also assisted in preparing and updating files for aircraft technical log, work orders, fuel receipts, invoices and monthly summary reports. Other than that, I have learned how to maintain efficient records and filing systems for all documents pertaining to aircraft, engine and components. I am also alert with the Airworthiness Directives, Service Bulletin and Publication revision issued for the aircrafts. My practical experience allowed me to build strong relationship with all departments as well as sections of organization. Being a proactive learner, I am positive that joining Galaxy Aerospace (M) Sdn. Bhd would be a great opportunity for me to keep polishing my skills and gain knowledge in return.

Personal attributes that I believe makes me suitable for this position includes:

- Communication: Able to establish and maintain effective communication with colleagues as a team.
- Responsible: Extremely dedicated and responsible towards any tasks given to achieve consistent high quality results.
- Time Management: Able to plan, prioritize, focus and structure properly to complete tasks that have been assigned within the timeline given.
- Motivation: Strong personal commitment and academic results demonstrate high motivation.

I am aware that you will be receiving a large number of applicants for this position, but I hope my resume convinces you that I am a diligent and reliable candidate. I look forward for the opportunity to speak with you and discuss the value I can bring to Galaxy Aerospace (M) Sdn. Bhd. Please feel free to contact me any time via mobile at +6017-4467547 or by email at deannashoufik28@gmail.com.

Thank you for your time and kind consideration. I look forward to hearing from you soon.

Yours sincerely,



Deanna Izzaty binti Ahmad Shoufik

# DEANNA IZZATY BINTI AHMAD SHOUIK



## PROFESSIONAL SUMMARY

A fresh graduate graduated in aircraft engineering technology with seven months of experience in planning and records with CAMO Department seeking for career opportunities for continuous skills development and enhance knowledge to its fullest potential.

Willing to relocate and can be relied upon to meet deadlines. Able to apply knowledge for practical usage, have strong sense of responsibility and good in organizational skills. Highly committed also very keen to learn and explore new environment in order to achieve consistent positive results and contribute to the growth of the company.

## PERSONAL INFO



deannashoufik28@gmail.com



+6017 - 4467547



Kepong, Kuala Lumpur

## PERSONAL SKILLS

Communication	★★★★☆
Teamwork	★★★★★
Time Management	★★★★☆
Decision Making	★★★★☆
Ability to Work Under Pressure	★★★★☆
Organizing and Planning	★★★★☆

## TECHNICAL SKILLS

Microsoft Office

CATIA V5

Engineering Drawing

CAMP Systems

## EDUCATIONS

07/2017 - 07/2020

**Universiti Kuala Lumpur Malaysian Institute of Aviation Technology, Sepang, Selangor**

- Bachelor of Aircraft Engineering Technology (HONS) in Mechanical
- CGPA: 3.7 / 4.0

07/2014 - 07/2017

**Universiti Kuala Lumpur Malaysian Institute of Aviation Technology, Sepang, Selangor**

- Diploma of Engineering Technology in Aeroplane Maintenance
- CGPA: 3.74 / 4.0

01/2009 - 12/2013

**Maktab Rendah Sains Mara Transkrian, Nibong Tebal, Pulau Pinang**

- Sijil Pelajaran Malaysia - PASS
- Penilaian Menengah Rendah - PASS

## LEADERSHIP AND INVOLVEMENTS

**Secretary Assistant of UniKL MIAT Women Futsal Team (2019)**

Responsible for preparing and writing reports. Managed to join Universiti Students Sports Carnival representing UniKL MIAT for Futsal.

**Malaysians United Run (2017)**

Participated in a 10 KM marathon event that encouraged people to live in harmony life among multi-races in Malaysia.

**Facilitator for Science and Technology Week, UniKL MIAT (2015)**

Organized science related activities for students to increase their knowledge about the importance of science and technology.

**Vice President of Taekwondo Club, MRSM Transkrian (2011 - 2013)**

A black belt holder responsible for club training and managed to achieved first runner up for overall ranking in MRSM Se-Malaysia tournament on 2010 and 2012.

## LANGUAGES

Bahasa Malaysia 

English 

## REFERENCES

Ajitpal Singh

- Maintenance/CAMO Manager (Aircraft Management Division)
- AeroHandlers Sdn. Bhd
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- ajitpal.singh@sapura-aero.com

Simon Peter Dawson

- CAMO Executive
- AeroHandlers Sdn. Bhd
- +6013 – 8143919
- simon.dawson@sapura-aero.com

Nik Ritzaudeen bin Nik Anom

- Licensed Aircraft Engineer
- Invation Aero Sdn. Bhd
- +6012 – 7147298
- nigr@invation.aero

## PERSONAL EXPERIENCES

01/2020 - 07/2020

**AeroHandlers Sdn. Bhd, Subang, Selangor.**

Engineering Trainee (CAMO) - Internship

- Assisted in managing and documenting aircraft and engine technical records and reports for all tasks performed on Embraer Phenom 300, Cessna 510 Mustang and Embraer Legacy 600.
- Reviewed and update Airworthiness Directives, Service Bulletin and Publication revision status issued for the aircrafts bi-weekly.
- Assisted in preparing and updating files for aircraft technical log, work orders, fuel receipts, invoices and monthly summary reports for seven months.
- Monitored and update aircraft and engine hours and cycles.
- Prepared complete aircraft work packages for Low Utilization Maintenance Programme.
- Assisted in preparing task cards as per latest revision for all maintenance tasks that need to be done on aircraft.
- Maintained efficient records and filing systems for all documents pertaining to aircraft, engine and components.
- Assisted in stock counting for tools and material to ensure sufficient amounts are available for schedule maintenance.
- Performed chart database update for every 14 days and navigation database update for every 28 days.
- Involved in pre flight and post flight inspection.
- Performed aircraft compressor wash for every 14 days.
- Assisted in performing engine ground run.
- Communicated directly with the engineers and technicians to ensure the parts installed on aircraft were as per declared in the documents.

01/2017 - 07/2017

**AFJETS Sdn. Bhd, Shah Alam, Selangor.**

Engineering Trainee - Internship

- Performed primer painting on Robinson R44 engine cowling.
- Assisted in performing sheet metal repair on Robinson R44 fuel tank.
- Carried out interior refurbishment on Robinson R44.
- Assisted in performing flap functional check on Cessna 208B.
- Carried out cabin cleaning on Cessna Caravan 208B.
- Performed aircraft marshalling on Robinson R44, Cessna 172 and L-39 Albatross fighter jet.
- Communicated directly with the engineers and technicians regarding aircraft maintenance issues.