

# KHAIRUL AZHAR BIN KAMALI



## EDUCATION BACKGROUND

July 04 – August 05  
**Strategy College**  
Certificate in Multimedia

1999 – 2003  
**SMK Meru**  
Sijil Pelajaran Malaysia (SPM)  
Penilaian Menengah Rendah (PMR)

## WORK EXPERIENCES

**Personal Driver**  
• Universal Robina (Jack&Jill)

**Pembantu Operasi Jualan Hartanah | 2013-2019**

**Perbadanan Kemajuan Negeri Selangor**

- Management (Operation)
- Sales
- Reason for leaving : Contract End

**Section Manager (Operation) / Project Manager | 2011-2012**

Tesco

- Monitoring the Shopping Centre sales turnover.
- Analyzing the monthly Shopping Centre income collection (rental, promotion fees, service charge, sales commission & utility charges) and ageing records status.
- Reviewing the backdated outstanding of deposits (renovation management fees, renovation deposits, utility deposits and security deposits).
- Analyzing and understanding the Profits & Loss Statement.
- Analyzing the weaknesses and strengths of tenants' sales performance, compiling the reasons and preparing countermeasures to boost up the results.
- Conducting frequent visit to tenant shops for better rapport with business partners.
- Coordinating and planning the yearly major courts events' schedules and activities.
- Developing consistent training on services and crisis or emergency management procedures for staffs.
- Identifying and developing career advancement for staffs.
- Reason For Leaving : Looking For Better Job

**Sales Manager (Operation) | 2010**

Carrefour

- Monitoring the Shopping Centre sales turnover.
- Analyzing the monthly Shopping Centre income collection (rental, promotion fees, service charge, sales commission & utility charges) and ageing records status.
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- Identifying and developing career advancement for staffs.
- Reason For Leaving : Looking For Better Job

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Address :

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41050 Klang, Selangor.

IC No :

860813-56-5915

Marital Status :

Married

Date of Birth :

13 August 1986

Age :

36 Years Old

## COMPUTER SKILLS

Microsoft Word ●●●●●●

Microsoft Excel ●●●●●●

Microsoft Powerpoint ●●●●●●

Web Designer ●●●●●●

## LANGUAGE SKILLS

Bahasa Melayu ●●●●●●

English ●●●●●●

## REFERENCE

Rohani Bte Ismail

Relationship : Mother

Carier : Housewife

Tel No : 016-6565704

## WORKING EXPERIENCES (cont.)

### **Ass. Operation Executive | 2009 – 2010**

Mydin Mohamed Holdings Bhd

- Monitoring the Shopping Centre sales turnover.
- Analyzing the monthly Department income collection (promotion fees, sales) and ageing records status.
- Analyzing and understanding the Profits & Loss Statement.
  - Analyzing the weaknesses and strengths of sales performance, compiling the reasons and preparing countermeasures to boost up the
- Coordinating and planning the yearly major courts events' schedules and activities.
- Developing consistent training on services and crisis or emergency management procedures for staffs.
- Identifying and developing career advancement for staffs.
- Reason For Leaving : Looking For Better Job

### **Department Head(Operation) | 2005 – 2009**

GCH (Giant Capital Holdings)

- Monitoring the Shopping Centre sales turnover.
- Analyzing the monthly Department income collection (promotion fees, sales) and ageing records status.
- Analyzing and understanding the Profits & Loss Statement.
- Analyzing the weaknesses and strengths of sales performance, compiling the reasons and preparing countermeasures to boost up the results.
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- Identifying and developing career advancement for staffs.

## MISCELLANEOUS

- **Willing to be Relocated** : Yes
- **Possess Own Transport** : Yes (Motorcycle and Car)
- **Driving License** : B2, D (Full Clean)
- **Personal Strength** : Willing to learn