

- AUTOMATIC MAINTENANCE SKILLS
- Autonomous Cloth Hanger - Troubleshooting, soldering
- LANGUAGE
- Malay (Native)
- English (Fluent)

INTERVIEW APPRAISAL FORM

Galaxy Aerospace

Name: AMIRUL ASYRAF B. SAM Position: PRODUCTION PLANNER Date: 9/2/2023
 Interviewer's name: JASMALIZAM B. JAMALUDIN Designation: E-C Dept: ENGINEERING

	1	2	3	4	5	
PHYSICAL APPEARANCE	Unpleasant appearance	Appears to lack energy	Good physical appearance	Appears fit and alert	Exceptionally energetic	3
TRAITS	Nervous and embarrassed	Stiff and uncomfortable	comfortable and at ease	Alert and free of tension	Unusually self possessed/alert	3
CONFIDENCE	Shy, retiring, arrogant	Submissive, and argumentative	Reasonably self assured	Shows self confidence	Self assured and inspires confidence	3
EXPRESSION OF IDEAS	Unclear and illogical	Not well defined or expressed	Makes sense	Convincing thoughts	Exceptionally good and logical	3
EXPERIENCE	No experience at all	Experience not suitable but helpful	Fair experience	Experience suits job	Experienced suits job very well	3
EDUCATION	No education at all	Basic education but not enough	Sufficient education	Has relevant qualifications and certificates	Has additional qualifications, Diploma/Degree	4
MOTIVATION & AMBITION	No motivation and ambition	Little interest, seems to be complacent	Interest fair, and reasonable desire to succeed	Definite future wants to succeed	Ambitious, high aims, planned aims, of success	3
COMMUNICATION SKILL	No skill at all	Little skill	Reasonable amount of skill	Good skill	Exceptionally good skill	4
SUPERVISORY SKILL	Lacking in such skill	Has skills but not enough	Reasonably skilled	Good skill	Exceptionally good skill and experience	2
ADAPTABILITY	Incompatible	Alright but not good enough	Reasonably sufficient	Good adaptability	Can definitely adapt well	3
TOTAL						31

Recommendations for employment:

YES / NO / KIV

Comments: EXPECTED SALARY RM 3200 (USD40) PROTEGE WORK DURING WEEKENDS PROTEGE TAKE CARE OF SAIRCRAFT A039 P4U (SUBANG)

Signature of Interviewer: [Signature] Basic salary: Rm 2500.00 Allowances:

Reporting to: Department: Section:

Commencing date: Probation: Others:

Verified by HRD: Approved by: Date:

NOTE: TO BE REQUEST FOR DISTURBANCE ALLOWANCE

For Office Use : HRIS

Interview
Date:

Panel Interview :

Checked :
Date &
Initial

Galaxy Aerospace

maintenance . repair . overhaul



**EMPLOYMENT APPLICATION
FORM**

PERSONAL PARTICULARS

Name as per : AMIRUL ASYRAF B/M SAM
NRIC

Preferred Name : AMIRUL

Gender : Male [] Female []

Old I/C No. : -

New I/C No. : 970821-14-6021

Nationality : MALAYSIA

Passport No. : -

Date of Birth : 21 AUGUST 1997

Place of Birth : HOSPITAL KUALA LUMPUR

Age : 26

Marital Status : SINGLE

Permanent Address (house)

No. 84 JALAN 46/3 DESA SUBANG PERMAI
40150 SHAH ALAM, SELANGOR

Correspondence Address (mailing)

Effective Until : _____

Tel No. : (House) -

Tel. No. : (House) -

(Mobile) 011-39448131

(Office) -

Fax No. :

E-mail : amirulasyraf.galaxy@gmail.com

FAMILY PARTICULARS

i) Name of Spouse : -
(if applicable)

Occupation : -

Name of Employer : -

Tel No. : -

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	-	-	-	-
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

NO.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) MRSM PPRM MRSM JASIN	JAN 2010 JAN 2013	DEC 2012 DEC 2014	PMR/PT3 Grade : 8A Aggregate : SPM Grade : 5A4B Aggregate :
A-Level/STPM/Matriculation(s) -	-	-	Result(s) : -
Certificate(s)			Major : Grade :
Diploma Course(s) MECHANICAL DESIGN AND DEVELOPMENT	JAN 2015	NOV 2017	Major : DESIGN CGPA/Grade : 3.63
Degree Course(s) MECHANICAL ENGINEERING WITH HONOURS	JAN 2018	JUNE 2021	Major : ENGINEERING Minor : CGPA/Class : 3.34
Post Graduate Course(s) -	-	-	Area of study : - CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
MECHANICAL DESIGN SOLIDWORKS MASTERCAM 2D MILL 2021	UNIKL UNIKL	JULY 2021 NOVEMBER 2021	UNIKL MP1 UNIKL MD1

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?
Yes*/No

	* Written	* Spoken
Bahasa Melayu	GOOD	GOOD
English : _____	AVERAGE	AVERAGE
Others : _____		

• List of PC Software that you are familiar with
EXCEL, SOLIDWORK, MASTERCAM, WORDS

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements
or Current
Involvement

WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
GALAXY AEROSPACE (M) SDN BHD - ADMINISTRATION - PLANNER AMO	04/22	07/22	4 MONTHS	1. ASSISTED ON DOCUMENTATIONS AND RESPONSIBILITIES WITH ENGINEER IN CHARGE.	RM 2000	OUT OF MY STUDY FIELD
	08/22	03/23	8 MONTHS	1. TO MONITOR AIRCRAFT MAINTENANCE. 2. TO PREPARE WORK ORDER, SPARES, MANPOWER AND DOWN TIME FOR AN AIRCRAFT. 3. TO LIASE WITH EIC IN KK AND KUCHING. 4. TO RECORDS PAPERWORKS IN GOOGLE DRIVES AND UPDATE WITH RESPECTIVE DEPARTMENTS.	RM 2000	-

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT

Basic monthly salary: RM 2000

Bonus (No. of months): _____

Contractual: 12 MONTHS

Variable: _____

TRANSPORTATION

Do you possess your own transport:

Yes : _____

No : _____

What type of transport license do you have?
B2,D,Others(Please specify): B, D

Allowances (Please specify if any): _____	Car Privilege Type : <u>SEDAN</u> Driver : (Yes/No) <u>(No)</u> Petrol Allowance/month : <u>RM 200</u>	Loan subsidy : Interest rate _____ % House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %
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Other Benefits (If any): MEDICAL CLAIM

Expected monthly salary: RM 3200 (2,500)

Resignation notice period : 1 MONTH

What is your greatest achievement in your previous/current career?

ABLE TO COMPLETE MY PROTEGE PROGRAM

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

NO.

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

YES. ADMINISTRATION ON 24 MARCH 2022

PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)

Name : AINUDDIN FAZRIN ANUAR

Address : _____

:

:

Tel No. :

012-6299002

Relationship :

CURRENT ENGINEER IN CHARGE

Name : _____

Address : _____

:

:

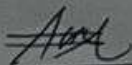
Tel No. :

Relationship : _____

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : _____



Date : 9/2/2023

AMIRUL ASYRAF BIN SAM
No 84 Jalan U6/3 Desa Subang Permai
40150 Shah Alam, Selangor
+6011-39448131 | amirulasyrafsam97@gmail.com



EDUCATION

Universiti Kuala Lumpur Malaysia France Institute (UniKL MFI), Selangor

- Bachelor of Mechanical Engineering with Honours
- CGPA: 3.34
- 2018-2021

Universiti Kuala Lumpur Malaysia Spain Institute (UniKL MSI), Kedah

- Diploma of Engineering Technology in Mechanical Design & Development
- CGPA: 3.63
- 2015-2017

Maktab Rendah Sains MARA (MRSM) Jasin, Melaka

- Sijil Pelajaran Malaysia (SPM)
- Results: 5A's, 4B's
- 2013-2014

WORKING EXPERIENCE

Galaxy Aerospace(M) Sdn Bhd

- AMO Planner
- Prepared and updated aircraft daily status reports to monitor maintenance forecast. Prepared work packages on scheduled maintenances to coordinate spares, tools, and downtime period. Ensured all the documents are completed and recorded. Communicate with EIC and respective departments to inform and keep track on current aircraft status.
- August 2022- Present

- Administration
- Supervise administrative staff and divide responsibilities to ensure performance. Preparing appointments for the upper management. Manage phone calls and correspondence such as e-mail, letters, and others related work. Create and update records and databases with personnel, financial and other data.
- April 2022 – July 2022

AET Solutions Sdn Bhd

- Internship (Technical Department)
- Assisted on HVAC tender submission, filled in the technical data on the tender. Touched up HVAC system drawings.
- June – August 2020

NZ Automation Sdn Bhd

- Internship (Production)
- Assisted on the production of trollies such as cutting, grinding, welding and painting. Used conventional lathe and milling machine.
- July – November 2017

CO-CURRICULAR ACTIVITIES

Description	Year	Details
Student Entrepreneurship Association (SEA)	2017	Club participation
Futsal Mini KSSU	2017	Sports week
Ambassador of International Exchange Student Delegates	2017	Facilitator
Representative in football	2009, 2011-2104	Primary and secondary school

SKILLS

Language	Spoken	Written
English	Good	Good
Malay	Good	Good

Computer System: SolidWorks, MS Office, HyperMesh, Autodesk Inventor, AutoCAD, Matlab, Mastercam, MathCAD

Technical: Welding, Grinding, Conventional and CNC machining.

CERTIFICATES

Description	Date of Issued
Mechanical Design Solidworks (Associate level)	July 2021
Mastercam 2D Mill 2021 (Associate level)	November 2021

PERSONAL ATTRIBUTES

- Good Personal Skills: Demonstrate in the ability to effectively serve and develop strong working relationship with people.
- Teamwork: Demonstrate excellent teamwork skills, sharing information and helping solve problems towards common goal.
- Flexible: Understand the need of flexibility to deal in situations when handling constant changes and demands.

REFERENCES

Ainudin Fazrin bin Anuar
Engineer in Charge
Galaxy Aerospace (M) Sdn. Bhd
ainudin.gam@gmail.com
+6012-6299002

Prof. Dr. Wan Mansor Bin Wan Muhamad
Senior Lecturer
UniKL Malaysian France Institute
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