

## INTERVIEW APPRAISAL FORM

Galaxy Aerospace

Name: NURUL NABILA BT. AZMAN Position: PPC Date: 10/5/2004  
 Interviewer's name: JASMALIZAM JAMALUDIN Designation: E.C Dept: ENGINEERING

PHYSICAL APPEARANCE	Unpleasant appearance <div style="text-align: right;">1</div>	Appears to lack energy <div style="text-align: right;">2</div>	Good physical appearance <div style="text-align: right;">3</div>	Appears fit and alert <div style="text-align: right;">4</div>	Exceptionally energetic <div style="text-align: right;">5</div>	3
TRAITS	Nervous and embarrassed <div style="text-align: right;">1</div>	Stiff and uncomfortable <div style="text-align: right;">2</div>	comfortable and at ease <div style="text-align: right;">3</div>	Alert and free of tension <div style="text-align: right;">4</div>	Unusually self possessed/alert <div style="text-align: right;">5</div>	3
CONFIDENCE	Shy, retiring, arrogant <div style="text-align: right;">1</div>	Submissive, and argumentative <div style="text-align: right;">2</div>	Reasonably self assured <div style="text-align: right;">3</div>	Shows self confidence <div style="text-align: right;">4</div>	Self assured and inspires confidence <div style="text-align: right;">5</div>	3
EXPRESSION OF IDEAS	Unclear and illogical <div style="text-align: right;">1</div>	Not well defined or expressed <div style="text-align: right;">2</div>	Makes sense <div style="text-align: right;">3</div>	Convincing thoughts <div style="text-align: right;">4</div>	Exceptionally good and logical <div style="text-align: right;">5</div>	3
EXPERIENCE	No experience at all <div style="text-align: right;">1</div>	Experience not suitable but helpful <div style="text-align: right;">2</div>	Fair experience <div style="text-align: right;">3</div>	Experience suits job <div style="text-align: right;">4</div>	Experienced. suits job very well <div style="text-align: right;">5</div>	4
EDUCATION	No education at all <div style="text-align: right;">1</div>	Basic education but not enough <div style="text-align: right;">2</div>	Sufficient education <div style="text-align: right;">3</div>	Has relevant qualifications and certificates <div style="text-align: right;">4</div>	Has additional qualifications, Diploma/Degree <div style="text-align: right;">5</div>	4
MOTIVATION & AMBITION	No motivation and ambition <div style="text-align: right;">1</div>	Little interest, seems to be complacent <div style="text-align: right;">2</div>	Interest fair, and reasonable desire to succeed <div style="text-align: right;">3</div>	Definite future wants to succeed <div style="text-align: right;">4</div>	Ambitious, high aims, planned aims, of success <div style="text-align: right;">5</div>	4
COMMUNICATION SKILL	No skill at all <div style="text-align: right;">1</div>	Little skill <div style="text-align: right;">2</div>	Reasonable amount of skill <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill <div style="text-align: right;">5</div>	4
SUPERVISORY SKILL	Lacking in such skill <div style="text-align: right;">1</div>	Has skills but not enough <div style="text-align: right;">2</div>	Reasonably skilled <div style="text-align: right;">3</div>	Good skill <div style="text-align: right;">4</div>	Exceptionally good skill and experience <div style="text-align: right;">5</div>	2
ADAPTABILITY	Incompatible <div style="text-align: right;">1</div>	Alright but not good enough <div style="text-align: right;">2</div>	Reasonably sufficient <div style="text-align: right;">3</div>	Good adaptability <div style="text-align: right;">4</div>	Can definitely adapt well <div style="text-align: right;">5</div>	3
<b>TOTAL</b>						

Recommendations for employment :

YES / NO / KIV

Comments : Suggest for staff.

Signature of Interviewer : Basic salary : RM2500 Allowances : RM100

Reporting to : \_\_\_\_\_ Department : \_\_\_\_\_ Section : \_\_\_\_\_

Commencing date : \_\_\_\_\_ Probation : \_\_\_\_\_ Others : \_\_\_\_\_

Verified by HRD : \_\_\_\_\_ Approved by : \_\_\_\_\_ Date : \_\_\_\_\_



# INTERVIEW APPRAISAL FORM

Galaxy Aerospace

Name : NURUL NABILAH BT AZMAN Position : PPC Date : 10/5/2024

Interviewer's name : DIAN NOOR AQIELLA BT M. ASHARU Designation : HR EXEC Dept : HR

PHYSICAL APPEARANCE	Unpleasant appearance <input type="checkbox"/> 1	Appears to lack energy <input type="checkbox"/> 2	Good physical appearance <input type="checkbox"/> 3	Appears fit and alert <input type="checkbox"/> 4	Exceptionally energetic <input checked="" type="checkbox"/> 5	5
TRAITS	Nervous and embarrassed <input type="checkbox"/> 1	Stiff and uncomfortable <input type="checkbox"/> 2	comfortable and at ease <input type="checkbox"/> 3	Alert and free of tension <input checked="" type="checkbox"/> 4	Unusually self possessed/alert <input type="checkbox"/> 5	4
CONFIDENCE	Shy, retiring, arrogant <input type="checkbox"/> 1	Submissive, and argumentative <input type="checkbox"/> 2	Reasonably self assured <input type="checkbox"/> 3	Shows self confidence <input type="checkbox"/> 4	Self assured and inspires confidence <input checked="" type="checkbox"/> 5	5
EXPRESSION OF IDEAS	Unclear and illogical <input type="checkbox"/> 1	Not well defined or expressed <input type="checkbox"/> 2	Makes sense <input type="checkbox"/> 3	Convincing thoughts <input checked="" type="checkbox"/> 4	Exceptionally good and logical <input type="checkbox"/> 5	4
EXPERIENCE	No experience at all <input type="checkbox"/> 1	Experience not suitable but helpful <input type="checkbox"/> 2	Fair experience <input type="checkbox"/> 3	Experience suits job <input type="checkbox"/> 4	Experienced. suits job very well <input checked="" type="checkbox"/> 5	5
EDUCATION	No education at all <input type="checkbox"/> 1	Basic education but not enough <input type="checkbox"/> 2	Sufficient education <input type="checkbox"/> 3	Has relevant qualifications and certificates <input type="checkbox"/> 4	Has additional qualifications, Diploma/Degree <input checked="" type="checkbox"/> 5	5
MOTIVATION & AMBITION	No motivation and ambition <input type="checkbox"/> 1	Little interest, seems to be complacent <input type="checkbox"/> 2	Interest fair, and reasonable desire to succeed <input type="checkbox"/> 3	Definite future wants to succeed <input checked="" type="checkbox"/> 4	Ambitious, high aims, planned aims, of success <input type="checkbox"/> 5	4
COMMUNICATION SKILL	No skill at all <input type="checkbox"/> 1	Little skill <input type="checkbox"/> 2	Reasonable amount of skill <input type="checkbox"/> 3	Good skill <input type="checkbox"/> 4	Exceptionally good skill <input checked="" type="checkbox"/> 5	5
SUPERVISORY SKILL	Lacking in such skill <input type="checkbox"/> 1	Has skills but not enough <input type="checkbox"/> 2	Reasonably skilled <input type="checkbox"/> 3	Good skill <input type="checkbox"/> 4	Exceptionally good skill and experience <input checked="" type="checkbox"/> 5	5
ADAPTABILITY	Incompatible <input type="checkbox"/> 1	Alright but not good enough <input type="checkbox"/> 2	Reasonably sufficient <input type="checkbox"/> 3	Good adaptability <input checked="" type="checkbox"/> 4	Can definitely adapt well <input type="checkbox"/> 5	4
<b>TOTAL</b>						

Recommendations for employment :

YES / NO / KIV

Comments : .....

Signature of Interviewer : Basic salary : 2500 Allowances : 100

Reporting to : EC Department : AMO - PPC Section : MIAT

Commencing date : 19/6/2024 Probation : 6 months Others : -

Verified by HRD : ..... Approved by : ..... Date : .....

Transport : public  
Parent - x kera  
adik beradik - 3/4  
sport - volley badminton

Salary expected: 2600-2800  
(Lot of commitment)

Attitude: 4/5 - ~~.....~~

start kerja : After contract end  
9549P

## NURUL NABILAH BT AZMAN

NO 32 JALAN 10/1  
TAMAN CHERAS JAYA  
43200 BALAKONG  
SELANGOR DARUL EHSAN.

Mobile : 016-3324027  
E-mail : nabilah.nrul@gmail.com



### PERSONAL SUMMARY

A recent protégé of Production Planning Control in the Galaxy Aerospace Malaysia Sdn Bhd for managing the scheduled task (line and base maintenance) of AW139 helicopter. Excellent at communicating with engineers and clients to ensure task goals are met. I am seeking a secure career that will help me grow in the aviation industry.

### EDUCATIONAL BACKGROUND

Bachelor's Degree in Aerospace Engineering (2018/2022)	University Sains Malaysia	CGPA: 3.40/4.0
Science courses (2017/2018)	Johor Matriculation College	CGPA: 3.88/4.0
Sijil Pelajaran Malaysia (SPM) (2017)	SMK Telok Panglima Garang	4A's

### SKILLS & LANGUAGES

#### Computer Skills

- Excellent in Aeronet software of Company to bookout spare, demand component and review the forecast maintenance for aircraft.
- 4-years of application in several projects during studies such as Microsoft Office application (Word, Excel, Power Point).
- Intermediate in SQL software.
- Intermediate in programming language (C++, MATLAB)
- Intermediate in software 3D design (SOLIDWORK, CATIA, LISA 8.0)

#### Technical Skills

- 1 semester conducted the Testometric UTM Machine for final project.
- 11 weeks of experience during internship such as programming, marketing, and editing.
- 6 months of developing and maintaining a project plan that includes timelines, quotations, resources, and technical specifications.



### Leadership Skills

- Assist the License Engineer Aircraft and Engineer In-Charge for the paperwork maintenance and spare before the task carried out.
- Coordinate the workflow with teams engineering for Aerospace, Oil & Gas and General Industries Project during at Company Curge Advance Sdn Bhd..
- Directed the planning, design, and management of the Spacecraft Design Project in teams during studies.
- Conducted the Final Year Project “Mechanical Performance of Jute Fibre Polyester Composite with Chicken Eggshell Filler” at the end of the semester.

### Language

- Malay – excellent
- English – good

<b>WORK EXPERIENCE</b>
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June 2023 – Present	<b>Production Planning Control (Protégé)</b> <b>GALAXY AEROSPACE SDN BHD</b> <ul style="list-style-type: none"><li>- Review and validate the Work Pack received from CAMO, ensure all inspections are included in the Work Pack.</li><li>- Managing the schedule and unscheduled inspection timeline to ensure targets are met.</li><li>- To ensure all spares, tools, and equipment are available before the task is carried out.</li><li>- Checking completed Work Pack for completeness and following procedures as per MOE.</li><li>- Provide aircraft hours to the Commercial Department for claim purposes.</li></ul>
Nov 2022 – April 2023	<b>Junior Program Engineer</b> <b>CURGE ADVANCE SDN BHD</b> <ul style="list-style-type: none"><li>- Liaise with customers from Aerospace, Oil &amp; Gas and General Industry company regarding the project.</li><li>- Generate Bill of Materials (BOMs) and prepare the Request Form Quotation (RFQ) including the costing based on customer requirement and engineering drawing.</li><li>- Coordinate workflow between the engineering department, supply chain department and quality department, to ensure project goals are met.</li><li>- Maintain the project documentation such as drawing, customer specification, customer’s purchase order, customer change board, and invoice.</li><li>- Monitor and maintain project delivery.</li></ul>

July 2021 – Sept 2021	Asst. Executive Operation/Technical Intern <b>DIRECT CONSULTING &amp; SERVICES SDN BHD</b> <ul style="list-style-type: none"> <li>- Responsible for supporting the management of the company and maintaining company assets such as laptops, robotic sets, 3D printers and peripherals.</li> <li>- Host and monitor the online training with 80 participants.</li> <li>- Develop technical content regarding on Robotics, 3D printing and other STEM-related subjects for posting on the STEM website <a href="http://www.stem.org.my">www.stem.org.my</a>.</li> </ul>
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#### CO-CURRICULAR ACTIVITIES & VOLUNTEERING

- Committee member for AMO FAM FUN DAY 2023 for Galaxy Aerospace, **2023**.
- Project manager of Sembang STEM Events by CREATIVE MINDS, **2021**.
- Head of Department Tour for Space Connect 2020 Program, **2020**.
- Volunteers for SUKAD Competition in Campus Engineering, USM, **2020**.
- Moderator of Space Connect 2019 Program in SK Selama and SK Kurau, Perak, **2019**.
- Facilitator for orphanage events in Perak for Women in Engineering Club, **2019**.
- Badminton contest intercollege, **2019**.
- Secretary of Hostel Al Biruni Johor Matriculation College, **2018**.

#### AWARDS & ACHIEVEMENTS

- **School' List in School of Aerospace Engineering USM**  
 Semester 1: 3.22/4.0  
 Semester 7: 3.39/4.0
- **Dean's List in Johor Matriculation College, 2017/2018**  
 CGPA: 3.88/4.0

#### REFERENCES

Name : Ainudin Fazrin Bin Anuar  
 Position : Engineer In Charge AW139 PGU  
 Address : Galaxy Aerospace Sdn Bhd  
 Tel : 012-6299002  
 Email : ainudin@galaxyaerospace.my

Name : Jagethson Sonny Al S Ganeson  
 Position : Senior Engineer AW139 PGU  
 Address : Galaxy Aerospace Sdn Bhd  
 Tel : 019-248 2662  
 Email : -

**For Office Use : HRIS**

Interview

Date:

Panel Interview :

Checked :

Date &amp;

Initial



Please Affix a  
Recent Passport Size  
Photograph

## EMPLOYMENT APPLICATION FORM

### PERSONAL PARTICULARS

Name as per : *NURUL NABILAH BINTI AZMAN*  
NRIC

Preferred Name : *NABILAH*Gender : Male [ ] Female [  ]Old I/C No. : *990224-10-5326*

New I/C No. :

Nationality :

Passport No. :

Date of Birth : *24 FEB 1999*Place of Birth : *HUKL*Age : *25 YEARS OLD*Marital Status : *SINGLE*

Permanent Address (house)

*NO 32, JLN 10/1, TAMAN CHERAS  
JAYA, 43200 BALAKONG*

Correspondence Address (mailing)

Effective Until : \_\_\_\_\_

Tel No. : (House)

Tel. No. : (House)

(Mobile) *016-3324027*

(Office)

Fax No. :

E-mail : *nabilah.nurul@gmail.com*

### FAMILY PARTICULARS

i) Name of Spouse :  
(if applicable)  
Occupation :  
Name of Employer :  
Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____



iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

NO

**EDUCATIONAL DETAILS**

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SMK TELUK PAU GLIMA GARANQ	2013	2017	PMR/PT3 Grade : Aggregate : SPM Grade : 4A's Aggregate :
A-Level/STPM/Matriculation(s) JOHOR MATRICULATION COLLEGE			Result(s) : 3.8 / 4.0
Certificate(s)			Major : Grade :
Diploma Course(s)			Major : CGPA/Grade :
Degree Course(s) UNIVERSITY SAINS MALAYSIA	2018	2022	Major : BACHELOR'S DEG IN AEROSPACE ENGINEERING Minor : - CGPA/Class : 3.4 / 4.0
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

**COURSE / TRAINING ATTENDED**

Title(s)	Organised by	Date attended	Location

**LANGUAGE PROFICIENCY**

**COMPUTER LITERACY**

\* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?  
 Yes / No

	* Written	* Spoken
Bahasa Melayu : <del>GOOD</del> EXCELLENT	EXCELLENT	EXCELLENT
English : <del>GOOD</del>	GOOD	GOOD
Others : _____		

• List of PC Software that you are familiar with  
SQL SOFTWARE, SOLIDWORK, AERONET

**OTHER SKILLS ( Please Specify)**

**EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)**

Highest Achievements or Current Involvement	- PROJECT MANAGER OF SEMBANG STEM EVENT - HEAD OF DEPT. TOUR FOR SPACE CONNECT 2020 PROGRAM.
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## WORKING EXPERIENCE

Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
JUNIOR PROGRAM ENGINEER	11/2022	04/2023	6 MTH	- MANAGE THE PROJECT AND DEVELOPING THE BOM AND REQUEST FORM QUOTATION FOR CUSTOMER  - MAINTAIN THE PROJECT DOCUMENT SUCH AS, SPEL, DRAWING AND OTHERS .	RM 2300	WANT TO ACHIEVE MY LONG TERM CAREER GOALS IN AVIATION INDUSTRIES .

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary:  2000.00	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : _____ No : <input checked="" type="checkbox"/>	What type of transport license do you have? B2,D,Others(Please specify) : PA
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any):			
Expected monthly salary: 2800.00		Resignation notice period : -	

At 2800 - Student 2 loan  
 - bill



What is your greatest achievement in your previous/current career?

ASSIST AND CONDUCT MEETING WITH CLIENT DURING PREVIOUS CAREER

Is there any other information (personal or work experience) which is relevant to this application?  
(If yes, please specify)

PLANNED THE PRODUCTION OF PARTS AND DELIVERY ESTIMATE TO CUSTOMER.

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

NO

**PERSONAL REFERENCES (NON-RELATIVES / NONSCEMPLOYEE)**

Name : DR ASLINA ANJANG

Name : \_\_\_\_\_

Address : SCHOOL OF AEROSPACE ENG.

Address : \_\_\_\_\_

: UNIVERSITY SAINS MALAYSIA

: \_\_\_\_\_

: \_\_\_\_\_

: \_\_\_\_\_

Tel No. : ~~011~~ 011 - 965 5453

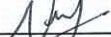
Tel No. : \_\_\_\_\_

Relationship : LECTURER.

Relationship : \_\_\_\_\_

**DECLARATION**

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature :  \_\_\_\_\_

Date : 10 MAY 2024 \_\_\_\_\_