

## INTERVIEW APPRAISAL FORM

Galaxy Aerospace

Name: Wan Nurul Hidayah Bt Wan Hassan

Position: Admin BUK

Date: 9/11/23

Interviewer's name: Muhammad Arif Bin Ngajudin

Designation: HR

Dept: HR

PHYSICAL APPEARANCE	Unpleasant appearance 1	Appears to lack energy 2	Good physical appearance 3	Appears fit and alert 4	Exceptionally energetic 5	4
TRAITS	Nervous and embarrassed 1	Stiff and uncomfortable 2	comfortable and at ease 3	Alert and free of tension 4	Unusually self possessed/alert 5	3
CONFIDENCE	Shy, retiring, arrogant 1	Submissive, and argumentative 2	Reasonably self assured 3	Shows self confidence 4	Self assured and inspires confidence 5	4
EXPRESSION OF IDEAS	Unclear and illogical 1	Not well defined or expressed 2	Makes sense 3	Convincing thoughts 4	Exceptionally good and logical 5	4
EXPERIENCE	No experience at all 1	Experience not suitable but helpful 2	Fair experience 3	Experience suits job 4	Experienced, suits job very well 5	3
EDUCATION	No education at all 1	Basic education but not enough 2	Sufficient education 3	Has relevant qualifications and certificates 4	Has additional qualifications, Diploma/Degree 5	4
MOTIVATION & AMBITION	No motivation and ambition 1	Little interest, seems to be complacent 2	Interest fair, and reasonable desire to succeed 3	Definite future wants to succeed 4	Ambitious, high aims, planned aims, of success 5	4
COMMUNICATION SKILL	No skill at all 1	Little skill 2	Reasonable amount of skill 3	Good skill 4	Exceptionally good skill 5	5
SUPERVISORY SKILL	Lacking in such skill 1	Has skills but not enough 2	Reasonably skilled 3	Good skill 4	Exceptionally good skill and experience 5	3
ADAPTABILITY	Incompatible 1	Alright but not good enough 2	Reasonably sufficient 3	Good adaptability 4	Can definitely adapt well 5	4
<b>TOTAL</b>						<b>38</b>

Recommendations for employment:

YES / NO / KIV

Comments:

Recommended for hiring and can start immediately. Diploma mechanical engineering.

Signature of Interviewer:

*Arif*

Basic salary:

~~1600.00~~

Allowances:

1600.00

Reporting to:

Department:

Section:

Commencing date:

Probation:

Others:

Verified by HRD:

Approved by:

Date:

*Capt. T. H. Ahmad Fahmi Jahaya*

**Capt. T. H. Ahmad Fahmi Jahaya**  
**RMN (Retired)**  
Senior Principal Quality Assurance / Person in Charge (Navy)  
Galaxy Aerospace (M) Sdn. Bhd.  
(1040262-D)