

For Office Use : HRISInterview
Date:

Panel Interview :

Checked :
Date &
Initial**EMPLOYMENT APPLICATION
FORM****PERSONAL PARTICULARS**Name as per NRIC : **ABDUL QAYYUM BIN ABD GHAFAR**Preferred Name : **Qayyum**Gender : Male Female []Old I/C No. : **010401-03-0921**New I/C No. : **010401-03-0921**Nationality : **Malaysia**

Passport No. : -

Date of Birth : **01.04.2001**Place of Birth : **Kota bharu**Age : **22 Years old**Marital Status : **Single**

Permanent Address (house)

**Block A, Jalan PPAJ 2/1, Alam Jaya,
Bandar Puncak Alam ,42300 Kuala
Selangor.**

Correspondence Address (mailing)

Effective Until : _____

**Block A, Jalan PPAJ 2/1, Alam Jaya,
Bandar Puncak Alam ,42300 Kuala
Selangor.**

Tel No. : (House)

Tel. No. : (House) **013 3781858**(Mobile) **013 4927942**

(Office)

Fax No. :

E-mail : **abdulqayyumghaff@gmail.com****FAMILY PARTICULARS**i) Name of Spouse :
(if applicable)
Occupation :
Name of Employer :
Tel No. :

ii) Details of Children (if applicable)

	Name	Gender	Birth Date	Level of Education
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____
4.	_____	_____	_____	_____
5.	_____	_____	_____	_____
6.	_____	_____	_____	_____

iii. Do you have any family members currently employed in Galaxy Aerospace (M) Sdn. Bhd. or working in Gading Group? If yes, please specify.

EDUCATIONAL DETAILS

Name of School/College/University	START	FINISH	Qualification obtained (CGPA/Class)
	month/year	month/year	
Secondary Education(s) SMK Puncak Alam.	Jan 2014	Dec 2018	PMR/PT3 Grade : Aggregate : SPM Grade : Aggregate : 2A,4B,1C,1E
A-Level/STPM/Matriculation(s)			Result(s) :
Certificate(s)			Major : Grade :
Diploma Course(s) ADTEC SHAH ALAM	July 2019	July 2022	Major Kejuruteraan Kapal Terbang CGPA/Grade : 2.59
Degree Course(s)			Major : Minor : CGPA/Class :
Post Graduate Course(s)			Area of study : CGPA/Class :
Professional Qualification(s)			Level/Stage :

COURSE / TRAINING ATTENDED

Title(s)	Organised by	Date attended	Location
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

LANGUAGE PROFICIENCY

COMPUTER LITERACY

* Please indicate (Average, Good, Excellent)

• Are you familiar in operating a computer?
Yes*/No

	* Written	* Spoken
Bahasa Melayu	Excellent	Excellent
English : _____	Good	Good
Others : _____		

• List of PC Software that you are familiar with
Microsoft Office

OTHER SKILLS (Please Specify)

EXTRACURRICULAR ACTIVITIES (SPORTS, CLUBS, ETC.)

Highest Achievements
or Current
Involvement

MSSD Third place in under 18 Basketball

WORKING EXPERIENCE						
Name of Organization and Position Held	Period of Employment			Summary of responsibility	Last drawn/current salary	Reason(s) for leaving/wanting to leave
	From (mm/yy)	To (mm/yy)	Total No. of years			
1).Galaxy Aerospace (M) Sdn Bhd (Trainee)	Nov 2021	Jan 2022	2 months	On Job Training	—	End Of Internship
2).Sabah Air Aviation Sdn Bhd. (Trainee)	March 2022	May 2022	2 months	On Job Training	—	End Of Internship
3).Galaxy Aerospace (M) Sdn Bhd. (Trainee)	Sept 2022	Oct 2022	2 months	On Job Training	—	End Of Internship

Please use attachment for additional information.

REMUNERATION DETAILS ON CURRENT/LAST EMPLOYMENT		TRANSPORTATION	
Basic monthly salary:	Bonus (No. of months): _____ Contractual : _____ Variable : _____	Do you possess your own transport Yes : <u>Motorcycle</u> No : _____	What type of transport license do you have? B2,D,Others(Please specify) : <u>B2,D</u>
Allowances (Please specify if any) :	Car Privilege Type : _____ Driver : (Yes/No) Petrol Allowance/month : _____	Loan subsidy : Interest rate House (Yes/No) : _____ % Car (Yes/No) : _____ % Others : _____ %	
Other Benefits (If any):			
Expected monthly salary:	RM 1800	Resignation notice period :	

What is your greatest achievement in your previous/current career?

Is there any other information (personal or work experience) which is relevant to this application?
(If yes, please specify)

Have you been interviewed before in Galaxy Aerospace or Gading Group? If yes, please provide the position interviewed for and date of the interview.

PERSONAL REFERENCES (NON - RELATIVES / NONS EMPLOYEE)

Name	: Muhammad Luqman Bin Khairon : Nizam	Name	: Adiba Binti Mohd Salim
Address	: No.19, Jalan Panglima Awang 35/124B, Alam : Impian, 40470 Shah Alam	Address	: B-17-10 PPR Raya Permai, Jalan Landai : Permai, Sg Besi 57100 : Kuala Lumpur
Tel No.	: 013-395 4003	Tel No.	: 018-3812 098
Relationship	: Friend	Relationship	: Friend

DECLARATION

I hereby declare that all the information given in this employment application form is true and complete. Any false information provided would subject myself to possible disciplinary action by Galaxy Aerospace (M) Sdn. Bhd. or Gading Group of Companies.

Signature : 

Date : 11.4.2023



ABDUL QAYYUM BIN ABD GHAFFAR

PROTEGE

My Contact

✉ abdulqayyumghaff@gmail.com

☎ 013-4927-942

📍 18, JALAN ECO GRANDEUR 13/1E, LAMAN HARIS,
42300 BANDAR PUNCAK ALAM, KUALA SELANGOR.

Hard Skill

- Helicopter Marshalling
- Daily inspections of Aircraft
- Tow in and out of aircraft procedures
- Safety Precautions procedures
- General Avionics
- Aircraft Refuelling
- Tools familiarity

Soft Skill

- Observation
- Decision making
- Communication - (Malay & English)
- Multi-tasking
- Team working

Education Background

- Advance Technology Training Centre Shah Alam
 - DIPLOMA IN AIRCRAFT MAINTENANCE TECHNOLOGY
 - COMPLETED MODULE CAAM PART 66 CAT A
 - Sijil Kemahiran Malaysia Level 4
- SMK PUNCAK ALAM
 - Sijil Pelajaran Malaysia
 - Graduated on Dec 2018

REFERENCE

- Ahmad Zulhisham Bin Abdul Wahab, Quality Manager Adtec Shah Alam (+6012-529 0334)
- Hong Jin Wei, LAE At Airbus Helicopter (+60 16-339 1218)
- Mohamad syukri bin akmar rudin, Store inspector at Galaxy Aerospace, (+60 12-931 2711)

PROFILE

Hardworking and enthusiastic Adtec Shah Alam Student. Seeking to use my superior knowledge of Helicopter Maintenance and my advanced Communication Skills to effectively serve your company in an trainee position. Dedicated, hardworking, and committed to becoming a dependable and valuable team member.

Practical Training

GALAXY AEROSPACE (M) SDN BHD (APMM & PGU)

SEPTEMBER 2022 - OCTOBER 2022

TYPE OF AIRCRAFT :- AGUSTA WESTLAND AW139

TASK DONE-

- Participated in installation and removal of floats and panels
- Participated in cleaning of aircraft
- Assisted in towing in and out
- Assisted in 1 month corrosion programme of AW 139
- Assisted in installation and removal of seats and furnishing
- Marshalling of helicopters
- House keeping and cleaning the hangar
- Participated in blade tracking and balancing of aw139
- Participated in daily inspection

SABAH AIR AVIATION SDN BHD (SUBANG)

MARCH 2022 - APRIL 2022

TYPE OF AIRCRAFT :- AIRBUS HELICOPTER AS 355 NP, BEECHCRAFT SUPER KING AIR 200

TASK DONE -

- Participated in cleaning of aircraft
- Participated in remove and installation of seats and furnishing (King Air 200)
- Assisted in daily inspection and walk around inspection
- Assisted in major major maintenance of AS 355 NP (C-Check)
- Work on tool store

GALAXY AEROSPACE (M) SDN BHD (MIAT)

NOVEMBER 2021 - DECEMBER 2021

TYPE OF AIRCRAFT :- ROBINSON R44, ROBINSON R66, AGUSTA WESTLAND AW139

TASK DONE-

- Participated in installation of float of Robinson 44
- Participated in cleaning of aircraft
- Assisted in towing in and out
- Participated in major maintenance of aw 139 (c-check)
- Assisted in installation of seats and furnishing
- Assisted in removing and installing panels
- Marshalling of helicopters
- House keeping and cleaning the hangar
- Participated in blade tracking and balancing of R44