

PART I – ADMINISTRATIVE DATA

Department/Base: ENGINEERING / BASE PGU KK Staff Number: 8237 Date: 10/06/2024
Name: ROLENZO ANAK ROBERT GERSON Designation: PPC / TECH

PART II – PPE ISSUANCE

New issue Replacement Damage Missing/Lost Other type of PPE

Others

Please Specify:

PART III – TYPES OF PPE REQUESTED

Remark: Fill up where applicable.

NO	TYPES OF PPE	BRAND	PART CODE NO.	QUANTITY	SIZE
1.	SAFETY SHOES	SAFETY JOGGER	SJ-MILOS BLK-8	01	8/42

Note: Every application or purchased of PPE's should have an approval from the immediate departmental head and Safety Department.

PART IV – DEPARTMENTAL APPROVALS

SECTION A

DEPARTMENTAL HEAD:

APPROVED REJECTED KIV



Name/Stamp: **RAZDUAN BIN ZAINAL**
LAE / EIC
Galaxy Aerospace (M) Sdn. Bhd.
(1040262-D)
Date: 20/06/2024

SECTION B

SAFETY DEPARTMENT:

APPROVED REJECTED KIV

Name/Stamp: _____
Signature of Safety Manager
Date:

SECTION C

Acknowledgement by Human Resources (HR) Department:

Name/Stamp:

Date:

Remark: Please documented this form into staff personal file and attach a purchase receipt or any related document if any and where applicable for records and controls.

PART V – ACKNOWLEDGE PPE ITEM RECEIVED BY STAFF

Staff Signature: 

Date: 10/06/2024

HB SAFETY EQUIPMENT SDN BHD (1320473-D)

GST Reg. No.: Sales Tax Reg. No.: Service Tax Reg. No.:

METRO TOWN, BLOCK B, GROUND FLOOR, UNIT NO. 4&5 88300 KOTA KINABALU, SABAH.

Tel : 088-382 397 / 088-382 071 / 088-380 166 Fax : 088382394

WhatsApp: 013-865 2397 / 013-868 2397

URL : <https://hbse.com.my/> Email : hbse@hbl.com.my

CASH BILL

Bill To: **BOOST**

No. **CS2406/177**
Date **07/06/2024**
Reference No.
Salesman **SARAH**
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#	CODE	DESCRIPTION	QTY	UOM	U. PRICE	DISC	AMOUNT
1	SJ-MILOS BLK-8	SAFETY JOGGER MILOS S1P MID (BLACK) SIZE: 8/42 - PHYLON/RUBBER SOLE - COMPOSITE TOECAP, ANTI-PUNCTURE TEXTILE PLATE MIDSOLE - ELECTROSTATIC DISCHARGE (ESD)	1.0	PAIR	235.00		235.00

MALAYSIAN RINGGIT TWO HUNDRED THIRTY FIVE ONLY

TOTAL AMOUNT 235.00
ROUNDING ADJ 0.00
NET AMOUNT MYR 235.00

Notes: 1. All cheques should be crossed and made payable to

HB SAFETY EQUIPMENT SDN BHD

RHB BANK - 2-10149-0001510-5

2. Goods sold are neither returnable nor refundable. Otherwise a cancellation fee of 20% on purchase price will be imposed.

SARAH

Authorised Signature

