



MAHB/MSB/SOP/AV/01-05

Issue date: 01/07/2022

AIRSIDE DRIVING PERMIT (ADP) / ELECTRIC VEHICLE DRIVING PERMIT (EVDP)
APPLICATION FORM

COLOUR PHOTO

Station Code

SZB

AVIATION SECURITY (AVSEC) DIVISION

MALAYSIA AIRPORTS SDN BHD 199101020335 (230646-U)

Issued in accordance with the Civil Aviation (Aerodrome Operation) Regulations 2016, Regulation 44

Type of Application :

ADP

EVDP

Application Status :

NEW

RENEW

OTHERS: Please specify

1. PERSONAL INFORMATION

Applicant Name *			
Company Name *			
Date of Birth *	<input type="text"/> - <input type="text"/> - <input type="text"/>	I/C No. *	<input type="text"/> - <input type="text"/> - <input type="text"/>
Designation *		Passport No *	
Department *		Nationality *	
Area Pass		Expired Pass	
Address			

1.1 CONTACT DETAILS

Contact No. **	H/P : Office:	Email :	
----------------	------------------	---------	--

2. MALAYSIAN DRIVING LICENSE DETAILS

Driving License No.*		Driving License No.*	
Driving Class*		Driving Class *	
Expiry Date*		Expiry Date*	

2.1 FOREIGN DRIVING LICENSE DETAILS

3. DOCUMENTARY REQUIREMENT

New Application

<input type="checkbox"/>	1 passport size photograph (Coloured) *
<input type="checkbox"/>	Copy of Mycard / Passport / Working Permit *
<input type="checkbox"/>	Copy of Driving License * (according to vehicle class application)
<input type="checkbox"/>	Copy of Airport Pass *
<input type="checkbox"/>	Support Letter from company*
<input type="checkbox"/>	Letter of Award / Contract *

Memperbaharui / Renewal

<input type="checkbox"/>	Copy of Driving License *
<input type="checkbox"/>	Recent Airside Driving Permit *
<input type="checkbox"/>	Support Letter from employer/company *
<input type="checkbox"/>	Copy of Airport Pass *
<input type="checkbox"/>	Letter of Award / Contract *

4. APPLICANT IS APPLICABLE FOR

Driving Area * :	Vehicle Class * :
<input type="checkbox"/> All Area	<input type="checkbox"/> Class 1 - Light Vehicle
<input type="checkbox"/> Apron&Service Road	<input type="checkbox"/> Class 2 - Ramp Equipment
<input type="checkbox"/> Service Road	<input type="checkbox"/> Class 3 - Aircraft Towing Vehicle
<input type="checkbox"/> Electric (Terminal)	<input type="checkbox"/> Class 4 - Heavy Truck
	<input type="checkbox"/> Class 5 - Special Equipment

5. APPLICANT ACKNOWLEDGEMENT

I hereby acknowledge that I have accessed and / or read The Privacy Notice issued by MAHB which is made available at MAHB office premises as well as the website www.malaysiaairports.com.my, or has otherwise been made available to me and confirm my agreement to the Privacy Notice.

(Signature of Applicant)*

6. VERIFICATION BY EMPLOYER

I support this application and certify that he / she has been provided with the training by us in accordance with the type of vehicle class requested. A copy of the letter / certificate of training / courses attached.

(Employer Signature & Stamp)*

7. AVSEC OFFICE USE ONLY

Course Date	Date: <input type="text"/> - <input type="text"/> - <input type="text"/>	Test Result (Please tick)	Score: <input type="text"/>
Competency Test Date	Date: <input type="text"/> - <input type="text"/> - <input type="text"/>	Passed <input type="checkbox"/>	/
Driving Permit Serial No.		Failed <input type="checkbox"/>	
Date of Permit Issuance		Retest date	<input type="text"/>
Start		Fees	
Expired		Briefing (if applicable)	RM <input type="text"/>
Receipt/Tax Invoice No.		Test / Retest	RM <input type="text"/>
		Driving Permit	RM <input type="text"/>
		Total	RM <input type="text"/>

Approve by :

CHIEF OF SECURITY
(Signature & Stamp)*

Applicant shall fill all columns in Section 1 to Section 5.

Legend : * Mandatory ** Optional

CLASSIFICATION OF AIRSIDE / ELECTRIC MOTOR VEHICLES / EQUIPMENT

CLASS 1 (LIGHT VEHICLES)	DRIVING LICENCE CLASS	✓	CLASS 2 (RAMP EQUIPMENT)	DRIVING LICENCE CLASS	✓	CLASS 3 (ACFT TOWING)	DRIVING LICENCE CLASS	✓	CLASS 4 (TRUCKS-HEAVY)	DRIVING LICENCE CLASS	✓	CLASS 5 (SPECIAL EQUIPMENT)	DRIVING LICENCE CLASS	✓
BICYCLE / SEGWAY	N/A		CONVEYOR BELT LOADER	D, E, E1, E2		AIRCRAFT PUSHBACK TUG	D, E, E1, E2		CATERING TRUCK	D, E, E1, E2		FORKLIFT	D,E	
MOTOCYCLE / ELECTRIC SCOOTER	B,B1, B2,C		JUMBO CARGO PALLETTE LOADER (JCPL)	D, E, E1, E2		AIRCRAFT CONVENTIONAL TUG	D, E, E1, E2		FUEL BOWSER	D, E, E1, E2		BOOM LIFT	N/A	
CAR / MPV / ELECTRIC BUGGY	D, DA		CARGO PALLET TRANSPORTER (CPT)	D, E, E1, E2		AIRCRAFT TOWBARLESS TUG	D, E, E1, E2		SWEEPER TRUCK	D, E, E1, E2		SCISSOR LIFT	N/A	
VAN/AMBULANCE	D, DA		MOBILE PAX STEP	D, E, E1, E2		AIRCRAFT ELECTRIC TUG	D, E, E1, E2		APRON BUS	E, E1, E2		SKY LIFT	E	
PICK-UP 4WD	D, DA		LAVATORY TRUCK	D, E, E1, E2					AMBULIFT	D, E, E1, E2		GRASS CUTTING TRACTOR	F	
BONDED TRUCK (LIGHT)	E, E1, E2		WATER TRUCK	D, E, E1, E2					FIRE RESCUE TRUCK	E, E1, E2		GRASS VACCUUM TRACTOR	F	
STAFF SHUTTLE (BELOW 3 TONE LORRY)	E		BAGGAGE/CARGO TRACTOR	D, E, E1, E2					BONDED TRUCK (HEAVY)	E, E1, E2, F		FUEL DISPENSER	D, F, E1, E2	
			MAIN DECK LOADER (MDL)	D, E, E1, E2									PIT CLEANING TRUCK	D, F
													ENG HI-LIFT	E

CATEGORY OF AIRSIDE DRIVING PERMIT / ELECTRIC VEHICLE DRIVING PERMIT AND AREA ALLOWED TO DRIVE

Category	Area Allowed to drive
A	All area including Runway & Taxiway
B	Apron area, Perimeter Road & Service Road only
C	Service road area only
ELECTRIC	Terminal building area (Public / Landside / Airside)

RULES OF MOVEMENT AREA

- The driver of a vehicle shall not overtake and pass any other vehicle proceeding in the same direction in the movement area.
- No person shall park a vehicle in or near manoeuvring area or on a route of communication on the apron.
- Equipment that is infrequently used & unserviceable must be LABELLED and TOWED to the nearest temporary staging area.
- Vehicles must not be driven underneath the Passenger Boarding Bridge (PBB).
- Vehicles/Equipment must not be parked inside the PBB Clearance zone (red hatches)
- The person in charge of a vehicle shall not leave the vehicle unattended in the movement area and in the event of a breakdown he shall attract attention to his plight.
- Do not leave defective trolleys/trailers/dollies inside the aircraft movement areas.
- No driver of any vehicle in the movement area shall start the vehicle when it is in the vicinity of an aircraft which is being refuelled.
- No person shall drive a vehicle in the movement area between an aircraft and a kerb of the apron when the aircraft is parked at a bay adjacent to the kerb in such a position that no free way is available for the unrestricted movement of the vehicle.
- The driver of every vehicle proceeding along the runway or taxiway shall, as far as practicable, keep the vehicle to the right side of the runway or taxiway.
- No vehicle shall be towed by another vehicle in the movement area unless a suitable tow bar is used for that purpose.
- No person, other than the driver of a vehicle, shall travel in any vehicle in the movement area unless he is seated in a passenger seat provided in the vehicle or is standing in a section of the vehicle which has been constructed for standing passengers.
- No person shall leave any refuse or litter on the apron.
- Every person who is engaged in the work of servicing an aircraft shall inspect the parking bay immediately after the aircraft has been serviced to ensure that objects such as nuts, bolts and split pins are not left lying about.
- No person shall smoke on the apron or in the hangars.

I hereby acknowledge that I understand the rules mention above and I have accessed and / or read The Privacy Notice issued by MAHB which is made available at MAHB office premised as well as the website www.malaysiaairports.com.my, or has otherwise been made available to me and confirm my agreement to the Privacy Notice.

APPLICANT SIGNATURE