




SUBJECT	:	PRACTICAL ASSESSMENT
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PREPARED BY	MOHAMAD KHAIR BIN SHAIFUL ALAM	APPROVED BY	OMAR BIN AHMAD
SIGNATURE		SIGNATURE	 

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SUBJECT: GUIDE FOR CONDUCTING PRACTICAL ASSESSEMENT BY PRACTICAL ASSESSOR

1.0 INTRODUCTION

1.1 The purpose of this Notice is to establish a guide for conducting practical assessment by an approved practical assessor.

2.0 SCOPE OF THIS NOTICE

2.1 This notice is applicable to practical assessment of aircraft at GAM.

3.0 RESPONSIBILITY OF A PRACTICAL ASSESSOR

3.1 Responsible to determine that the candidate meets acceptable standards of knowledge, skills, and attitude.

3.2 Responsible to verify that the theoretical and practical elements of the training process have been absorbed and understood.

3.3 Candidates competency assessment may be carried out at any time during the practical training phase.

4.0 REFERENCE

4.1 Candidates competency assessment may be carried out at any time during the practical training phase.

5.0 DEFINITION OF PRACTICAL ASSESSOR

5.1 It is the responsibility of an assessor to determine the knowledge/practical skills of the candidate on a particular module or part thereof. Ensuring evidence of skill and experience acquisition and determine whether the participant is competent at using tools and equipment and working in accordance with maintenance manuals and assess the candidate situational awareness ability. Drafting and/or the selection of practical tasks and assessment, the performance oversight and assessments of the practical activities/ assessment kit developed.

6.0 REQUIREMENT OF PRACTICAL ASSESSOR

6.1 The candidates shall be assessed on skills, knowledge and attitude when performing practical tasks.

6.2 The assessment of the competence should be based on the learning objectives of training, in particular:

- a. Observable desired performance. This cover what the candidate is expected to be able to do and how the candidate is expected to behave at the end of the training.
- b. Measurable performance standard that must be attained to confirm the candidate level of competency in the form of tolerance, constraints, limits, performance rates or qualitative statements.



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- c. Conditions under which the candidate will demonstrate competence, methods, environmental, situational, and regulatory factors.
- 6.3 The assessment should focus on the competencies relevant to the aircraft type and its maintenance such as, but not limited to:
- a. Environmental awareness - act safely, apply safety precautions and prevent dangerous situation.
 - b. Systems integration – demonstrate understanding of aircraft systems interaction.
 - c. Knowledge and understanding of areas requiring special emphasis or novelty (areas peculiar to aircraft type not covered by in requirement, elements that cannot be imparted through simulation devices etc.)
 - d. Using reports and indication (ability to read and interpret)
 - e. Aircraft documentation finding and handling.
 - f. Performance maintenance actions.
 - g. Final close-up and report.
- 6.4 The candidates shall record their practical task on Practical Training Logbook (GAM/Q-060A).
- 6.5 At the end of the practical training, the assessor shall assess and evaluate the candidates on the following but not limited to:
- a. Demonstrate the capability to use relevant tools and equipment as specified.
 - b. Usage of correct manuals.
 - c. able to carry out the required inspection/testing without missing any defects.
 - d. Can readily identify location of components.
 - e. Capable of correct removal/fitment/adjustment of such component.
 - f. Need to ensure clean working condition.
 - g. Observe safety precautions.
 - h. Demonstrate responsible attitude in respect of flight safety and airworthiness of aircraft.
- 6.6 Upon completion of the assessment, the assessor shall record the result of practical assessment on Practical Training Logbook (GAM/Q-060A).