

TRAINING NEEDS ASSESSMENT MATRIX

REF. NO	GAM/TNA/2024-03
DATE	14-Aug-24

TRAINING TOPICS	JOB FUNCTIONS																												REMARKS			
	ACCOUNTABLE MANAGER	QUALITY ASSURANCE MANAGER	QUALITY AUDITOR	QUALITY ASSURANCE PERSONNEL	ENG. MGR / DEPUTY	CHIEF ENGINEER (CE)	ENGINEERING CONTROLLER / DEPUTY	ENGINEER-IN-CHARGE (EIC)	CERTIFYING STAFF / INSPECTOR	WORKSHOP-IN-CHARGE/SUPERVISOR	CERTIFYING STAFF (WORKSHOP)	W/SHOP TECHNICIAN	CERTIFYING STAFF (CALIBRATION)	PROJECT ENGINEER	STORE INSPECTOR	A/C TECHNICIAN	PRODUCTION PLANNER & CONTROLLER (PPC) / TOOLS STORE SUPERVISOR / PERSONNEL	SUPPLY CHAIN CONTROLLER	PROCUREMENT PERSONNEL	LOGISTICS PERSONNEL	GSE SUPERVISOR / PERSONNEL	CONTINUING AIRWORTHINESS MANAGER / DEPUTY	WEIGHING ENGINEER	AIRWORTHINESS REVIEW STAFF (ARS)	CAMO PLANNER	TECHNICAL SERVICE ENGINEER	TECHNICAL RECORD	TECHNICAL PUBLICATION	INITIAL	RECURRENT		
New Employee Orientation/Induction Briefing	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	YES	
CAAM Maintenance Organisation Exposition (MOE) / Engineering Procedure Manual (EPM)	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	O	O	M								YES	YES	
CAAM Continuing Airworthiness Management Exposition (CAME)	M	M	M	M	O	O	O	O	O	O	O												M	M	M	M	M	M	M	YES	YES	
FAA Repair Station Quality Control Manual (RSQCM)	M	M	M	M	M	M	M	M	M	M	M	M	O	M	O	M	M	M	O	O	M									YES	YES	
CAAM Air Legislation	O	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	O	O	M	M*	M*	M*	M*	M*	M*	M*	M*	YES	YES*	
CAAM Part145 - Maintenance Organisation	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	O	O	M									YES		
CAAM Part M - Continuing Airworthiness Management	M	M	M	M	O	O				O													M	M	M	M	M	M	M	YES		
CFR Part 145 Repair Station	M	M	M	M																									YES			
CFR Part 43 Awareness	O	M	M	O	M	M	M	M	M	M	M	O	O	O	O	M	O	M	O	O	O	M								YES	YES	
Workshop Management Procedure (WMP)	O	O	O	O	M	M	M	O	O	M	M	M	M	O	O	O	O	O	O	O	O									YES		
Quality Procedure Manual (QPM)	O	M	M	M	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O									YES	YES	
Continuing Airworthiness Management Procedure (CAMP)	O	M	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	O	M	M	M	M	M	M	M	YES	YES		
Mass & Balance Program Training	O	O	O	O	O	O	O	O	O					O									O	M	O	O	O	O	O	YES		
Mass & Balance Program (MBP) - Manual	O	M	O	O				O	O														M	M	O	M	M	M	O	YES	YES	
Mass & Balance Program (MBP) - Procedure	O	M	O	O				O	O														M	M	O	M	M	M	O	YES	YES	
Human Factor	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	YES	YES	
Safety Management System (SMS)	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	M*	O	M	O	O	O	O	O	YES	YES*	
Fuel Tank Safety	O	O	O	O				M*	M*							M*													YES	YES*		
Electrical Wiring Interconnected System (EWS)	O	O	O	O				M*	M*							M*													YES	YES		
Electrostatic Sensitive Device (ESD)	O	O	O	O				O	M	M	M	M	O		M	O														YES		
Dangerous Goods / Hazmat	O	O	O	O				O	M	O	O	O	O		M	O				M	O	M								YES		
Aircraft / Component Type Training	O	O	O	O				O	M	O	M	O				O														YES		
Aircraft General Familiarisation - Category C Type Training	O	O	O	O	O	O	O	O	O	O	O				O	O	O						O	O	M	O	O	O	O	YES		

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Aircraft General Familiarisation Training	O	O	O	O	O	O	O	O	O	O	O			O	O	O	O	O	O	O	O	O	M	M	O	O	M	O	O	O	YES	
Aeronet System	O	O	O	O	O	O	M	M	M	M	M	O	O	M	M	O	M	O	M	M	M	O	M	M	M	M	M	M	M	M	YES	
Audit Technique/Lead Auditor Course	O	M	M	O	O	O	O	O																						YES		
Root Cause Analysis	O	M	O	O	M	O	O	O	O	O													M							YES		
Aircraft Incident Investigation	O	M	O	O	M	O	O	O	O														M							YES		
Production Planning and Control Training	O	O	O	O	O	O	M	O	O	O							M													YES		
AMP & Reliability Training	O	O	O	O	O	O	O	O	O								O			O			M	O	O	O	M	O	O	YES		
ISO/EC 17025 - Calibration Technique	O	O	O	O	O	O	O	O	O	M	O	O	M		O	O	O	O	O	O	O	O								YES		
ISO/EC 17025 - Quality Management System	O	M	O	O	O	O	O	O	O	M	O		O		O	O	O	O	O	O	O	O								YES		

* require recurrent training

PREPARED BY		APPROVED BY	
Signature		Signature	
Name	MUHAMMAD IZZUDDIN BIN IBEHARIM	Name	RMAA BIN AHMAD
Date	14/8/24	Date	14/8/24

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14/8/2024