*	Continuing Airworthiness Notice (CAN)	
GalaxyAerospace"	CAN No. / Rev No.	CAN 67 / R0
Airworthiness Expert	Date	7-Jun-2024

- To : GAM CAMO Personnel and Contracted AMO Personnel
- **CC** : GAM Accountable Manager, GAM Quality Assurance Manager, GAM Engineering Manager
- From : Continuing Airworthiness Management (CAM) Manager
- Subject : Aircraft Seat Configuration

1. REFERENCE

- a. GAM/CAAM/CAME Issue 3 Revision 3A or later approved revision.
- b. GAM/CAMO/CAMP Issue 2 Revision 2 or later approved revision.

2. APPLICABILITY

a. All aircraft managed by GAM CAMO

3. INTRODUCTION

- a. During Aircraft Continuing Airworthiness Monitoring Audit, CAAM has raised an observation finding that the aircraft seat configuration does not comply with the approved documentation and the change of aircraft seat configuration was not documented.
- b. This notice is raised to highlight the requirement from CAMP Part 5.6.2 para c, CAMP Part 3.9.2 para a, MOE Part 2.13.2 para 4 b) i and introduce additional procedures required to ensure compliance with the above requirement.
- c. The compliance to this procedure shall be effective immediately and shall be integrated into the upcoming revision of CAMP.

4. REQUIREMENT

- a. Through the physical survey of the aircraft, the airworthiness review staff shall ensure that:
 - i. All required markings and placards are properly installed;
 - ii. The aircraft complies with its approved flight manual;
 - iii. The aircraft configuration complies with the approved documentation;
 - iv. All defect has been addressed according to CAD 6801; and
 - No inconsistencies can be found between the aircraft and the documented review of records.
 (CAMP Part 5.6.2 para c)
- b. For unscheduled maintenance for inspection, installation / removal of components, or defects rectification arising from maintenance or operations, additional worksheet shall be raised by the contracted AMO. (CAMP Part 3.9.2 para a)
- c. For work resulting from non-routine task (unscheduled maintenance requirement) i.e. defect rectification etc. GAM worksheet will be used to record the details of work carried

*	Continuing Airworthiness Notice (CAN)	
GalaxyAerospace ^{**}	CAN No. / Rev No.	CAN 67 / R0
Airworthiness Expert	Date	7-Jun-2024

out. Reference to maintenance instruction shall be recorded. (CAME Part 2.13.2 para 4 b) i.)

- d. All contracted AMO shall issue a worksheet as per CAMP Part 3.9.2 for any changes to the aircraft seat configuration. The aircraft seat configuration shall reflect those listed in the approved data such as the Aircraft Flight Manual, Pilot Operating Handbook, and/or Aircraft Maintenance Manual.
- e. Any aircraft seat configuration outside of those listed in the approved data is considered as modification and shall be approved through DOA within their capabilities or CAAM before installation on the aircraft.

Kindly be informed and adhere to the requirement.

Zaty Nadhira binti Mohamed Zuhari Continuing Airworthiness Management Manager