

	Continuing Airworthiness Notice (CAN)	
	CAN No. / Rev No.	CAN 31 / R9
	Date	01-May-2024

To : GAM CAMO personnel
CC : GAM AMO personnel, GAM Accountable Manager, GAM Quality Assurance Manager, GAM Engineering Manager, GAM Senior Maintenance Manager
From : Continuing Airworthiness Management (CAM) Manager
Subject : GAM CAMO Manpower Resources & Person in Charge (PIC) for Each Aircraft

1. REFERENCE

- a. GAM/CAAM/CAME Issue 3 [Revision 3A](#) or later approved revision.
- b. GAM/CAMO/CAMP Issue 2 Revision 2 or later approved revision.
- c. GAM/DGTA/CAME Issue 1 Revision 0 or later approved revision.
- d. GAM/DGTA/CAMP Issue 1 Revision 0 or later approved revision.

2. APPLICABILITY

- a. All personnel under GAM CAMO.

3. INTRODUCTION

- a. GAM CAMO shall ensure that the staff are sufficient to perform the continuing airworthiness management activities and man hours availability shall be reviewed periodically as per the procedures referenced in 1. above.
- b. This notice is revised to update the current status of total man hours available in GAM CAMO and to update the manpower distribution to ensure compliance with the above requirements.

4. REQUIREMENT

- a. Please find the following attachment for reference:
 - i. **Manpower Resources & Management Tool Issue 2024-03 Date 01 May 2024** (form ref. GAM/C-0052 Rev 0 (07/22) for the current status of manhours available in GAM CAMO.
 - ii. **CAMO Manpower Distribution Issue 2024-03 Date 01 May 2024** for CAMO Personnel Person in Charge (PIC) for each Aircraft Fleet under GAM CAMO:
- b. The latest manpower distribution shall be effective **on 15th May 2024**. Please ensure that all related tasks are handed over properly and notify operator and contracted AMO as required.

Kindly be informed and adhere to the requirement.



Zaty Nadhira binti Mohamed Zuhari
 CAM Manager

A. CAMO/2016/03

1 GAM-CAMO FLEET

YEAR	AC TYPE	QTY	REMARKS
2016	¹ AW139	1	9M-PMB
	AW139	1	9M-PMC (WITHDRAWN)
	² EC120B	1	9M-GGB (TERMINATED)
2017	³ A119	1	9M-PBH (TERMINATED)
	⁴ A109S	1	9M-BFT (TERMINATED)
	AW139	1	9M-BFU (TERMINATED)
2018	AW139	1	9M-YPG (TERMINATED)
	AW139	2	9M-YTL, 9M-PMA
	⁵ AW189	1	9M-BOE
	AW189	1	9M-BOF (WITHDRAWN)
2019	AW139	4	9M-PMD, 9M-PME, 9M-BOC, 9M-BOD
	⁶ A109E	1	9M-BOB
	⁷ BELL429	1	9M-PEC (TERMINATED)
	⁸ EC155B	1	9M-DSJ
2020	⁹ B300	5	9M-PTA, 9M-PTB, 9M-PTC, 9M-PTD, 9M-PTE
	AW139	1	9M-PMF
	EC120B	1	9M-HFA (TERMINATED)
	¹⁰ R44 I	1	9M-AMA (TERMINATED)
2021	AW139	2	9M-JPM, 9M-SAAS
	EC120B	1	9M-GAS
2022	¹¹ R66	1	9M-BGG (TERMINATED)
		1	9M-JAG (TERMINATED)
	¹² R44 II	1	9M-DAK (TERMINATED)
	AW139	1	9M-BGH (TERMINATED)
	¹³ EC155B1	1	9M-KEL
2023	¹⁴ C208	5	9M-PSL, 9M-PSN, 9M-PSO, 9M-PSP, 9M-PSQ,
	¹⁵ C172S	3	9M-PST, 9M-PSU, 9M-PSR

TOTAL AIRCRAFT	-	28	
AC/YEAR	-	5	
AC TYPE/YEAR	2	-	

NO. - NUMBER OF NEW AIRCRAFT TYPE INDUCTION TO GAM CAMO IN SEQUENCE

WITHDRAWN - AIRCRAFT THAT ARE WITHDRAWN FROM SERVICE

TERMINATED - AIRCRAFT THAT HAVE TERMINATED CAMO SERVICE WITH GAM

2 MANPOWER

AVAILABILITY

	HOURS /DAY	HOURS /WEEK	HOURS /YEAR
MANAGEMENT			
ACCOUNTABLE MANAGER	3	15	566
COO (ISMAIL)	3	15	566
CAMM	4	20	754
DEPUTY CAMM	8	40	1508
QAM	4	20	754
			4147

QUALITY ASSURANCE

IZZUDIN	8	40	1508	REQUIRED HOURS	1716
AMIRA	4	20	754	REMAINING HOURS	2054
ARZAT	4	20	754	STATUS	SATISFACTORY
BOKHARI (PGU)	4	20	754		
			3770		

AIRWORTHINESS REVIEW STAFF

ISMAIL	3	15	566	REQUIRED HOURS	5664
AZILLAH	4	20	754	REMAINING HOURS	1688
SYAFIQ	8	40	1508	STATUS	SATISFACTORY
SAFARIN	8	40	1508		
KHAIR	8	40	1508		
AZLIZAN	8	40	1508		
			7352		

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WEIGHING ENGINEER

ISMAIL	2	10	377	REQUIRED HOURS	592
ARIFFIN	2	10	377	REMAINING HOURS	539
IHSAN	2	10	377	STATUS	SATISFACTORY
			1131		

TECHNICAL SERVICE

AMANI	8	40	1508	REQUIRED HOURS	8840
ZUL	8	40	1508	REMAINING HOURS	1716
ADAM	8	40	1508	STATUS	SATISFACTORY
ADDINIE	8	40	1508		
WAN (PROTÉGÉ)	8	40	1508		
HAZIM (PROTÉGÉ)	8	40	1508		
HANAFI (PGU)	4	20	754		
SHAHRIZAL (PGU)	4	20	754		
			10556		

CAMO PLANNER

THAVA	8	40	1508	REQUIRED HOURS	15031
HUSNA	8	40	1508	REMAINING HOURS	803
HANIS	8	40	1508	STATUS	SATISFACTORY
HUSNINA	8	40	1508		
HALIMI	8	40	1508		
AINA (PROTÉGÉ)	8	40	1508		
BADREEN (PROTÉGÉ)	8	40	1508		
AIMAN (PROTÉGÉ)	8	40	1508		
ANWAR (PGU)	8	40	1508		
RIZAL (PGU)	8	40	1508		
SABRI (PGU)	4	20	754		
			15834		

TECHNICAL RECORD

NABILLA	8	40	1508	REQUIRED HOURS	11035
HARLINA	8	40	1508	REMAINING HOURS	1029
MAZLEEN	8	40	1508	STATUS	SATISFACTORY
AMMAR	8	40	1508		
BASIDT (PROTÉGÉ)	8	40	1508		
NURULHUDA (PGU)	8	40	1508		
HANNAH (PGU)	8	40	1508		
FAZILAH (PGU)	8	40	1508		
			12064		

TECHNICAL PUBLICATION

DEANNA	4	20	754	REQUIRED HOURS	6489
SYAHIRAH (PROTÉGÉ)	8	40	1508	REMAINING HOURS	297
AFIQ (PROTÉGÉ)	8	40	1508	STATUS	SATISFACTORY
NAJIHA (PROTÉGÉ)	8	40	1508		
RIDZUAN (PGU)	8	40	1508		
			6786		

3 CONTINUING AIRWORTHINESS MANAGEMENT ACTIVITIES
A. QUALITY ASSURANCE DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR /TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR /YEAR	REMARKS
QA	Establish Annual Audit Plan	4			1		4	
	Internal audit for CAMO	16			28		448	
	Annual audit of contracted AMO	16			1		16	AMO: GAM
	Audit report and NCR issuance	8			41		328	
	Review of amendment of CAME	8			5		40	

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	Review of issuance /amendment of AMP & MEL	8			33		264	
	Liaison with authorities	2			10		20	
	Certifying Staff personal file	4			35		140	
GENERAL	Meeting (External)	4	4			16	192	
	Meeting (Internal)	4	4			16	192	
	Training - Continuous	8			4		32	
	Attend Internal/External Request	8			5		40	
TOTAL							1716	

B. AIRWORTHINESS REVIEW STAFF DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR/TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR /YEAR	REMARKS
ARS	Documentation Review for ARR	80			28		2240	
	Aircraft physical survey for ARR	40			28		1120	
	ARR Issuance	40			28		1120	
	Permit to Fly Issuance	24			35		840	Average 35 PTF/year
	Surveillance	8			15		120	50% of CAMO fleet
GENERAL	Meeting (Internal)	4	2			8	96	CAMO - 2/MONTH
	Training - CAT C	24			3		72	
	Training - Continuous	8			4		32	
	Attend Internal/External Request	8			3		24	CAAM AUDIT
TOTAL							5664	

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C. WEIGHING

SECTION	TASK (JOB DESCRIPTION)	MHR /TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR /YEAR	REMARKS
MBR & MCGS SIGNATORY	Perform aircraft weighing	8			24		192	Average 24 AC/year
	Prepare Mass and Balance Report	8			24		192	Average 24 AC/year
	Issue Mass and Balance Report	8			24		192	Average 24 AC/year
GENERAL	Training - Continuous	8			2		16	
TOTAL							592	

D. TECHNICAL SERVICE DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR /TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR /YEAR	REMARKS
	TIC Sentencing	2			1000		2000	
	AMP Development	80			5		420	Average 5 AC/year
	AMP Revision	40			13		520	16 AMP: 1.PGU-AW139 2.PGU-B300 3.BOMBA-A109E 4.BOMBA-AW139 5.BOMBA-AW189 6.GASB-AW139 7.GASSB-EC155B 8.GASSB-EC120B 9.YTLPG-AW139 10.JPM-AW139 11. URM-EC155B1 12. PGU - 208 13. PGU - 172
	MEL Development	80			5		420	Average 5 AC/year

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TECHNICAL SERVICE	MEL Revision	40			5		200	5 MEL: 1.PGU-AW139 2.PGU-B300 3.BOMBA-A109E 4.BOMBA-AW139 5.BOMBA-AW189
	AFTS Development	40			2		80	Average 2 AC type/year
	MFTS Development	40			1		40	Average 1 AC type/year
	Reliability Report	24			28		672	12 (external/operator) - Monthly report 12+4 (Internal) - Monthly + Quarterly
	Mod Record Book	40			28		1120	
	Technical Query	4	10			40	480	
	Aircraft Damage Report	4	10			40	480	
	HUMS	1	30			30	360	
	Supplement Applicability	16			28		448	
	Modification Assessment	16			2		32	Average 2/year
	Repair Assessment	16			5		80	Average 2/year
	Technical Notes	16			2		32	Average 2 TN/year
	Used Aircraft Report	160			2		320	Average 2 AC / year
	Predelivery Inspection	80			1		80	Average 1 AC / year
Supplement Applicability	2			28		56		
Dent and Buckle Chart	4			28		112		
GENERAL	Training -GEN FAM	24			4		96	GENFAM (3 days) x 4 per year
	Training - Continuous	8			4		32	
	Aircraft Visit	4	8			32	384	
	Meeting (External)	4	3			12	144	BOMBA - 1/MONTH POLIS 2/MONTH

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	Meeting (Internal)	4	3		22	12	232	CAMO - 2/MONTH MRB - 1/MONTH AMP- 12/YEAR MEL - 5/YEAR
TOTAL								8840

E. CAMO PLANNING DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR /TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR /YEAR	REMARKS	
CAMO PLANNING	Aircraft Register	1			5		5	Average 5 AC/year	
	Set Up Aircraft Configuration Module	160			2		320	Average 2 AC type/year	
	Aircraft induction bridging to AERONET	80			5		420	Average 5 AC/year	
	Monitor AERONET	4		28		112	1344		
	Maintenance Forecast	4		28		112	1344		
	Liaison with operator	4		28		112	1344		
	TIC implementation	1				1000		1000	
	Update AD/SB in AERONET	1		28		28	336		
	AMO Coordination	4		28		112	1344		
	Initiate spare request for AD/SB implementation	1		28		28	336		
	Work Order Issuance	1				1400		1400	Average 50 WO/year/ac
	Workpack review and acceptance	1				1400		1400	Average 50 WO/year/ac
	Workpack discrepancies correction	1				1400		1400	Average 50 WO/year/ac
	AJL review and acceptance	1		30			30	360	Average 30 AJL/month
	AJL discrepancy correction	1		30			30	360	
Update AERONET Tech Log Module	1		30			30	360		

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	Update AERONET Aircraft Module	1			1400		1400	Average 50 WO/year/ac
	NTC	1			10		10	Average 10 NTC/year
GENERAL	Training -GEN FAM	24			3		72	GENFAM (3 days) x 3 per year
	Training - Continuous	8			4		32	
	Meeting (External)	4	5			20	240	BOMBA - 1/MONTH POLIS 2/MONTH YTLPG 2/MONTH
	Meeting (Internal)	4	4			16	192	CAMO - 2/MONTH AMO - 1/MONTH PLANNER - 1/MONTH
	Attend Internal/External Request	4			3		12	AJL BRIEFING, OEM LIASON, ETC

TOTAL **15031**

F. TECHNICAL RECORD DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR /TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR /YEAR	REMARKS
TECHNICAL RECORD	Transfer AJL data to logbook	1	30			30	360	Average 30 AJL/month
	Scan AJL	1	30			30	360	Average 30 AJL/month
	AJL filing	1	30			30	360	Average 30 AJL/month
	All logbook identification	1			100		100	Aircraft + engine + Prop + APU
	Update aircraft log book	1			1400		1400	Average 50 WO/year/ac
	Update engine log book	1			1400		1400	Average 25 WO /year/eng x Average 2 eng/ac
	Update prop log book	1			180		180	Average 10 WO /year/prop
	Update APU log book	1			10		10	Average 10 WO /year/APU
	Update component log card	2		27			54	648

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	Update MRB	6		27		162	1944	Excluding 9M-GAS due to GAM as subcontracted CAMO
	Update AD Compliance to CAAM	1		27		27	324	
	Update Certificate Files	2			27		54	
	Scan Work package	1			1350		1350	
	Work package Filing	1			1350		1350	
	Record access control	1			27		27	
	Storage Facilities Labelling	1			50		50	No of shelves/ compartment
	Facilities Inspection	1	2			2	24	2 facilities
	Update Record Inventory	1		27		27	324	
	Update backup harddisk	1		27		27	324	
	Scan all records - Aircraft Induction	40			5		210	Average 5 AC/year
GENERAL	Training -GEN FAM	24			3		72	GENFAM (3 days) x 4 per year
	Training - Continuous	8			4		32	
	Meeting (Internal)	4	2			8	96	CAMO - 2/MONTH RECORD - 1/MONTH
	Attend Internal/External Request	4			9		36	AC INDUCTION DOC ACCEPTANCE
TOTAL							11035	

G. TECHNICAL PUBLICATION DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR /TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR /YEAR	REMARKS
	Publication Purchase, Renewal, Subscription	2			30		60	Average 30 Pub/year
	Publication Register	1			1000		1000	Average 1000 Pub/year
	Raise TIC	1			1000		1000	Average 1000 TIC/year
	External Publication Distribution	1			950		950	Average 950 Pub/Year
	Upload into server and controlled computer	2			1000		2000	
	Make copies of publication for controlled holder	4			50		200	Average 50 Pub/Year

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TECHNICAL PUBLICATION	Internal Publication Distribution	2			50		100	
	Filing of signed Document Acceptance Statement form	1			100		100	2 Document/Internal Pub
	Update Publication Master List	2	19			38	456	17 type + 1 internal + 1 ICA
	Update backup harddisk	1	19			19	228	17 type + 1 internal + 1 ICA
	Publication Control and Access	1			19		19	17 type + 1 internal + 1 ICA
	Filight Manual Amendment	4			28		112	
	Supplement Applicability	1			28		28	
GENERAL	Training -GEN FAM	24			3		72	GENFAM (3 days) x 4 per year
	Training - Continuous	8			4		32	
	Meeting (Internal)	4	2			8	96	CAMO - 2/MONTH PUB - 1/MONTH
	Attend Internal/External Request	4			9		36	AC INDUCTION DOC ACCEPTANCE
TOTAL							6489	

B. DGTA CAMO 01/2023

1 GAM-CAMO FLEET

YEAR	AC TYPE	QTY	REMARKS
2023	¹ AW139	2	M72-02, M72-03
	AW139	1	M72-01 (WITHDRAWN)
	² AS365N3	3	M70-01, M70-02, M70-03
TOTAL AIRCRAFT	-	5	
AC/YEAR	-	6	
AC TYPE/YEAR	2	-	

^{NO.} - NUMBER OF NEW AIRCRAFT TYPE INDUCTION TO GAM CAMO IN SEQUENCE

WITHDRAWN - AIRCRAFT THAT ARE WITHDRAWN FROM SERVICE

TERMINATED - AIRCRAFT THAT HAVE TERMINATED CAMO SERVICE WITH GAM

2 MANPOWER

	AVAILABILITY				
	HOURS /DAY	HOURS /WEEK	HOURS /YEAR		
MANAGEMENT					
ACCOUNTABLE MANAGER	3	15	566		
CAM	4	20	754		
DEPUTY CAM	8	40	1508		
QM	4	20	754		
			3582		
QUALITY ASSURANCE					
FADHIL	8	40	1508	REQUIRED HOURS	678
			1508	REMAINING HOURS	830
				STATUS	SATISFACTORY

TECHNICAL SERVICE

AISHAH	8	40	1508	REQUIRED HOURS	2690
QAIYUM	8	40	1508	REMAINING HOURS	1834
NURIN (PROTÉGÉ)	8	40	1508	STATUS	SATISFACTORY
			4524		

CAMO PLANNER

HAMIZAH	8	40	1508	REQUIRED HOURS	4032
NAJIHAH	8	40	1508	REMAINING HOURS	492
FADZLEE (PROTÉGÉ)	8	40	1508	STATUS	SATISFACTORY
			4524		

TECHNICAL RECORD

NADHIRA	8	40	1508	REQUIRED HOURS	2644
FARHANA (PROTÉGÉ)	8	40	1508	REMAINING HOURS	373
			3016	STATUS	SATISFACTORY

TECHNICAL PUBLICATION

DEANNA	4	20	754	REQUIRED HOURS	1517
NAJWAN (PROTÉGÉ)	8	40	1508	REMAINING HOURS	745
			2262	STATUS	SATISFACTORY

3 CONTINUING AIRWORTHINESS MANAGEMENT ACTIVITIES

A. QUALITY ASSURANCE DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR /TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR /YEAR	REMARKS
	Establish Annual Audit Plan	4			1		4	
	Internal audit for CAMO	16			4		64	
	Annual audit of contracted AMO	16			2		32	AMO 03/2021 AMO 10/2023

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QA	Audit report and NCR issuance	8			8		64	
	Review of amendment of CAME	8			2		16	
	Review of issuance /amendment of AMP & MEL	8			4		32	
	Liaison with authorities	2			5		10	
GENERAL	Meeting (External)	4	4			16	192	
	Meeting (Internal)	4	4			16	192	
	Training - Continuous	8			4		32	
	Attend Internal/External Request	8			5		40	

TOTAL 678

B. TECHNICAL SERVICE DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR /TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR /YEAR	REMARKS
TECHNICAL SERVICE	TIC Sentencing	2			200		400	
	AMP Development	80			2		160	Average 2 Type AC/year
	AMP Revision	40			2		80	2 AMP
	MEL Development	80			2		160	Average 2 Type AC/year
	MEL Revision	40			2		80	2 MEL
	Reliability Report	24			28		672	12 (external/operator) - Monthly report 12+4 (Internal) - Monthly + Quarterly
	Mod Record Book	40			5		200	
	Technical Query	4	5			20	240	
	Aircraft Defect Report	4	2			8	96	
	Modification Assessment	16			2		32	Average 2/year
	Repair Assessment	16			2		32	Average 2/year
	Supplement Applicability (New)	8			5		40	

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	Technical Notes	16			0		0	NIL NTC TO DATE
	Supplement Applicability	2			5		10	
	ASIMP	24			5		120	
GENERAL	Training -GEN FAM	24			2		48	
	Training - Continuous	8			4		32	
	Aircraft Visit	4	2			8	96	
	Meeting (External)	4			12		48	APMM - 4/YEAR/TYPE AC
	Meeting (Internal)	4	3			12	144	CAMO - 2/MONTH MRB - 1/MONTH
TOTAL							2690	

C. CAMO PLANNING DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR /TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR /YEAR	REMARKS
CAMO PLANNING	Aircraft Register	1			0		0	N/A, DATABASE AVAILABLE
	Set Up Aircraft Configuration Module	160			0		0	N/A, DATABASE AVAILABLE
	Aircraft induction bridging to AERONET	40			0		0	N/A, DATABASE AVAILABLE
	Monitor AERONET	1		5		5	60	
	Maintenance Forecast	1		5		5	60	
	Liaison with operator	1		5		5	60	
	TIC implementation	1			200		200	
	Update AD/SB in AERONET	1		5		5	60	
	AMO Coordination	2		5		10	120	
	Initiate spare request for AD/SB implementation	1		5		5	60	
	Work Order/Workpack Issuance	1				500		500

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	Workpack review and acceptance	1			500		500	Average 100 WO/year/ac
	Workpack discrepancies correction	1			500		500	Average 100 WO/year/ac
	ATL review and acceptance	1	30			30	360	Average 30 ATL/month
	ATL discrepancy correction	1	30			30	360	
	Update AERONET Tech Log Module	1	30			30	360	
	Update AERONET Aircraft Module	1			500		500	Average 100 WO/year/ac
	NTC	1			0		0	N/A
GENERAL	Training -GEN FAM	24			2		48	GENFAM (3 days) x 2 ac
	Training - Continuous	8			3		24	CAME, CAMP. HF
	Meeting (External)	4			12		48	APMM - 4/YEAR/TYPER AC OEM.etc - 4/YEAR
	Meeting (Internal)	4	4			16	192	CAMO - 2/MONTH AMO - 1/MONTH PLANNER - 1/MONTH
	Attend Internal/External Request	4			5		20	ATL BRIEFING, OEM LIASON, ETC
TOTAL							4032	

D. TECHNICAL RECORD DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR /TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR /YEAR	REMARKS
	Transfer ATL data to logbook	0.5	30			15	180	Average 30 ATL/month
	Scan ATL	0.5	30			15	180	Average 30 ATL/month
	ATL filing	0.5	30			15	180	Average 30 ATL/month
	All logbook identification	1			18		18	Aircraft + engine

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REV DATE

01-May-24

TECHNICAL RECORD	Update aircraft log book	1			500		500	Average 100 WO/year/ac
	Update engine log book	1			500		500	Average 50 WO /year/eng x Average 2 eng/ac
	Update component log card	1		5		5	60	
	Update MRB	3		5		15	180	
	Update SB/AD Monthly Summary to DAR	0.5		5		2.5	30	
	Update Certificate Files	1			5		5	
	Scan Work package	0.5			500		250	
	Work package Filing	0.5			500		250	
	Record access control	0.5			5		2.5	
	Storage Facilities Labelling	1			20		20	No of shelves/ compartment
	Facilities Inspection	1	1			1	12	1 facility
	Update Record Inventory	1		5		5	60	
	Update backup harddisk	1		5		5	60	
	Scan all records - Aircraft Induction	40			0		0	N/A, DATABASE AVAILABLE
GENERAL	Training -GEN FAM	24			2		48	GENFAM (3 days) x 2 ac
	Training - Continuous	8			3		24	
	Meeting (Internal)	2	2			4	48	CAMO - 2/MONTH RECORD - 1/MONTH
	Attend Internal/External Request	4			9		36	DGTA, APMM etc.
TOTAL							2644	

E. TECHNICAL PUBLICATION DEPARTMENT

SECTION	TASK (JOB DESCRIPTION)	MHR /TASK	NO/MTH	AC/MTH	NO OR AC/YEAR	TOTAL MHR /MONTH	TOTAL MHR /YEAR	REMARKS
	Publication Purchase, Renewal, Subscription	2			10		20	Average 10 Pub/year

MANPOWER RESOURCES & MANAGEMENT TOOL

ISSUE NO

2024-03

REV DATE

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TECHNICAL PUBLICATION	Publication Register	1			200		200	Average 200 Pub/year
	Raise TIC	1			200		200	Average 200 TIC/year
	External Publication Distribution	1			200		200	Average 200 Pub/Year
	Upload into server and controlled computer	2			200		400	
	Make copies of publication for controlled holder	4			15		60	Average 15 Pub/Year
	Internal Publication Distribution	2			10		20	
	Filing of signed Document Acceptance Statement form	1			20		20	2 Document/Internal Pub
	Update Publication Master List	2	4			8	96	2 type + 1 internal + 1 ICA
	Update backup harddisk	1	4			4	48	2 type + 1 internal + 1 ICA
	Publication Control and Access	1			4		4	2 type + 1 internal + 1 ICA
	Filight Manual Amendment	4			5		20	
	Supplement Applicability	1			5		5	
GENERAL	Training -GEN FAM	24			2		48	GENFAM (3 days) x 2 ac
	Training - Continuous	8			4		32	
	Meeting (Internal)	4	3			12	144	CAMO - 2/MONTH PUB - 1/MONTH
TOTAL							1517	

CAMO MANPOWER DISTRIBUTION

ISSUE

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DATE

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A. CAMO/2016/03

AC REG	AC TYPE	OPERATOR	CAMO LOCATION	TECHNICAL PUBLICATION			TECHNICAL RECORD			CAMO PLANNER			TECHNICAL SERVICES			REMARK
				PIC 1	PIC 2	PIC 3 / PROTÉGÉ	PIC 1	PIC 2	PIC 3 / PROTÉGÉ	PIC 1	PIC 2	PIC 3 / PROTÉGÉ	PIC 1	PIC 2	PIC 3 / PROTÉGÉ	
PGU AW139																
9M-PMA	AW139	RMPAOF	PGU	DEANNA	-	SYAHIRAH	HARLINA	AMMAR	-	HANIS	HUSNA	-	ADAM	AMANI	MUZAMIR	
9M-PMB	AW139	RMPAOF	PGU	DEANNA	-	SYAHIRAH	HARLINA	AMMAR	-	HANIS	HUSNA	-	ADAM	AMANI	MUZAMIR	
9M-PMC	AW139	RMPAOF	PGU	DEANNA	-	SYAHIRAH	HARLINA	AMMAR	-	HANIS	HUSNA	-	ADAM	AMANI	MUZAMIR	
9M-PMD	AW139	RMPAOF	PGU	DEANNA	-	SYAHIRAH	HARLINA	AMMAR	-	HANIS	HUSNA	-	ADAM	AMANI	MUZAMIR	
9M-PME	AW139	RMPAOF	PGU	DEANNA	-	SYAHIRAH	HARLINA	AMMAR	-	HANIS	HUSNA	-	ADAM	AMANI	MUZAMIR	
9M-PMF	AW139	RMPAOF	PGU	DEANNA	-	SYAHIRAH	HARLINA	AMMAR	-	HANIS	HUSNA	-	ADAM	AMANI	MUZAMIR	
9M-JPM	AW139	RMPAOF	GAM OC	DEANNA	-	SYAHIRAH	NABILLA	MAZLEEN	-	THAVA	HUSNINA	-	ADDINIE	ZUL	HAZIM	
PGU B300																
9M-PTA	B300	RMPAOF	PGU	DEANNA	-	AFIQ	AMMAR	HARLINA	-	HUSNA	HANIS	BADREEN	ZUL	ADDINIE	HAZIM	
9M-PTB	B300	RMPAOF	PGU	DEANNA	-	AFIQ	AMMAR	HARLINA	-	HUSNA	HANIS	BADREEN	ZUL	ADDINIE	HAZIM	
9M-PTC	B300	RMPAOF	PGU	DEANNA	-	AFIQ	AMMAR	HARLINA	-	HUSNA	HANIS	BADREEN	ZUL	ADDINIE	HAZIM	
9M-PTD	B300	RMPAOF	PGU	DEANNA	-	AFIQ	AMMAR	HARLINA	-	HUSNA	HANIS	BADREEN	ZUL	ADDINIE	HAZIM	
9M-PTE	B300	RMPAOF	PGU	DEANNA	-	AFIQ	AMMAR	HARLINA	-	HUSNA	HANIS	BADREEN	ZUL	ADDINIE	HAZIM	
JBPM																
9M-BOB	AW109E	JBPM	GAM OC	DEANNA	-	SYAHIRAH	NABILLA	MAZLEEN	BASIDT	HUSNINA	HALIMI	AINA	AMANI	ADAM	MUZAMIR	
9M-BOC	AW139	JBPM	GAM OC	DEANNA	-	SYAHIRAH	NABILLA	MAZLEEN	BASIDT	HUSNINA	THAVA	AINA	AMANI	ADAM	MUZAMIR	
9M-BOD	AW139	JBPM	GAM OC	DEANNA	-	SYAHIRAH	NABILLA	MAZLEEN	BASIDT	HUSNINA	THAVA	AINA	AMANI	ADAM	MUZAMIR	
9M-BOE	AW189	JBPM	GAM OC	DEANNA	-	SYAHIRAH	MAZLEEN	NABILLA	BASIDT	HUSNINA	HALIMI	AINA	AMANI	ADAM	MUZAMIR	
9M-BOF	AW189	JBPM	GAM OC	DEANNA	-	SYAHIRAH	MAZLEEN	NABILLA	BASIDT	HUSNINA	HALIMI	AINA	AMANI	ADAM	MUZAMIR	
GADING AIR																
9M-SAAS	AW139	GASB	GAM OC	DEANNA	-	SYAHIRAH	NABILLA	MAZLEEN	-	HALIMI	THAVA	-	ADDINIE	ZUL	HAZIM	
9M-DSJ	EC155B	GASSB	GAM OC	DEANNA	-	SYAHIRAH	NABILLA	MAZLEEN	-	HALIMI	THAVA	-	ZUL	ADDINIE	HAZIM	
9M-GAS	EC120B	GASSB	GAM OC	DEANNA	-	SYAHIRAH	N/A	N/A	-	HALIMI	HUSNINA	-	ZUL	ADDINIE	HAZIM	Subcontractor
YTLPG																
9M-YTL	AW139	YTLPG	GAM OC	DEANNA	-	SYAHIRAH	MAZLEEN	NABILLA	BASIDT	THAVA	HUSNINA	-	ADDINIE	ZUL	HAZIM	
UNITARA																
9M-KEL	EC155B1	URMSB	GAM OC	DEANNA	-	SYAHIRAH	NABILLA	MAZLEEN	-	HALIMI	THAVA	-	ZUL	ADDINIE	HAZIM	
PGU C208																
9M-PSL	C208	RMPAOF	PGU	RIDZUAN	DEANNA	AFIQ	NURULHUDA	HANNAH	MAZLEEN	ANWAR	RIZAL	HUSNINA	SHAHRIZAL	ADDINIE	ZUL	
9M-PSN	C208	RMPAOF	PGU	RIDZUAN	DEANNA	AFIQ	NURULHUDA	HANNAH	MAZLEEN	ANWAR	RIZAL	HUSNINA	SHAHRIZAL	ADDINIE	ZUL	
9M-PSO	C208	RMPAOF	PGU	RIDZUAN	DEANNA	AFIQ	NURULHUDA	HANNAH	MAZLEEN	ANWAR	RIZAL	HUSNINA	SHAHRIZAL	ADDINIE	ZUL	

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				PIC 1	PIC 2	PIC 3 / PROTÉGÉ	PIC 1	PIC 2	PIC 3 / PROTÉGÉ	PIC 1	PIC 2	PIC 3 / PROTÉGÉ	PIC 1	PIC 2	PIC 3 / PROTÉGÉ	
9M-PSP	C208	RMPAOF	PGU	RIDZUAN	DEANNA	AFIQ	HANNAH	FAZILAH	MAZLEEN	RIZAL	SABRI	HUSNINA	SHAHRIZAL	ADDINIE	ZUL	
9M-PSQ	C208	RMPAOF	PGU	RIDZUAN	DEANNA	AFIQ	HANNAH	FAZILAH	MAZLEEN	RIZAL	SABRI	HUSNINA	SHAHRIZAL	ADDINIE	ZUL	
PGU C172S																
9M-PSR	C172S	RMPAOF	PGU	RIDZUAN	DEANNA	AFIQ	FAZILAH	NURULHUDA	MAZLEEN	SABRI	ANWAR	HUSNINA	AMANI	HANAFI	ADAM	
9M-PST	C172S	RMPAOF	PGU	RIDZUAN	DEANNA	AFIQ	FAZILAH	NURULHUDA	MAZLEEN	SABRI	ANWAR	HUSNINA	AMANI	HANAFI	ADAM	
9M-PSU	C172S	RMPAOF	PGU	RIDZUAN	DEANNA	AFIQ	FAZILAH	NURULHUDA	MAZLEEN	SABRI	ANWAR	HUSNINA	AMANI	HANAFI	ADAM	

B. DGTA CAMO 01/2023

AC REG	AC TYPE	STATE AC OPERATOR	CAMO LOCATION	TECHNICAL PUBLICATION			TECHNICAL RECORD			CAMO PLANNER			TECHNICAL SERVICES			REMARK
				PIC 1	PIC 2	PIC 3 / PROTÉGÉ	PIC 1	PIC 2	PIC 3 / PROTÉGÉ	PIC 1	PIC 2	PIC 3 / PROTÉGÉ	PIC 1	PIC 2	PIC 3 / PROTÉGÉ	
APMM AW139																
M72-01	AW139	APMM	APMM	DEANNA	-	NAJWAN	NADHIRAH	-	FARHANA	NAJIHAH	HAMIZAH	FADZLEE	QAIYUM	AISYAH	NURIN	
M72-02	AW139	APMM	APMM	DEANNA	-	NAJWAN	NADHIRAH	-	FARHANA	NAJIHAH	HAMIZAH	FADZLEE	QAIYUM	AISYAH	NURIN	
M72-03	AW139	APMM	APMM	DEANNA	-	NAJWAN	NADHIRAH	-	FARHANA	NAJIHAH	HAMIZAH	FADZLEE	QAIYUM	AISYAH	NURIN	
APMM AS365N3																
M70-01	AS365N3	APMM	APMM	DEANNA	-	NAJWAN	NADHIRAH	-	FARHANA	HAMIZAH	NAJIHAH	FADZLEE	AISYAH	QAIYUM	NURIN	
M70-02	AS365N3	APMM	APMM	DEANNA	-	NAJWAN	NADHIRAH	-	FARHANA	HAMIZAH	NAJIHAH	FADZLEE	AISYAH	QAIYUM	NURIN	
M70-03	AS365N3	APMM	APMM	DEANNA	-	NAJWAN	NADHIRAH	-	FARHANA	HAMIZAH	NAJIHAH	FADZLEE	AISYAH	QAIYUM	NURIN	