

To : GAM CAMO personnel, Contracted AMO, & GAM CAMO Operator (Pilot)
CC : GAM Accountability Manager, GAM Quality Assurance Manager
From : Continuing Airworthiness Management Manager (CAMP), GAM
Subject : **Permit to Fly (PTF) Procedures**

1. REFERENCE

- a. Continuing Airworthiness Management Exposition (CAME) Issue 2 Rev 5 dated 21 Dec 2020 or later approved revisions
- b. Continuing Airworthiness Management Procedures (CAMP) Issue 1 Rev 2 dated 24 Dec 2020 or later approved revisions.

2. APPLICABILITY

- a. GAM CAMO Fleets

3. INTRODUCTION

- a. An audit by the Civil Aviation Authority of Malaysia (CAAM) for the renewal of CAMO approval was conducted on 7 – 9 April 2021. The current procedure on the Permit to Fly (PTF) was found to be inadequate by CAAM during the audit.
- b. There was incomplete documents submission for the PTF by the applicant on the copy of pilot's license and no objective evidence on verification of the documents by the Airworthiness Review Staff (ARS).
- c. This notice is raised to introduce Permit to Fly Checklist form ref. GAM/CAMO-040 to ensure compliance of procedure for the issuance of PTF to meet the requirement of CAAM. This form and the requirement below shall be integrated within the next revision of CAMP.

4. REQUIREMENT

- a. A PTF shall be required whenever an aircraft is subjected to maintenance as listed in CAME Part 5.10 / CAMP Part 6.2 as applicable.
- b. The request for a PTF by AMO or CAMO as applicable shall be referred to CAME Part 4B.5 and CAMP Part 5.11.
- c. In addition to above, a valid license copy of the Pilot shall be submitted together with the PTF application form GAM/CAMO-022.
- d. The ARS then shall verify using Permit to Fly Checklist form ref. GAM/CAMO-040 and issue the PTF upon satisfactory review. Refer Appendix 1.



Continuing Airworthiness Notice (CAN)

CAN No. / Rev No.

CAN 26 / R0

Date

24-June-2021

- e. All the documents submitted, the PTF Form and Checklist shall form part of aircraft records and shall be retained in accordance with CAME Part 1.3.3 and CAMP Part 2.7.

Please be advised and adhere to the requirement.

Zaty Nadhira Binti Mohamed Zuhari
Continuing Airworthiness Management Manager

Continuing Airworthiness Notice (CAN)

CAN No. / Rev No.

CAN 26 / R0

Date

24-June-2021

Permit to Fly (PTF) Checklist

Reference No

PTFC/REG/YY/XX

DESCRIPTION	CHECK BOX (✓)	REMARKS
iii. Others: _____		
B5 Flight Test Protocol if applicable		
i. Maintenance Flight Test Schedule (MFTS) if applicable		
ii. Airworthiness Flight Test Schedule (AFTS) if applicable		
iii. Others: _____		

Reviewed and approved by:

ARS Name:

ARS Approval No. / Stamp:

Date: