

CAN No. / Rev No.	CAN 26 / R0		
Date	24-June-2021		

To : GAM CAMO personnel, Contracted AMO, & GAM CAMO Operator (Pilot)

CC : GAM Accountability Manager, GAM Quality Assurance ManagerFrom : Continuing Airworthiness Management Manager (CAMM), GAM

Subject : Permit to Fly (PTF) Procedures

## 1. REFERENCE

a. Continuing Airworthiness Management Exposition (CAME) Issue 2 Rev 5 dated 21 Dec 2020 or later approved revisions

b. Continuing Airworthiness Management Procedures (CAMP) Issue 1 Rev 2 dated 24 Dec 2020 or later approved revisions.

## 2. APPLICABILITY

a. GAM CAMO Fleets

## 3. INTRODUCTION

- a. An audit by the Civil Aviation Authority of Malaysia (CAAM) for the renewal of CAMO approval was conducted on 7 9 April 2021. The current procedure on the Permit to Fly (PTF) was found to be inadequate by CAAM during the audit.
- b. There was incomplete documents submission for the PTF by the applicant on the copy of pilot's license and no objective evidence on verification of the documents by the Airworthiness Review Staff (ARS).
- c. This notice is raised to introduce Permit to Fly Checklist form ref. GAM/CAMO-040 to ensure compliance of procedure for the issuance of PTF to meet the requirement of CAAM. This form and the requirement below shall be integrated within the next revision of CAMP.

### 4. REQUIREMENT

- a. A PTF shall be required whenever an aircraft is subjected to maintenance as listed in CAME Part 5.10 / CAMP Part 6.2 as applicable.
- b. The request for a PTF by AMO or CAMO as applicable shall be referred to CAME Part 4B.5 and CAMP Part 5.11.
- c. In addition to above, a valid license copy of the Pilot shall be submitted together with the PTF application form GAM/CAMO-022.
- d. The ARS then shall verify using Permit to Fly Checklist form ref. GAM/CAMO-040 and issue the PTF upon satisfactory review. Refer Appendix 1.



Continuing Airworthiness Notice (CAN)			
CAN No. / Rev No.	CAN 26 / R0		
Date	24-June-2021		

e. All the documents submitted, the PTF Form and Checklist shall form part of aircraft records and shall be retained in accordance with CAME Part 1.3.3 and CAMP Part 2.7.

Please be advised and adhere to the requirement.

Zaty Nadhira Binti Mohamed Zuhari

Continuing Airworthiness Management Manager



Continuing	Airworthiness	Notice	(CAN)

CAN No. / Rev No.	CAN 26 / R0	
Date	24-June-2021	

# **APPENDIX 1**

GalaxyAerospace

maintenance repair overhaul

Permit to Fly (PTF) Checklist

Reference No PTFC/REG/YY/XX

DESC	RIPTION	CHECK BOX ( )</th <th>REMARKS</th>	REMARKS
PTF A	application for:		
Issuar	nce		
Renev	val		
Date f	Requested		
PTF F	Reference No.		
Section	on A: PTF Application		
	Type of PTF:		
A.1	i. PTF with conditions for Maintenance Check Flight		
	<li>PTF with conditions for Certificate of Airworthiness has not been issued</li>		
A.2	Aircraft Registration Number		
A.3	Aircraft Serial Number		
A.4	Location to be carried out PTF (route)		
A.5	Aircraft operator /owner:		
A.6	Continuing Airworthiness Management Organisation (CAMO)		
A.7	CAMO approval number		
A.8	CAMO approval validity		
A.9	Aircraft is valid to the CAMO rating	<del> </del>	
A.10	CAME Part 5.10 requirement	-	
A.11	Certificate of Airworthiness (C of A) expiry date		
A.12	Airworthiness Review Staff (ARS) name		
A.13	Airworthiness Review Staff (ARS) approval no.	<del>                                     </del>	
A.14	Airworthiness Review Staff (ARS) approval validity		
A.15	Flight Crew details (valid license with type rated and medical cert.)		
Secti	on B: Documents Review		
B.1	Maintenance Flight Test within the scope listed in CAME/CAMP		
	Completed workpack related to maintenance flight test task		
	i. Workpack No.		
B.2	ii. Worksheet Task No.		
	iii. Airworthiness Release Certificate (if applicable)		
	iv. Others: 👻		
B.3	Aircraft Journey Log (AJL) closed without outstanding task/defect		
	Maintenance Manual reference related to maintenance flight test task		
8.4	i. Blade Track and Balance check (RTB)		
	ii. Functional check flight		



Continuing Airworthiness Notice (CAN)			
CAN No. / Rev No.	CAN 26 / R0		
Date	24-June-2021		

GalaxyAerospace	Permit to Fly (PTF) Checklist		
	Reference No	PTFC/REG/YY/XX	

DESCRIPTION		CHECK BOX ( )</th <th>REMARKS</th>	REMARKS	
	iii.	Others:		
	Flight	Test Protocol if applicable		
85	i.	Maintenance Flight Test Schedule (MFTS) if applicable		
	äi.	Airworthiness Flight Test Schedule (AFTS) if applicable		
	iii.	Others:		

Reviewed and approved by:

ARS Name:

ARS Approval No. / Stamp:

Date:

Revision 0 24 June 2021

Page 2 of 2

GAM/CAMO-040