



**To** : CAMO Maintenance Planner & Technical Record personnel  
**CC** : GAM Accountability Manager, GAM Quality Assurance Manager  
**From** : Continuing Airworthiness Manager, GAM  
**Subject** : **PROCESSING OF COMPONENT INSTALLATION / REMOVAL**

**1. REFERENCE**

Notice 6101

**2. APPLICABILITY**

All aircraft managed by GAM-CAMO

**3. INTRODUCTION**

A CAAM audit on the C of A renewal for 9M-PMB had been carried out on 16<sup>th</sup> August 2018 at CAMO office in MIAT. From the audit sampling, it is found that there is no traceability of records on the removal of floats from the aircraft.

This notice is issued as a reminder for compliance on the processing of components installation / removal.

**4. REQUIREMENT**

- a) Maintenance Planner  
A worksheet is required to be issue for any installation or removal of components
- b) Technical Record  
The component log card along with the aircraft log book is required to be updated with reference to the worksheet number each time the installation/removal activity is performed.

Kindly be informed on the requirement.



Hazrin Sani  
Continuing Airworthiness Manager