

## LAMPIRAN J—4

(Lampiran 92)

## KAD PETAK

Nombor Kod \_\_\_\_\_

Lokasi \_\_\_\_\_

Perihal Barang \_\_\_\_\_

Kumpulan \_\_\_\_\_

\_\_\_\_\_

Nombor Rujukan \_\_\_\_\_

No. Garisan	No. BTB atau HPPB	Terima	Keluar	Baki	Tarikh dan tanda tangan Penyelenggara Stor
		<i>Baki dibawa ke hadapan</i>			
1					
2					
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21					
		<i>Baki dipindahkan ke hadapan</i>			

**INSTRUCTION FOR COMPLETING KAD PETAK (LAMPIRAN J-4 (KEW 300-J4)) :-**

<b>ITEM</b>	<b>INSTRUCTIONS</b>
<b>No Kod</b>	Fill in the Vokeb (Police Registration Code) Number of item
<b>Perihal Barang</b>	Fill in the description of item with related Part Number
<b>Lokasi</b>	Fill in the location of item places
<b>Kumpulan</b>	Fill in the Item Category (if any)
<b>Nombor Rujukan</b>	Fill the referral number of item (if any)
<b>No Cernaan</b>	Refer the number to record every movement of item
<b>No BTB</b>	Fill in the item record no places
<b>Terima</b>	Fill in the condition of item while it received (if any)
<b>Keluar</b>	Fill in the condirion while it issued
<b>Baki</b>	Fill in the balance of item in boxes saved
<b>Tarikh dan Tandatangan Penyelenggara</b>	Date signature of store personnel whom responsible in item storing

LAMPIRAN J—4

(Kew 300—J4)

(Lampiran 92)

KAD PETAK

Nombor Kod \_\_\_\_\_

Lokasi \_\_\_\_\_

Perihal Barang \_\_\_\_\_

Kumpulan \_\_\_\_\_

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Nombor Rujukan \_\_\_\_\_

No. Garisan	No. BTB atau BPPB	Terima	Keluar	Baki	Tarikh dan tanda tangan Penyelenggara Stor
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		<i>Baki dipindahkan ke hadapan</i>			