

INSTRUCTIONS FOR FILL OUT THE GAM/E-025 TOOL CONTROL REGISTER

(a)	NO	Insert the number accordingly.
(b)	ITEM	Insert the tools description.
(c)	CONTROL ID	Insert the tools Control ID as shown on the body of the tool.
ISSUE		
(d)	NAME & INITIAL	Insert the name and initial of person borrowing the tool.
(e)	PHONE NO.	Insert the phone no. of person borrowing the tool.
(f)	DATE & TIME	Insert the date and time of the tool borrowed.
RETURN		
(g)	NAME & INITIAL	Insert the name and initial of person returning the tool (On each line).
(h)	DATE & TIME	Insert the date and time when the tool is return (On each line).
(i)	A/C REG	Insert the Aircraft Register number that involves the use of the tool (On each line).
(j)	TASK / REMARKS	Insert any remarks if required (On each line).
(k)	STORE INITIAL	Insert the initial of storeman involved (On each line).