

INSTRUCTIONS FOR FILLING OUT THE GAM/E-010 CONCESSION REQUEST FORM.

REFERENCE NO.	<p>Insert reference number in the format : CON/REQ/YYYY-XX</p> <p>YYYY : Year when filling out the form. XX : Control number of the form in the year, listed consecutively.</p> <p>Example : CON/REQ/2024-01</p>
DATE	Insert the date of the request.
AIRCRAFT TYPE	Insert the aircraft type involved.
COMPONENT DESCRIPTION	Insert the description of the component for which the concession is being requested.
COMPONENT PART NO	Insert the part number of the component.
MAINTENANCE SCHEDULED REF	Insert the maintenance schedule reference related to the component.
STATUS TO DATE (HR/TIME USED)	Insert the status of the component in terms of hours or time used.
AIRCRAFT REGISTRATION	Insert the aircraft registration number.
COMPONENT SERIAL NO	Insert the serial number of the component.
APPROVED T.B.O	Insert the approved Time Between Overhaul (T.B.O) for the component.
REMAINING	Insert the remaining hours or time until the next overhaul is due.
AUTHORIZATION REQUESTED	Insert the specific authorization being requested (e.g., extension of T.B.O).
REASON FOR REQUEST	Insert the reason for the concession request.
REQUEST BY ENGINEERING MANAGER / CHIEF ENGINEER	To be signed by the Engineering Manager or Chief Engineer and include the date of the request.
VERIFIED BY QUALITY ASSURANCE MANAGER	To be signed by the Quality Assurance Manager and include the date of verification.
APPROVED BY CAAM	Approval to be given by the Civil Aviation Authority of Malaysia (CAAM).