

The aim of this assessment is to ensure compliance of the aircraft certifying staff with the relevant Civil Aviation Authority Malaysia (CAAM) requirements. Purpose of this assessment is to ensure that each aircraft certifier possesses the expected competency associated with his/her job function (proposed scope of work, authorisation category, before granting him/her initial CAAM individual authorisation, to renew or to extend the scope of his/her already existing authorisation. Consequently, the candidates shall demonstrate through this competency assessment that he/she is able to answer at least to the standard level of understanding the function, responsibility, and safety measure. Checkpoints shall be given whenever the personnel assessed could not provide satisfactory answer.

Type of assessment :  Initial grant  Extension  Renewal

Type rating applied :

Date of assessment :

**Details of personnel**

Name :

Staff no. :

Department :

Date Joined :

Signature

**Details of Assessor**

**Assessor 1**

Name :

Staff no. :

Position :

Signature :

**Assessor 2**

Name :

Staff no. :

Position :

Signature :

**Details of Observer**

Name :

Staff no. :

Department :

Position :

**Declaration by GAM Quality Assurance Manager**

**The personnel has been successfully assessed by the appointed assessor in accordance with the latest revision of Galaxy Aerospace (M) Sdn Bhd Maintenance Organisation Exposition requirement.**

Name :

Signature :

Date :

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>CHECK</b>	<b>REMARKS</b>
<b>Section 1: Basic Requirement</b>			
1	Minimum Age: 21 years old		
2	CAAM Part 66 License Category		
3	Aircraft Type Rating		
4	Years of exercising type		
<b>Section 2: General Knowledge</b>			
1	Knowledge of relevant parts of the MOE and associated procedures.		
2	Knowledge on Human Factors, Human Performance, and limitations		
3	Knowledge of organisation capabilities, privileges and limitations (scope of approval, etc)		
4	Knowledge of safety risks linked to the working environment		
5	Knowledge on Civil Aviation Authority Malaysia structure		
<b>Section 3: Understanding on Category C related functions</b>			
1	Understanding of Line and Base maintenance check		
2	Understanding on Documentation review		
3	Understanding of Aircraft Maintenance Program (AMP)		
4	Understanding on safety maintenance action, i.e. Duplicate inspection		
5	Understanding on the type of maintenance checks and tasks, i.e. critical task.		
6	Understanding on the functions and responsibilities of Category C holder		
7	Understanding of Mandatory Occurrence Reporting		
8	Understanding of Permit to Fly		
9	Understanding of Human Factor related to base maintenance activities		
10	Understanding of maintenance references. i.e.: Latest revision of maintenance data, specific tools needed for specific tasks.		
11	Technical Situation. i.e.: Performing EGR, CRS issued for incomplete task, etc.		