

**COMPONENT DISCREPANCY REPORT**



<input type="checkbox"/> SHIPPING <input type="checkbox"/> PACKAGING		1. DATE RAISED	2. REPORT NUMBER				
3. TO (Name and Address)		4. FROM (Name and Address)					
5. SUPPLIER / VENDOR		5a. INVOICE NO. & DATE	5b. DELIVERY /SHIPPING INVOICE				
6. SUPPLIER REFERENCE		7. PURCHASE ORDER NO:					
SUBJECT		9. DISCREPANCY DATA					
8. PART NUMBER & DESCRIPTION	UNIT	QUANTITY	QUANTITY SHIPPED	QUANTITY	UNIT PRICE	TOTAL COST	DISCREPANCY CODE "X"
	(a)	(b)	(c)	(a)	(b)	(c)	(d)
10. REMARKS (Continue on separate sheet of paper if necessary)							

**11. DISCREPANCY CODES (TO BE USED IN COLUMN 'X' ABOVE)**

11a. <input type="text" value="CONDITION OF MATERIAL"/> IN CONDITION OTHER THAN THAT INDICATED ON A1 RELEASE/RECEIPT DOCUMENT <input type="text"/> A2 EXPIRED SHELF LIFE <input type="text"/> A3 DAMAGED PARCEL <input type="text"/> 11b. <input type="text" value="SUPPLY DOCUMENTATION"/> B1 NOT RECEIVED <input type="text"/> B2 NOT RECEIVED <input type="text"/> B3 INCOMPLETE OR IMPROPER <input type="text"/> 11c. <input type="text" value="MISDIRECTED MATERIAL"/> C1 ADDRESSED TO WRONG LOCATION <input type="text"/> 11d. <input type="text" value="OVER/DUPLICATE SHIPMENT"/> D1 QUANTITY IN EXCESS OF THAT ON PACKING NOTE DOCUMENT <input type="text"/> D2 QUANTITY IN EXCESS OF THAT REQUESTED <input type="text"/> D3 DUPLICATE SHIPMENT <input type="text"/> 11e. <input type="text" value="PACKING DISCREPANCY"/> E1 IMPROPER PRESERVATION <input type="text"/> E2 IMPROPER PACKING <input type="text"/> E3 IMPROPER MARKING <input type="text"/>	11f. <input type="text" value="QUANTITY DEFICIENCIES"/> F1 DEFICIENT MATERIAL <input type="text"/> 11g. <input type="text" value="SHORTAGE OF SHIPMENT"/> G1 QUANTITY LESS THAN ON PACKING LIST <input type="text"/> G2 QUANTIYY LESS THAN THAT REQUESTED <input type="text"/> G3 NON- RECEIPT OF SHIPMENT <input type="text"/> 11h. <input type="text" value="TECHNICAL DOCUMENTATION"/> PLATES, LOG BOOK, OPERATING HANDBOOKS, SPECIAL INSTRUCTIONS, APPR. CERTIFICATES & CERTIFICATES OF CONFORMITY H1 MISSING <input type="text"/> H2 ILLEGIBLE OR TORN <input type="text"/> H3 INSPECTION DATA MISSING OR INCOMPLETE <input type="text"/> H4 SERVICEABILITY OPERATING DATA MISSING OR INCOMPLETE <input type="text"/> H5 WARRANTY DATA MISSING <input type="text"/> 11i. <input type="text" value="WRONG ITEM (IDENTIFY REQUESTED)"/> AS SEPARATE COPY IN ITEM 9 ABOVE 11 INCORRECT ITEM RECEIVED <input type="text"/> 12 UNACCEPTABLE SUBSTITUTE <input type="text"/> 11j. <input type="text" value="OTHER DISCREPANCY"/> J1 SEE REMARKS <input type="text"/>
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12 ORIGINATOR	NAME:
SIGNATURE	DATE:
13 AUTHORISED BY	NAME:
SIGNATURE	DATE:

RECTIFICATION TO DISCREPANCIES

SIGNATURE	NAME:
	DATE: