

Ref No. : GAM/SAG/HOM/23-1071(012)/WIZ

18th December 2023

MR. MOHD SAIFUL HASANUN MOHD YUSOP

Present

السلام عليكم ورحمة الله وبركاته

Dear Sir,

Appointment as Member of Safety Action Group (SAG)/ Health, Safety, Security, and Environment (HSSE) Committee

Please be informed that you have been appointed as a member of the SAG/ HSSE Committee, representing GAM AMO Office, *Agensi Penguatkuasaan Maritim Malaysia (APMM) - AW139 Subang* effective from 18th December 2023. You are directly report to the Chairman of SAG/ HSSE Committee for any HSSE related matters.

2. The SAG/ HSSE Committee has several responsibilities under the Civil Aviation Directive – 19 (CAD-19), Civil Aviation Guidance Material – 1902 (CAGM -1902), Occupational Safety and Health (OSH) Act and Regulations, Environmental Quality Act & Regulations, and other related legal & other requirements which included but not limited to:

- a) Assist in the development of safety and health rules and safe systems of work.
- b) Review the effectiveness of the specific safety risk controls and safety & health program.
- c) Conduct studies on accident trends, near-miss accidents, dangerous occurrences, occupational poisoning, or occupational diseases that occur at the workplace and shall report these findings along with recommendations for corrective actions.
- d) Review the safety and health policies at the workplace and providing recommendations to the employer for any necessary revisions.
- e) Monitor operational safety performance within their functional areas of the organisation and ensure that appropriate safety risk management activities are carried out.
- f) Review available safety data and identify the implementation of appropriate safety risk control strategies and ensure employee feedback is provided.
- g) Assess the safety impact related to the introduction of operational changes or new technologies.

GALAXY AEROSPACE (M) SDN.BHD.

Management Office: No. A-01-02, Blok A, Bangunan Perdagangan Siera Ara Damansara, Jalan PJU 1A/5A, Ara Damansara, 47301 Petaling Jaya, Selangor Darul Ehsan, Malaysia.

AMO Office: Suite 11-14, Helicopter Centre, Malaysia International Aerospace Centre, Sultan Abdul Aziz Shah Airport, 47200 Subang, Selangor Darul Ehsan, Malaysia.

Hangar Address: Hangar 2, UniKL-MIAT, Persiaran A, Off Jalan Lapangan Terbang Subang, 47200 Subang, Selangor Darul Ehsan, Malaysia.

Tel: +603 7455 0555 Fax: +603 7734 7526

- h) Coordinate the implementation of any actions related to safety risk controls and ensure that actions are taken promptly.

- i) Assist to comply to the relevant environmental legal requirements.
- j) Ensure to adhere to the company, client, government, and other stakeholder security requirements.

Your support and cooperation in fulfilling these responsibilities are greatly appreciated.

Thank you.

Yours sincerely,
For and on behalf

GALAXY AEROSPACE (M) SDN. BHD.



WAN IZAHAN ZAMEREE BIN ISHAK
Chairman – SAG/ HSSE Committee

c.c:

DATO' SHAMSUL KAMAR BIN SAMSUDIN
Managing Director

DATIN ZULHANI BINTI ALIAS
Executive Director

ISMAIL BIN SULAIMAN
Chief Operation Officer

SYAFRUL YAMANI BIN SAFRUDDIN
Engineering Manager

HUMAN RESOURCE & ADMIN – Personal File

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