

SEPTEMBER 2024

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

NOVEMBER 2024

S	M	T	W	T	F	S
						1
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

# OCTOBER 2024

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
29	30	1	2	3	4	5
		AS365N3 CAT B (PRACTICAL)				
		AW189 CAT B				
		WEIGHT & BALANCE			AERONET	
				PART 145		
6	7	8	9	10	11	12
	AS365N3 CAT B (PRACTICAL)			AS365N3 CAT B (PRACTICAL ASSESSMENT)		
	AW189 CAT B					
	SMS RECURRENT	ROOT CAUSE ANALYSIS		SMS INITIAL		
	DGTA CAME			HF RECURRENT		
13	14	15	16	17	18	19
	AW189 CAT B					
	HF INITIAL FOR NAVY		SMS INITIAL FOR NAVY			
	DOA TRAINING FOR NAVY		CAMO TRAINING FOR NAVY			
	PART M			ISO 9001:2015 INTERNAL QUALITY AUDITOR		
	MOE & EPM		ESDS		EWIS INITIAL	
20	21	22	23	24	25	26
	AW189 CAT B					
	MAINTENANCE MANAGER COURSE FOR APMM					
	ROOT CAUSE ANALYSIS	DG + GH FOR JBPM			CAAM CAME	
			HF RECURRENT FOR APMM		AVLEG INITIAL	
27	28	29	30	31	1	2
	AW189 CAT B		AW189 CAT B (PRACTICAL)	Deepavali / Diwali		
	HF INITIAL					
	CAAM CAMP					
	FTS P2 INITIAL		DG			

Our Reference: UGCWPI/LP10219/2024

Date: 11<sup>th</sup> September 2024

**Galaxy Aerospace (M) Sdn. Bhd.**

No. A-01-02, Blok A, Bangunan Perdagangan Siera,  
Jalan PJU/1A, Ara Damansara,  
47301 Petaling Jaya,  
Selangor

Dear Sir/Madam,

**RE: LETTER OF AWARD FOR UPSKILLING GRANT FOR INDUSTRY CURRENT WORKFORCE**

We, Collaborative Research in Engineering, Science and Technology Center (“**CREST**”) refer to the above matter and to the application from the company having the details below (“**Company**”) in respect of the Upskilling Grant for Industry Current Workforce program having the details set forth below (“**Program**”) under the Upskilling Grant for Aerospace Industry (“**Grant**”).

We are pleased to confirm that you have been approved for participation in the Program, having the following details and conditions:

No.	Information	Details
1.	Program	Upskilling Grant for Industry Current Workforce
2.	Company	Name: Galaxy Aerospace (M) Sdn. Bhd. Company Registration No. : 201301010420 (1040262-D) Address: No. A-01-02, Blok A, Bangunan Perdagangan Siera, Jalan PJU/1A, Ara Damansara, 47301 Petaling Jaya, Selangor
3.	Training Provider	Name: Dviation Training Centre Sdn. Bhd. Company Registration No. : 201301045094 (1074917-M) Address: Level 5, Block E, Dataran PHB, Saujana Resort, Section U2, 40150 Shah Alam, Selangor,
4.	Training Topic	Root Cause Analysis
5.	Training Period	21/10/2024
6.	No. of Training Participants	4 participants
7.	Training Cost per Participant	RM 1,019.00
8.	Training Grant Amount	RM 4,076.00

Please sign this Letter of Award at the space provided below to confirm your agreement to the above and thereafter furnish a signed copy of the Letter of Award and the required supporting documents to CREST. By signing this Letter of Award at the space provided below, you hereby further agree to the provisions as set forth in Appendix 1 below.

We look forward to your participation in the Upskilling Grant for Industry Current Workforce Program. Your participation in this Program will be instrumental in transforming the aerospace industry to a greater height.

Thank you.

Yours sincerely,

**Collaborative Research in Engineering, Science & Technology (CREST)**



**JAFFRI IBRAHIM**  
Chief Executive Officer

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We, the undersigned, hereby acknowledge that we have read and understood and agreed to the provisions of this Letter of Award, and further agree, accept and undertake to strictly comply with the terms and conditions of this Letter of Award.

For and on behalf of  
**Galaxy Aerospace (M) Sdn. Bhd.**

.....  
Name:  
NRIC/ Passport No.:  
Designation:  
Company Stamp:

## APPENDIX 1

1. The Letter of Award (“**LoA**”) shall be read together with:
  - (i) the standards, guidelines, administrative requirements, protocols, processes, rules, and regulations prescribed by CREST for the Grant and the Program, as may be set out under the “Introduction”, “Training Focus Area”, “Grant Guideline”, “Reference Documents”, “Trainers Resources”, and “Terms & Conditions” tabs on CREST’s website and any other documentation for the relevant Program made available by CREST in respect of the Program, which the Company is required to comply with (collectively “**Grant Guidelines for the Upskilling Grant for Industry Current Workforce**”);
  - (ii) the terms and conditions for the Program as displayed on CREST’s website and/or any platform(s) utilised by CREST for administration of the Grant and Program (“**General Terms and Conditions**”); and
  - (iii) the terms and conditions as stipulated in CREST’s application form for the Program, available on the CREST Grant Management Platform (“**CGMP**”) in respect of the Program (“**Application Terms and Conditions**”),

which are collectively incorporated as part of the terms and conditions of this LoA by reference, and collectively represent a legally binding contract between CREST and the Company.

2. Capitalized terms where used in the LoA, shall have the same meanings accorded to them under the General Terms and Conditions.
3. In the event of any inconsistency between the General Terms and Conditions, the Application Terms and Conditions, the Grant Guidelines for the Upskilling Grant for Industry Current Workforce, and the LoA, then the terms of the LoA shall prevail.
4. The Company hereby acknowledges, agrees, and confirms that its representations and warranties under the General Terms and Conditions are true and accurate and shall remain true and accurate for the duration of the Term, and that the Company shall comply with its obligations under the General Terms and Conditions, particularly under the headings of ‘Records and Information’, ‘Confidentiality’, ‘Personal Data’, ‘Publicity’, ‘Liability’, ‘Indemnity’, and ‘Compliance with Laws’ in accordance with the provisions of the General Terms and Conditions.
5. The Company must furnish CREST with a signed copy of this LoA, together with the following supporting documents, within two (2) weeks from the date of this LoA:
  - (i) a signed copy of the Anti-Bribery and Anti-Corruption (ABAC) Compliance Declaration Form (available under the “Reference Documents” tab for the Upskilling Grant for Industry Current Workforce on CREST’s website); and
  - (ii) a completed copy of the Participant Namelist (available under the “Reference Documents” tab for the Upskilling Grant for Industry Current Workforce on CREST’s website), which will set out the list of participants who will be attending the training

under this Program. Any changes to the Participant Namelist following submission to and approval thereof by CREST shall be subject to CREST's prior written approval.

6. The training to be carried out under the Program:
  - (i) must commence within two (2) months from the date of this LoA, failing which, this LoA shall be deemed null and void and the Company shall have no claim against CREST in connection with the same; and
  - (ii) must be completed before 7 December 2024.
  
7. For the avoidance of doubt:
  - (i) the Training Grant Amount described in the LoA is allocated based on the approved number of participants described in the LoA;
  - (ii) the Company shall only be permitted to claim for the number of participants who have (a) been approved by CREST as set out in the LoA; (b) successfully completed the training under the Program; and (c) been issued a certificate of completion for the Program; and
  - (iii) in the event there is any change to (a) the training details set out in the LoA; and/or (b) the number of participants for the Program (which shall not exceed the total number of participants approved by CREST and as described in the LoA), the Company must request for CREST's approval on such changes in writing by submitting a completed Change Request Form (available under the "Reference Documents" tab for the Upskilling Grant for Industry Current Workforce on CREST's website) to CREST. Such requested changes may either be approved or rejected in writing by CREST in its sole and absolute discretion.
  
8. All claims in connection with the training under the Program:
  - (i) shall be subject to the conditions set forth in paragraphs 7(ii) and 7(iii) above;
  - (ii) must be submitted to CREST no later than one (1) month from the last date of training, and in any event, no later than 9 December 2024; and
  - (iii) must be submitted to CREST using the CREST Claim Application Form (available under the "Reference Documents" tab for the Upskilling Grant for Industry Current Workforce on CREST's website) and with such supporting documents prescribed by CREST under the Grant Guidelines for the Upskilling Grant for Industry Current Workforce on CREST's website.
  
9. This LoA shall be deemed null and void in the event the Company has provided misleading, inaccurate, false, and/or fraudulent information to CREST in connection with the training and/or the Program, and/or if the Company is in default of the General Terms and Conditions, Application Terms and Conditions, the Grant Guidelines for the Upskilling Grant for Industry Current Workforce and/or any other guidelines issued by CREST in relation to the Program and/or Grant, and the Company shall have no claim against CREST in connection with the same.