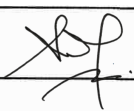


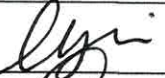


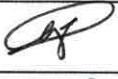





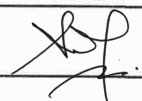
COURSE TITLE:	COMPONENT DISCREPANCY REPORT PROCEDURE		COURSE CODE:	N/A	
VENUE:	GAM WAREHOUSE	DURATION:	1 HOUR	DATE:	25/9/2023
INSTRUCTOR'S NAME:	MOHD SUMAILI BIN SULAIMAN		INSTRUCTOR'S SIGNATURE:		

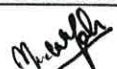








NO	NAME	STAFF ID/IC NO	DEPT	POSITION	SIGNATURE
1.	Muzdalifah Hanani Binti Roslizan	8467	Eng	Executive	
2.	Nur Afring Azhar Khan	8456	ENG	PROCUREMENT	
3.	NUR SYAMIM SYUHADA BINTI AMDAN	8373	ENG	PROC	
4.	ASHILA NAJIA MOHD ZULKAPLE	8173	ENG	PROC	
5.	IZZATI ALMI	8278	ENG	PROC	
6.	Nurliyana Syahiqah	8463	ENG	store	
7.	RUSLI B. IDRIS.	8127	ENG	store	
8.	MOHAMAD SYAFI B. AKMAR RUDIN.	8070	ENG	S.I	
9.	MOHD ANOL WAZ RIM WAZ	8283	ENG	LOGISTRE	
10.					
11.					
12.					
13.					
14.					
15.					

**FOR QA DEPARTMENT USE:**

Training record updated by:

Date:

COURSE TITLE:	APPROVE VENDOR LIST PROCEDURE		COURSE CODE:	N/A	
VENUE:	GAM WAREHOUSE	DURATION:	1 HOUR	DATE:	25/9/2023
INSTRUCTOR'S NAME:	MOHD SUMAILI BIN SULAIMAN		INSTRUCTOR'S SIGNATURE:		

NO	NAME	STAFF ID/IC NO	DEPT	POSITION	SIGNATURE
1.	Muzdalifah Hanani Binti Roslizan	8467	Eng	Executive	
2.	Nur Afrina Azhar Khan	8456	ENG	Procurement	
3.	NUR SYAMIM SUHADA BINTI AMDAN	8373	ENG	PROC	
4.	ASHILA NAJA MOHD ZULKAPLE	8173	ENG	PROC	
5.	122A71 AZMI	8278	ENG	PROC	
6.	Nurliyana Syahqah	8463	ENG	store	
7.	RUSLI B. IDRIS	8127	ENG	store	
8.	MOHAMAD SYED BIN AKMAR RUDIN.	8070	ENG	S.I	
9.	MOHD ANOL MAHZ BIN MALEK	8283	ENG	LOGISTIC	
10.					
11.					
12.					
13.					
14.					
15.					

**FOR QA DEPARTMENT USE:**

Training record updated by:

Date:

## COMPONENT DISCREPANCY REPORT

1. REPORT NUMBER <b>CDR/23-009</b>	2. DATE RAISED <b>12/5/2023</b>	3. SUPPLIER/VENDOR <b>SUBANG MRO</b>
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### DELIVERY DETAILS

4. INVOICE NO. & DATE <b>TBA</b>	5. DELIVERY ORDER NO <b>SMROPN 2023-071</b>	6. PURCHASE ORDER NO. <b>TBA</b>
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### MATERIAL DESCRIPTION

7. PART NUMBER <b>DTU-K-010-2</b>	9. SERIAL NUMBER <b>01763</b>
8. DESCRIPTION <b>DTU</b>	10. QUANTITY & UNIT <b>1 EA</b>

### 11. DISCREPANCY

<p>11a. <input type="checkbox"/> <b>CONDITION OF MATERIAL</b></p> <p>A1 - IN CONDITION OTHER THAN THAT INDICATED ON RELEASE / RECEIPT DOCUMENT <input type="checkbox"/></p> <p>A2 - EXPIRED SHELF LIFE <input type="checkbox"/></p> <p>A3 - DAMAGED PARCEL <input type="checkbox"/></p> <p>11b. <input type="checkbox"/> <b>SUPPLY DOCUMENTATION</b></p> <p>B1 - NOT RECEIVED <input type="checkbox"/></p> <p>B2 - INCOMPLETE OR IMPROPER <input type="checkbox"/></p> <p>11c. <input type="checkbox"/> <b>MISDIRECTED MATERIAL</b></p> <p>C1 - ADDRESSED TO WRONG LOCATION <input type="checkbox"/></p> <p>11d. <input type="checkbox"/> <b>OVER/DUPLICATE SHIPMENTS</b></p> <p>D1 - QUANTITY IN EXCESS OF THAT ON PACKING NOTE DOCUMENT <input type="checkbox"/></p> <p>D2 - QUANTITY IN EXCESS OF THAT REQUESTED <input type="checkbox"/></p> <p>D3 - DUPLICATES SHIPMENT <input type="checkbox"/></p> <p>11e. <input type="checkbox"/> <b>PACKING DISCREPANCY</b></p> <p>E1 - IMPROPER PACKING <input type="checkbox"/></p>	<p>11f. <input type="checkbox"/> <b>QUALITY DEFICIENCIES</b></p> <p>F1 - DEFICIENT MATERIAL <input type="checkbox"/></p> <p>11g. <input type="checkbox"/> <b>SHORTAGE OF SHIPMENT</b></p> <p>G1 - QUANTITY LESS THAN ON PACKING LIST <input type="checkbox"/></p> <p>G2 - QUANTITY LESS THAN THAT REQUESTED <input type="checkbox"/></p> <p>G3 - NON-RECEIPT OF SHIPMENTS <input type="checkbox"/></p> <p>11h. <input type="checkbox"/> <b>TECHNICAL DOCUMENTATION</b></p> <p><small>INCLUDES ARC, COC, COMPLETION OF WORK, 8130 CERT, MSDS OR ANY RELEVANT DOCUMENTS</small></p> <p>H1 - MISSING <input type="checkbox"/></p> <p>H2 - ILLEGIBLE OR TORN <input type="checkbox"/></p> <p>H3 - INSPECTION DATA MISSING OR INCOMPLETE <input type="checkbox"/></p> <p>11i. <input type="checkbox"/> <b>WRONG ITEM (IDENTIFY REQUESTED)</b></p> <p>I1 - INCORRECT ITEM RECEIVED <input checked="" type="checkbox"/></p> <p>I2 - UNACCEPTABLE SUBSTITUTE <input checked="" type="checkbox"/></p> <p>11j. <input type="checkbox"/> <b>OTHER DISCREPANCY</b></p> <p>J1 - SEE REMARKS (ATTACH SUPPORTING DOCUMENT) <input type="checkbox"/></p>
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### 12. RAISED BY (STORE INSPECTOR):


SIGNATURE & STAMP: 	NAME: <b>SYKRI</b> DATE: <b>12/5/2023</b>
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NOTE: Warehouse to email this form to Purchasing Personnel and cc to QAM

### 13. RECTIFICATION TO DISCREPANCY


(Attach supporting document if any)

**VENDOR AMENDED THE DO AND DELIVER THE CORRECT ARC.**

SIGNATURE: 	NAME: <b>NUR AFRINA BINTI AZHAR KHAN</b> DATE: <b>13/5/2023</b>
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### 14. ACTION TAKEN (STORE INSPECTOR):

**ITEM REMOVED FROM QUARANTINE AND REGISTERED IN AERNET.**

SIGNATURE & STAMP: 	NAME: <b>SYKRI</b> DATE: <b>15/5/2023</b>
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## DISCREPANCY CODES

Discrepancy Codes		Description
A1	IN CONDITION OTHER THAN THAT INDICATED ON RELEASE/RECEIPT DOCUMENT	The item's condition is not as per release/receipt document and the difference is not acceptable Eg. 1. The item's colour is not same as ordered 2. The physical of the item is not same as ordered (length, width, etc)
A2	EXPIRED SHELF LIFE	The item exceeds its expiry date
A3	DAMAGED PARCEL	The item is damaged
B1	NOT RECEIVED	The supply documentation (Eg. D.O, invoice, packing slip) not received during delivery
B2	INCOMPLETE OR IMPROPER	The supply documentation (Eg. D.O, invoice, packing slip) is incomplete or improper
C1	ADRESSED TO WRONG LOCATION	The item shipped to wrong location
D1	QUANTITY EXCESS IN INVOICE	The item received from vendor is in excess in invoice. Eg. The quantity of item (10) in invoice is more from the quantity ordered from vendor (9)
D2	QUANTITY EXCESS FROM REQUESTED	The item received from vendor is in excess. Eg. The quantity of item delivered from vendor (10) is more than requested (9)
D3	DUPLICATES SHIPMENT	Same item delivered more than one time
E1	IMPROPER PACKING	The packaging made by vendor is improper and can damage the item
F1	DEFICIENT MATERIAL	The materials used by vendor is not same as ordered or the substitute material is not acceptable
G1	QUANTITY LESS THAN INVOICE	The item received from vendor is less than in invoice. Eg. The quantity of item in invoice is 10 but the quantity of item received is 9
G2	QUANTITY LESS THAN REQUESTED	The quantity of item in invoice is less than requested from vendor. Eg. The quantity of item requested to vendor is 10 but the quantity of item in invoice and received is 9
G3	NON-RECEIPT OF SHIPMENTS	The item is not received/delivered
H1	MISSING	Any technical documentations (Eg. ARC, COC, Completion of work, 8130 cert., MSDS) is not received with the item
H2	ILLEGIBLE OR TORN	The technical documentation is torn or damaged
H3	INCOMPLETE	The technical documentation received is not complete
I1	INCORRECT ITEM RECEIVED	The item received is not same as ordered
I2	UNACCEPTABLE SUBSTITUTE	The substitute material of the item is unacceptable
J1	SEE REMARKS	Any remarks. Attach the remarks behind this form

**INSTRUCTION FOR COMPLETING GAM/E-003A Rev 1 (03/22) ,  
COMPONENT DISCREPANCY REPORT**

<b>1. REPORT NUMBER</b>	Fill this section with the running number (CDR-XXX) i.e – CDR-001
<b>2. DATE RAISED</b>	Insert date of the report raised (DD/MM/YYYY) i.e. 25/01/2022
<b>3. SUPPLIER/VENDOR</b>	Insert supplier/vendor name compliance to the Approved Vendor List
<b>4. INVOICE NO. &amp; DATE</b>	Fill this section as per document received when receiving the item
<b>5. DELIVERY ORDER NO</b>	Fill this section as per document received when receiving the item
<b>6. PURCHASE ORDER NO.</b>	Fill this section with the PO number involved with the item
<b>7. PART NUMBER</b>	Fill in material part number
<b>8. DESCRIPTION</b>	Fill in the description of material
<b>9. SERIAL NUMBER</b>	Fill in the serial number of material
<b>10. QUANTITY &amp; UNIT</b>	Insert the quantity and unit of the material
<b>11. DISCREPANCY</b>	Mark the discrepancy codes related to the item (the codes are described in Page ii of this instructions)
<b>12. RAISED BY</b>	To be filled by Store Inspector. Fill this section with the name, signature along with official stamp and date of the form raised <i>Note: After this section, Store Inspector should email the form to Purchasing Personnel (and CC to QA Manager) for further action</i>
<b>13. RECTIFICATION TO DISCREPANCY</b>	To be filled by Purchasing Personnel. After this section has been filled up, send back the form to Store Inspector
<b>14. ACTION TAKEN</b>	To be filled by Store Inspector. Fill in the action taken prior to closing the report