

MEMO

To : ALL GAM AMO APMM PERSONNEL
Date : 29 Aug 2024
Reference : GAM-APMM/MEMO/AMO/24-4
Subject : **Engineering Practices**

Reference:

A. AUDIT REPORT NO : IAR-2024/069 dated 23 AUG 2024.

1. Department GAM AMO APMM was undergone IQA AUDIT on 23 Aug 2024. Based on the audit there are 03 NCR's issued by QA as below :

NCR 01

Man Hour planning for APMM AS365N3 and AW139 operation was not available during the audit. The AMO shall provide an evident of sufficient staff in the operation as MOE part 2.22. (NCR 01).

Precaution :

The person in-charge (PIC's) are responsible for ensuring the Man Hour planning program has been made available by monthly as a guide for the manpower monitoring requirement and also for control the manpower availability base on work requirements.

NCR 02

1. Muhammad Azri Najwan bin Zalani ID: 8506 not objective evident of SMS training. 2. Muhammad Haris Syahmi bin Mohammad Sabri ID: 8507 no objective evident of Fuel tank safety.

Precaution :

The PIC's are reminded to ensure all personnel under his command have been attended all mandatory training requirement as stipulated in the EPM/MOE. Personnel File also required to update and record of attended training can be requested from Training Department after the training completed.

NCR 03


AS365N3 tool master listing was not updated with current tools status on hand.

Precaution :

All Technical personnel especially the person who in-charge the Tool and equipment store to ensure The Tool Master List are updated with current status and to confirm the tool in physical and right quantities.

2. All personnel are required to read this Memo and obey this instruction seriously.
3. The briefing will endeavor our effort in order not to repeat the same erroneous practice towards Regulation in the future.

Thank you.



NURUL AZHAN B SALLEHUDDIN
Senior Maintenance Manager