

MEMO

To : ALL GAM APMM AW139 Technical Staff
Date : 28 DEC 2023
Reference : GAM-APMM/MEMO/AW139/23-5
Subject : Engineering Practice

Reference:

A. AUDIT REPORT NO : IAR-2023/086 dated 07 DEC 2023.

1. Department GAM AW139 was undergone IQA AUDIT on 7th Dec 2023. Based on the audit there are 02 NCR's issued by QA as below :
 - a. **NCR 01** - In the tool store, it is found that 'Out-base tool control record' GAME-043 Out of Base Tool Control Record was incorrectly filled where 'return' column was left blank.

Precaution : Please take extra precaution during draw out any GSE Equipment to be properly recorded. There is a case where the audit team was found the equipment was not properly recorded while taken out for tasking. All Technical personnel are straightly reminded to ensure any item taken away for any reason in the store shall be registered in book in/out book.

- b. **NCR 02** - The sample of Maintenance Certification for independent maintenance inspection has been reviewed :

- 1) Work pack: M72-01-4623 - Column for 'Date Completed' left blank, Column for 'M/H' left blank. and part report shown bogus date.
 - 2) Work pack: M72-02-4570 - Time is not stated. and Date does not tally between work pack and part report.

Precaution : All Technical Personnel especially MIS are required to ensure all Column in the Work pack must be fill-up as necessaries data required such as Man Hours, Date completed and to ensure the actual and genuine data enter as per activities were carried out.

2. The personnel were acknowledged of the requirement at para 1 as in attachment A .
3. The briefing will endeavor our effort in order not to repeat the same erroneous practice towards TMM Regulation in the future.

Thank you.



NURUL AZHAN B SALLEHUDDIN
Senior Maintenance Manager

