

# MEMO

To : AMO PUBLICATION CONTROL PERSONNEL  
Date : 28 MAY 2024  
Reference : GAM-APMM/MEMO/AS366N3/24-2  
Subject : UPDATE PUBLICATION MASTER LIST AND COMPUTER ON SITE

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## Reference:

### A. AUDIT REPORT NO: IAR-2024/034-1

1. Department AS 365N3 was undergone Internal Quality Audit on 9<sup>TH</sup> MAY 2024. One CAR has been issued in according as per Reference A. The NCR issued as below :

- a. Document Orion AS365 009.01 listed in Publication Master Listing (PML) contradict with the document available on site. contradict with regulation 5.1.2 (c) The PML must tally with the physical holding and adequate for AMO scope and level at all time.

#### Corrective Action :

The Publication Master List has been updated immediately on 15 May 2024 and Acknowledged by DAR on 23 May 2024

Related to the NCR raised during the audit, AMO Technical Publication Control personnel has been reminded to ensure to ensure the Publication Master List shall be tallied with physical updated version on the technical computer at all time.

2. The briefing will endeavor our effort in order not to repeat the same erroneous practice towards Tamm Regulation in the future.

Thank you.



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