

TRAINING NEEDS ASSESSMENT MATRIX

REF. NO

GAM/TNA/2022-01

DATE

5-Dec-22

TRAINING TOPICS	JOB FUNCTIONS																				REMARKS			
	ACCOUNTABLE MANAGER	ENGINEERING MANAGER	QUALITY ASSURANCE MANAGER	CHIEF ENGINEER (CE)	ENGINEER-IN-CHARGE (EIC)	CERTIFYING STAFF / INSPECTOR	CERTIFYING STAFF / WORKSHOP	STORE INSPECTOR	A/C TECHNICIAN	WORKSHOP-IN-CHARGE / WORKSHOP SUPERVISOR	W/SHOP TECHNICIAN	PRODUCTION PLANNER & CONTROLLER (PPC) / TOOLS STORE SUPERVISOR / PERSONNEL	WAREHOUSE & LOGISTIC PERSONNEL	QUALITY AUDITOR	QUALITY ASSURANCE PERSONNEL	CONTINUING AIRWORTHINESS MANAGER & DEPUTY	WEIGHING ENGINEER	AIRWORTHINESS REVIEW STAFF (ARS)	TECHNICAL SERVICE	CAMO PLANNER	TECHNICAL RECORD	TECHNICAL PUBLICATION	INITIAL	REFRESHER
CAAM Maintenance Organisation Exposition (MOE)	M	M	M	M	M	M	M	M	M	M	M	M	M	M	○								YES	YES
CAAM Continuing Airworthiness Management Exposition (CAME)	○	○	M	○	○									M	○	M	M	M	M	M	M	M	YES	YES
FAA Repair Station Quality Control Manual (RSQCM)	M	M	M	M	M	M	M	M	M	M	M	M	M	M	○				○	○			YES	YES
FAA Training Program Manual (TPM)	○	M	M	M	M	M	M	M	M	M	M	M	M	M	○				○	○			YES	YES
CAAM Air Legislation	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	YES	
CAAM Part 145 - Maintenance Organisation	M	M	M	M	M	M	M	M	M	M	M	M	M	M	○	○			○	○			YES	
CAAM Part M - Continuing Airworthiness Management	M	○	M	○	○									M	○	M	M	M	M	M	M	M	YES	
FAA Part 145 Awareness	M	M	M	M	M	M	M	M	M	M	M	M	M	M	○				○	○			YES	
Engineering Procedure Manual (EPM)		M	M	M	M	M	M	M	M	M	M	M	M	M	○								YES	YES
Workshop Management Procedure (WMP)		M	M				M	M		M	M				○	○							YES	
Quality Procedure Manual (QPM)			M											M	○								YES	YES
Continuing Airworthiness Management Procedure (CAMP)	○		M												○	○	M	M	M	M	M	M	YES	YES
Mass and Balance Program (MBP)			M												○	○	M	M	M	○	○		YES	YES
Human Factor in Aviation Maintenance	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	YES	YES
Safety Management System (SMS)	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	M	YES	YES
Fuel Tank Safety and CDCCL					M	M			M	○	○							M	○	○			YES	YES
Electrical Wiring Interconnection System (EWIS)					M	M		M										M	○	○			YES	YES
Electrical Safety Discharge (ESDS)					○	○	M	M	○	M	○			M									YES	
Dangerous Goods / HAZMAT	○		M		○	○	M	M	○	M	○			M									YES	
Aircraft/Component Type Training	○			○	○	M	M		○	○	M				○		○		○	○	○		YES	

Legends:

M - Mandatory Training



○ - Optional Training

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Level 1 Category C Type Training					○													○							
Aircraft General Familiarisation Training	○			○	○	○			M			○		○		M	M	M	○	○	○	○	○	YES	
Aeronet System	○	M		M	M	M	M	M	M	M	M		M			M		M	○	○	M	M	YES		
Audit techniques/Lead Auditor Course			M											M	○										
Root Cause Analysis		M	M	M	M					M				M	M	M									
Aircraft/Aviation Incident Investigation			M											M	M										
Production Planning and Control Training												M													
AMP & Reliability Training																			M						
Airworthiness Review Training																		M							

Note: Refresher - every 2 years

PREPARED BY	APPROVED BY
<p>Signature : </p> <p>Name : AMIRA BINTI ZAKARIA</p> <p>Date : 05 DEC 2022</p>	<p>Signature : </p> <p>Name : OMAR BIN AHMAD Quality Assurance Manager Galaxy Aerospace (M) Sdn. Bhd (1040262-D)</p> <p>Date : 05 DEC 2022</p>