

GAM – MIAT (ERP TEAM) ROLES AND RESPONSIBILITIES

Galaxy Nominated Personnel as Indicated below and Where Necessary During Emergencies

NOMINATED PERSONNEL	ACCOUNTABILITY	RESPONSIBILITIES
MUHAMMAD HASNAN	First Responder	Shall typically the first to arrive at the scene of an accident. Responsible for informing and communicating with the top management and related parties where necessary. Act as the Incident Commander until relieved by the person legally responsible for the emergency.
AIN HANEFF	Fire Warden	Shall assist in personnel evacuation and also additional duties that shall be assigned by the Incident Commander. To instruct workers in how to respond in an emergency. Have an ability to extinguish fire if possible. Must be familiar with all escape routes and exits from their designated area and ensure all workers are accounted for during an evacuation.
ZUHAILI HAFEEZ NORZIAH KAMAL LUQMAN	First Aider	Shall assist with first aid response to affected personnel from disasters. Potentially performing lifesaving in an emergency situation. To provide an immediate lifesaving, medical care before the arrival of further medical help. As an ownership of the company first aid kit. Ensure and monitor means of control of first aid kit.
MELISA ARZAT	Safety Representative	Responsible to monitor and assessing hazardous and unsafe situation and developing planning and measures to assure personnel aircraft safety.

HASNAN	Facility Manager	Provide technical information on the facility to aid during the ERP and liaise with local authority.
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