

To : GAM CAMO Personnel
CC : GAM Accountable Manager, GAM Quality Assurance Manager
From : Continuing Airworthiness Management (CAM) Manager
Subject : Revised Procedures in CAMP Part 0.8 Competency Assessment

1. REFERENCE

- a. GAM/CAAM/CAME Issue 2 Revision 7 Date 14 February 2022 or later approved revision.
- b. GAM/CAMO/CAMP Issue 2 Revision 0 Date 17 February 2022 or later approved revision.

2. APPLICABILITY

- a. All aircraft managed by GAM CAMO

3. INTRODUCTION

- a. To attain the appropriate levels of competency, Job Competency Assessment form (GAM/C-032) is used to conduct and record the competency assessment of all CAMO personnel as per CAMP Part 0.8
- b. This notice is raised to introduce additional procedures to ensure compliance with the above requirements. The compliance to this procedure shall be effective immediately and shall be integrated into the upcoming revision of CAMP.

4. REQUIREMENT

- a. The competency of staff performing the continuing airworthiness activities are established and controlled to a standard as agreed by CAMM.
- b. In addition to the necessary expertise related to the job function, competence must include an understanding of the application of human factors and human performance issue appropriate to that person's function in the organisation.
- c. To attain the appropriate levels of competency, Job Competency Assessment form GAM/C-032 is used to conduct and record the competency assessment of all CAMO personnel.
- d. Competency assessment shall be performed every two years by either CAMM or his/her delegate, or by another appointed assessor and include analysis of the need for additional training or support to individuals according to the required task.
- e. CAMO personnel that show unsatisfactory level of competency shall be re-assessed after 3 months from the date of last Job Competency Assessment conducted.
- f. CAMO personnel that show a satisfactory level of competency shall be granted authorisation for signing and document validation in their respective work scope.



g. List of authorised personnel shall be controlled in Form-GAM/C-051.

Kindly be informed and adhere to the requirement.

Zaty Nadhira Binti Mohamed Zuhari
Continuing Airworthiness Management Manager