

**To** : GAM CAMO Technical Record Personnel  
**CC** : GAM Accountable Manager, GAM Quality Assurance Manager  
**From** : Continuing Airworthiness Management (CAM) Manager  
**Subject** : Aircraft Certificate File

## 1. REFERENCE

- a. GAM/CAAM/CAME [Issue 3 Revision 2](#) or later approved revision.
- b. GAM/CAMO/CAMP Issue 2 [Revision 2](#) or later approved revision.

## 2. APPLICABILITY

- a. All aircraft managed by GAM CAMO

## 3. INTRODUCTION

- a. Technical Record are responsible to ensure that Aircraft Certificate File is required to be carried on board in accordance with CAMP Chapter 2.5.4.
- b. This notice is revised to introduce [additional procedures](#) to ensure compliance with the above requirements for aircraft certificate file.
- c. The compliance to this procedure shall be effective [immediately](#) and shall be integrated into the upcoming revision of CAMP.

## 4. REQUIREMENT

- a. Technical Record personnel shall raise form GAM/C-058 Rev 0 (10/23) for each aircraft to ensure that all certificates and documents as listed in CAMP [Chapter 2.5.4](#) are carried on board and [updated](#) to the latest issuance or revision.
- b. Any certificates or documents that are not applicable to aircraft shall be stated in the remark [column](#) accordingly.
- c. [All superseded certificates and documents shall be removed from the aircraft accordingly.](#)

Kindly be informed and adhere to the requirement.



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Continuing Airworthiness Management Manager