

From: Noorsuhada Latef <noorsuhada@galaxyaerospace.my>
Sent: Thursday, 3 November, 2022 4:43 PM
To: precalsb@gmail.com
Cc: QUALITY GAM; omar@galaxyaerospace.my
Subject: Vendor Audit scope and agenda

Good day Mr SC Chin.

As agreed, herewith the details of the proposed audit are as below:

Date: 14 November 2022
Day: Monday
Address: **Premier Calibration Sdn Bhd** (1127788-A)
**No.12 & 12A, Jalan Anggerik Vanilla Z 31/Z,
Kota Kemuning, Sek.31,
40460 Shah Alam Selangor.**
Time: 0930hrs to 1600hr

Auditors: 1) Amira binti Zakaria
2) Noorsuhada Latef

Scope of audit: 1) Process and procedures;
2) Personnel, certifying staff and training requirements;
3) Tools / Equipment / Material requirements.
4) facilities

The audit shall be based on the reference of the scope of work provided to GAM.
Please advise on your availability. Do not hesitate to contact me should you require further clarification.

Thank you.

Regards,
Noorsuhada Latef
Quality Assurance Inspector
for and on behalf of
GALAXY AEROSPACE (M) SDN BHD



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