

## MI=M(:)

To

: ALL GAM APMM AS365N3 Staff

Date

: 04 JUL 2023

Reference

: GAM-APMM/MEMO/AS366N3/23-2

Subject

: STANDARD PRACTICE - DATA ENTRY ( CROSS REFERENCE STATEMENT)

## Reference:

A. AUDIT REPORT NO: IAR-2023/047

- Department AS 365N3 was undergone Internal Quality Audit on 15<sup>th</sup> June 2023.
   One CAR has been issued in according as per Reference A. The NCR issued as below:
  - a) NCR 1 Work Sheet Aircraft M70-02 Reference No. 3160-002 was found statement in remarks, the authorized maintenance personnel were referring inappropriate with non-declared abbreviation.

## Corrective Action:

Work Sheet Aircraft M70-02 Reference No. 3160-002 has been corrected by replaced the remark 'x ref' with 'refer to' immediately as per Evident 1 in the attachment A.

2. Related to the NCR raised during the audit, all personnel have been reminded to ensure during data entry, there is no remark 'x ref' to be wrote in any documents or maintenance data. In The future, any cross references to show the document has other related document to be referred, shall write as 'refer to' or full word 'cross reference' are only allowable.



- The personnel were acknowledged of the requirement at para 2 as in attachment A.
- The briefing will endeavor our effort in order not to repeat the same erroneous practice towards TAMM Regulation in the future.

Thank you.

NURUL AZHAN B SALLEHUDDIN Senior Maintenance Manager



## Attachment A

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Holyan an outerflore	8397	每
ABOUL GAYYOM BON ABB GHAFFAR	231	Course-
MUHAMMAD HARIS SYAHMI BIN MOHAMMAD SABRI	233	40
MUHAMMAD BORI JADWAD BIN ZALANI	232	#.
MUSTAGIM BIN ABO GHANI	8283	Com.
MOHO ZULHIFZI BIN ZAKARIA	8390	13hi
AINN NATASHA BINTI JAMIL	8384	aufalus
LORMAN B. SALEHON	8401	dan
ASHRAF BIN ABD RAZAK	83.82	and.
TKHWAN NARIN B. MASIR	2393	Meh.
atorious BW ate Altman	8296	(Cob)
MOHAMMAD 2020 BIN ABU	8394	A A
MOHAMAD ARMAL BIN M SACEH	8399	(gl)
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	MUHAMMAD HARIS SYAHMI BIN MUHAMMAD BABRI MUHAMMAD BARI JADWAD BIN ALLANI MUSTAGIM BIN ABO GHANI  MOHD ZULHIFZI BIN ZAKARIA AINN NATASHA BINTI TAMIL LOKMAN B. SALEHON ASHRAF BIN ABD RAZAK  İKHWAN NAMIN B. MASIR  CHORIDDIAN BIN CHEMLMAD MOHAMMAD 2021DON BIN ABU	MUHAMMAD HARIS SYAHINI BIN MOHAMMAD SABRI MUHAMMAD BARI NADWAN BIN 232  MUSTAGIM BIN AGO GHANI  MOHD ZULHIFZI BIN ZAKARIA  AINN NATASHA BINTI TAMIL  LOKMAN B. SALEHGN  ASHPAF BIN ABD RAZAK  [KHWAN NAMIN B. MASIR  OHO RIDDUM BIN OHE MAMAD  MOHAMMAD 2020 DON BIN ABU  8394