

**INSTRUCTIONS FOR FILLING UP GALAXY AEROSPACE (M) AIRCRAFT JOURNEY LOG SHEET
R66**

ACTION	NO	CATEGORY	SUB-CATEGORY	REMARKS
ENGINEER	1.	CLIENT/OPERATOR	-	Name of client / owner of the aircraft.
	2.	AIRCRAFT TYPE	-	Type of aircraft.
	3.	ENGINE TYPE	-	Type of engine fitted on the aircraft.
	4.	AIRCRAFT REGISTRATION	-	Registration marking of the aircraft.
	5.	AIRCRAFT SERIAL NUMBER	-	Serial number registered on the aircraft.
	6.	DATE	-	Date of the journey log.
	7.	BASE	-	Location of the aircraft.
	8.	PREVIOUS MRC	REF	Reference of last BMRC activities carried out.
	9.		DATE	Date of last BMRC activities carried out.
	10.		INSP	Next inspection by calendar.
	11.	NEXT CALENDAR INSP	DUE	Next expected date of inspection.
	12.		INSP	Next inspection by flight hour.
	13.	NEXT HOUR INSP	DUE	Next expected flight hour of inspection.
	14.		FUEL	Measuring unit for fuel is US Gallons or Litres.
	15.	MEASURING UNITS	OIL	Measuring unit for oil is quart (QT). Quarter of a gallon.
ENGINEER	16.	FLT. NO.	-	Number of flight conducted, if maintenance activity should be written "M" in front of the number.
	17.	FUEL REMAINING	-	Fuel quantity on tank prior to departure.
	18.	FUEL UPLIFT	-	Fuel quantity added to aircraft tank.
PILOT	19.	FUEL TOTAL	DEPART	Total fuel quantity on tank prior to departure.
	20.		ARRIVAL	Total fuel quantity on tank upon arrival.
ENGINEER	21.	ENGINE OIL UPLIFT	-	Oil quantity added to engine.
	22.	ENGINE OIL TOTAL	-	Total Oil quantity added to engine.
	23.	PRE-FLIGHT INSPECTION (EIC)	SIGN	Signature of engineer in-charge.
	24.		AUTH	Authentication of engineer in-charge.
	25.		TIME	Current time recorded for the activities.
PILOT	26.	PILOT PRE-FLIGHT INSPECTION	SIGN	Signature of pilot in-charge.
	27.		AUTH	Authentication of pilot in-charge.
	28.		TIME	Time the activity complete.
PILOT	29.	FLT. NO.	-	Number of flight conducted, if maintenance activity should be written "M" in front of the number.
	30.	COMMANDER	-	Name of the commander in-charge.
	31.	FROM	-	Location of the aircraft during take-off.
	32.	TO	-	Location of the aircraft landing.
	33.	FLIGHT TIME	START	Time of the engine start.
	34.		TAKE OFF	Time of the aircraft take-off calculated in HH.HH based on collective activated hour meter.
	35.		LANDING	Time of the aircraft take-off calculated in HH.HH based on collective activated hour meter.
	36.		S/DOWN	Time of the engine shut-down.
	37.		TOTAL FLIGHT TIME	Total flying hours accumulated from take-off to landing.
	38.	LDG	-	Number of landing per flight activity.
	39.	ENGINE	hour	Number of flying hours of engine.
	40.		CYCLE	Number of cycle of engine.
41.	TOTAL THIS PAGE		-	Total accumulated flying hours of the day.
ENGINEER	42.	TOTAL BEFORE FLIGHT	-	Total flight hours recorded before flight.
	43.	TOTAL CARRY FORWARD	-	Total FH before flight + total accumulated flying hours of the day.
	44.	FLIGHT NO.	-	Number of flight conducted, if maintenance activity should be written "M" in front of the number.
PILOT/ ENGINEER	45.	RECORD OF DEFFECT(S). ENTER 'NIL' IF NO DEFFECT FOUND	-	Record of any defect occurred during the flight conducted. Write "NIL" for no defect recorded.
	46.	PILOT / ENGINEER	SIGN	Signature of pilot / engineer in-charge.
	47.		AUTH	Authentication of pilot / engineer in-charge.
	48.		TIME	Time recorded for the activities.
ENGINEER	49.	FLIGHT	NO.	Number of flight conducted, if maintenance activity should be written "M" in front of the number.
	50.	RECTIFICATION(S)	-	Action to rectify the stated problem.
	51.	MR SIGN**	-	Signature of engineer in-charge.
	52.	AUTH	-	Authentication of engineer in-charge.
	53.	DATE	-	Date of conducted activities.
ENGINEER	54.	POST-FLIGHT INSPECTIONS	MR SIGN**	Signature of engineer in-charge.
	55.		AUTH	Authentication of engineer in-charge.
	56.		DATE	Date of conducted activities.

MEETING ATTENDANCE FORM



MEETING	BRIEFING OF AJL ENTRY
VENUE	MIAT HANGAR
DATE	16/10//2023
TIME	0930

NO	NAME	COMPANY	DESIGNATION	SIGNATURE
1	MUQODDIM	GAM	EIC	
2	NITA	GAM	LAE	
3	AMIRUDDIN	GAM	LAE	
4	ARIF	GAM	LAE	
5	NAAIM	GAM	PPC	
6	SYAUQI	GAM	PPC	
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