

1. AUDIT REPORT NO.

IAR-2024/024

2. NCR NO.

13

**SECTION A - FINDING SECTION**

3. COMPANY: GALAXY AEROSPACE (M) SDN BHD

4. AUDIT DATE: 17 APRIL 2024

5. LOCATION: GAM MIAT

6. AREA/SECTION: OTHERS

7. AUDIT TYPE: INTERNAL / ~~SURVEILLANCE~~ / ~~VENDOR~~ / ~~PRODUCT~~ / ~~REGULATORY~~ / ~~CUSTOMER~~ / ~~VARIATION~~

8. REFERENCE:  
PARA 8.5 OF EPM PART 2-02

9. LEVEL OF FINDING:  Level 1 - Require immediate actions  
 Level 2 - Rectify within 14 days

10. DETAILS OF NON-COMPLIANCE:  
No evidence of review expiry date of material on a bi-weekly basis.

a. Signature  


b. Name of Auditor  
Amira Zakaria

c. Date  
2 May 2024

**SECTION B - ROOT CAUSE(S) / CORRECTIVE & PREVENTIVE ACTION(S)**

11. ROOT CAUSE(S):

- Lack of Resources
- Lack of Knowledge
- Lack of Awareness
- Distraction
- Stress
- Complacency
- Fatigue
- Lack of Teamwork
- Lack of Communication
- Pressure
- Lack of Assertiveness
- Norms

12. CORRECTIVE ACTION(S):

*EVIDENCE OF REVIEW EXPIRY DATE OF MATERIAL HAS BEEN KEPT IN FILES FOR RECORDS.*

Target date:

13. PREVENTIVE ACTION(S):

*Will ENSURE PAST REVIEW OF EXPIRY RECORD will BE FILED.*

Target date:

Auditee / Head of Dept (Name & Signature):

Reply Date:

**NON-COMPLIANCE REQUEST**

1. AUDIT REPORT NO.	IAR-2024/024
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**SECTION C - NCR REVIEW**

**14. NCR REVIEW**

The proposed corrective/preventive actions: **ACCEPTABLE**  **NOT ACCEPTABLE**  New NCR raised with Rev No. \_\_\_\_\_  
 If not acceptable, state reason for rejecting the corrective action:

Auditor (Name & Signature):

Review Date:

**SECTION D - NCR FOLLOW UP AND CLOSURE**

**15. NCR FOLLOW-UP AND CLOSURE**

Remarks:

Auditor (Name & Signature):

Follow-Up Date:

NCR Status:    CLOSED     OPEN

Closure Date:

**SECTION E - NCR ACKNOWLEDGEMENT**

**16. NCR ACKNOWLEDGEMENT**

Remarks:

Quality Assurance Manager (Name & Signature):

Date:

Base:

MIAT

Date

6-May-24

Sign:



THIS LIST HAS TO BE UPDATED BI-WEEKLY AS STATED IN EPM 2-02 (POL CONTROL)

NO.	ITEM	PART NO.	QUANTITY		EXPIRY DATE	LOCATION	REMARKS
			NEW	OPEN			
1 ✓	GREASE GUN	For grease 22,33,64,7,28	-	7	N/A	POL	general use for aircraft
2 ✓	GREASE	ROYCO 22MS	-	1	26/9/2024	POL	
3	NYCO GREASE	GN 06	-	1	1/6/2026	POL	
4 ✓	LUBRICANT (NYCOLUBE 3525)	MIL-PRF-6086F GRADE M	2	1	1/8/2027	POL	
5 ✓	BIORBOR JF	MIL-S-53021A	-	1	20/1/2025	POL	
6	ANTISEIZE LUPRIPLATE 630AA	630AA	-	1	31/8/2028	POL	
7	AEROSHELL GREASE 22	GREASE 22	✓	✓ 3	18/1/2027	POL	
8 ✓	FOAM & GENERAL PURPOSE DETERGENT CLEANER	ARDROX 6025	2	-	15/1/2026	POL	PM-GAS
9	MOBIL GREASER 28	GREASER 28	✓ 1	1	17/9/2029	POL	

Base:

MIAT

Date

6-May-24

Sign:

*Wanri*

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NO.	ITEM	PART NO.	QUANTITY		EXPIRY DATE	LOCATION	REMARKS
			NEW	OPEN			
1	AEROSHELL GREASE 7	GREASE 7	2	-	12/2/2026	POL	
✓			-	2	19/9/2026	POL	
2	AEROSHELL GREASE 6	GREASE 6	0	1	4/10/2025	POL	
✓			0	2	9/7/2025		
3	GREASE (AEROSHELL 64)	GREASE 64	0	✓ 2	12/5/2026	POL	
4	THERMOFLEX	TTF 122	-	1	1/1/2026	POL	
5	<del>LPS MULTIPURPOSE CLEANER AND DEGREASER</del>	<del>LPS DEGREASER</del>	-	1	<del>7/11/2024</del>	<del>POL</del>	

**POL LIST**

Updated by:

WANRIE HAFIZUL

Base:

MIAT

Date:

6-May-24

Sign:



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NO.	ITEM	PART NO.	QUANTITY		EXPIRY DATE	LOCATION	REMARKS
			NEW	OPEN			
1 ✓	NYCO GREASE	GN07	-	1	31/3/2026	POL	
2 ✓	HYDRAULIC FLUID (1L)	NYCO FH2	2	-	30/9/2026	POL	
3 ✓	HYDRAULIC FLUID (5L)	NYCO FH2	1	-	30/10/2026	POL	
4 ✓	TURBINE OIL (AEROSHELL 555)	DOD-PRF-85734A	2	-	24/02/2028	POL	
			-	2	28/02/2025	POL	
5 ✓	LUBRICANT (LPS 2)	00216	-	4	3/2/2025	POL	
6	PERETRATING OIL	MOUSE MILK	2	1	N/A	POL	



**POL LIST**

Updated by:

WANRIE HAFIZUL

Base:

MIAT

Date:

6-May-24

Sign:

*Wanrie Hafizul*

THIS LIST HAS TO BE UPDATED BI-WEEKLY AS STATED IN EPM 2-02 (POL CONTROL)

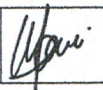
NO.	ITEM	PART NO.	QUANTITY		EXPIRY DATE	LOCATION	REMARKS
			NEW	OPEN			
1 ✓	FUEL SAMPLE	9M-BOB	-	1	N/A	POL	
		9M-BOC	-	1	N/A	POL	
		9M-BOD	-	1	N/A	POL	
		9M-BOE	-	1	N/A	POL	
		9M-BOF	-	1	N/A	POL	
		9M-YTL	-	1	N/A	POL	
		9M-DSJ	-	3	N/A	POL	
		9M-GAS	-	1	N/A	POL	
2 ✓	FILTER OIL	AFS10020-5000	1	1	N/A	POL	
3 ✓	CLEANER AIR FILTER	100205-000	-	1	N/A	POL	
4 ✓	GREASE (AEROSHELL 33)	MIL-PRF-23827C (TYPE I)	-	1	1/8/2027	POL	FENNEC
			-	1	11/9/2025	POL	FENNEC
5 ✓	PLANETELF LUBRICANT OIL	ACD68M	-	2	15/10/2024	POL	
6 ✓	MOBIL JET II	MIL-PRF-23699-STD	2		31/7/2029	POL	FENNEC
7 ✓	AEROSHELL 41	FLUID 41	1	-	28/3/2025	POL	

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Page: 1

GAM/E-066 Rev. 0 (02/22)



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NO.	ITEM	PART NO.	QUANTITY		EXPIRY DATE	LOCATION	REMARKS
			NEW	OPEN			
1 ✓	HYSOL-ADHESIVE	EA934NA	2	1	23/5/2024	FREEZE	
2 ✓	EPOXY ADHESIVE (TYPE A & B)	PART A	2	-	22/6/2024	FREEZE	
		PART B	1	1			
3 ✓	NAFTOSEAL	MC-780B-2	-	1	1/7/2024	FREEZE	
4 ✓	LOCTITE EA9309.3NA	PART A	1	4	23/5/2024	FREEZE	
		PART B	2	-			