

NON-COMPLIANCE REQUEST

1. AUDIT REPORT NO. IAR-2024/024 2. NCR NO. 14

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SECTION A - FINDING SECTION			
3. COMPANY: GALAXY AEROSPACE (M) SDN	BHD	4. AUDIT DATE:	17 APRIL 2024
5. LOCATION: GAM MIAT		6. AREA/SECTIO	ON: OTHERS
7. AUDIT TYPE: INTERNAL / SURVEILLANC	E / VENDOR / PRO	ODUCT / REGU	LATORY- / -CUSTOMER- / -VARIATION-
8. REFERENCE: (1) PARA 2.4.2 OF MOE PART 2-5 (2) PARA 10.3 OF EPM PART 2-03	,	9. LEVEL OF FINDING:	Level 1 - Require immediate actions Level 2 - Rectify within 14 days
10. DETAILS OF NON-COMPLIANCE:			a. Signature
Item Maintenance Step 2 (Tool ID: GSE/13 service due stated in Serviceable Label is o GSE Inspection Sheet evidence for the currer	n 9 July 2024. Howev		Jim.
, Ky			b. Name of Auditor
			Amira Zakaria
			c. Date
			2 May 2024
SECTION B - ROOT CAUSE(S) / CORRECT	TIVE & PREVENTI	VE ACTION(S)	
11. ROOT CAUSE(S):			
Lack of Resources	Stress		Lack of Communication
Lack of Knowledge	Complacency		Pressure
Lack of Awareness	Fatigue		Lack of Assertiveness
☐ Distraction [Lack of Teamwork		Norms
12. CORRECTIVE ACTION(S): MAINTENANCE STEP SO PER FORM GHM/E-		1 (10/2	FIXED BOG M AS
13. PREVENTIVE ACTION(S):			
ALL MAINTENANCE	ST n		
BASE ON FORM GAM MONTH INTERVAL	SEP SC.	REV 1	(10/20) WITH OF
Target date: 20 mmy 2024 Auditee / Head of Dept (Name & Signature):			Reply Date:



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SECTION C - NCR REVIEW	
14. NCR REVIEW	
The proposed corrective/preventive actions: ACCEPTABLE NOT ACCEPTABLE If not acceptable, state reason for rejecting the corrective action:	New NCR raised with Rev No
Auditor (Name & Signature):	Review Date:
SECTION D - NCR FOLLOW UP AND CLOSURE	
15. NCR FOLLOW-UP AND CLOSURE	
Remarks:	
Auditor (Name & Signature):	Follow-Up Date:
NCR Status: CLOSED OPEN	Closure Date:
SECTION E - NCR ACKNOWLEDGEMENT	
16. NCR ACKNOWLEDGEMENT	
Remarks:	
Quality Assurance Manager (Name & Signature):	Date:

GROUND SUPPORT EQUIPMENT SERVICING INSTRUCTION

DOO NO	005/01/054	LOCUE NO & DEV	04 Day 00
DOC. NO.	GSE/SI/051	ISSUE NO. & REV.	01 Rev. 00
EQUIPMENT	MAINT STEP 2	DATE OF REVISION	12 MARCH 2020
ID NO.	GSE/13	PAGE	Page 1 of 1
LOCATION	MIAT	REFERENCE	N/A
SERVICING INTERVAL	06 MONTHS	P/N	N/A

ITEM	OPERATION
1. Appearances	Check on the physical condition
2. Tires	Check on wear of the tire and mobility of the castor
3. Brakes	Perform test on the brakes on wheels and check on the
	condition of the platform brakes.

CAUTION: Before carrying out servicing and functional check ensure the following;

1. Safety precaution must be taken and adhered before proceeding any worked scheduled on this equipment.

ngman

PREPARED BY: NAJMAN ARIF BIN NASRUDIN

DATE: 02-06-2022

APPROVED BY : MOHD FADZLIE ADAM

DATE: 02-06-2022



PART NUMBER	DESCRIPTION	PTION	INSPECTION INTERVAL	NTERVAL
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