

AMO MEMO

REF NO. : GAM/AMO/24/13.
TO : HR Department.
FROM : Engineering Manager.
DATE : 05 June 2024.
RE : Request for Issuance of Relocation Letters.

Dear HR Team,

We kindly request your assistance in issuing relocation letters for the following AMO personnel.

The details of the personnel and their new assignments are as follows:

NO	STAFF ID	NAME	POSITION	TRANSFER	
				FROM	TO
1	8288	JAGETHESON@SONNY A/L S.GANESON	LAE B1	PGU AW139	HEAVIES TEAM
2	8079	AHMAD ZHAFRI BIN MOHD NOR	LAE B1	BOMBA SUBANG	HEAVIES TEAM
3	8409	JAUHAR NAQIB BIN JOHARI	LAE B2	HEAVIES TEAM	PGU AW139
4	8026	MUHAMMAD HARIZ BIN MOHD HISHAM	TECH A3	HEAVIES TEAM	PGU AW139
5	8144	NORAISYAH BINTI IZANI	TECH A3	HEAVIES TEAM	PGU AW139
6	8162	MOHAMAD ZHAFIR BIN MOHD ZAKIYUDDIN	TECH A3	BOMBA SUBANG	PGU AW139

The effective date for these relocations is 10 June 2024.

Please proceed with the necessary formalities to ensure the involved personnel are informed of their new assignments. Should you require any further information or have any questions, please do not hesitate to contact EM or CE.

Thank you for your prompt attention to this matter.

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