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| **A** | **AUDIT DETAILS** | | | |
| 1. | Audit Type / Category | Tick where applicable  Scheduled  Surveillance | | Vendor  Product  Variation to approval |
|  |  | Specify: CAMO-APMM Initial internal | | |
| 2. | Audit Reference | 1. Technical Airworthiness Orders Part M. Dated 28 June 2021 | | |
| 3. | Auditor(s) | 1. Wan Ahmad Fadhil Wan Mohd Fauzi | | |
| 4. | Auditee(s) | 1. Zaty Nadhira Binti Mohamed Zuhari 2. Mohd Shazalie bin Ramlie | | |
| 5. | Location | Stesen Udara Maritim Subang (SUMS), Agensi Penguatkuasaan Maritim Subang, Kementerian Dalan Negeri, Jalan TUDM, 40150 Shah Alam Selangor Darul Ehsan | | |
| **B** | **AUDIT SUMMARY** | | | |
| 1 | **General Information**  The audit focused on the GAM-APMM CAMO compliances with the regulations in the TAO-M regulation. Audit was performed as per –   1. TAO-M Subpart G   The methodology of this audit is through –   1. Documentation review 2. Personnel Interview 3. Facility Visit   The scope of this audit as below:   1. Facilities 2. Maintenance Data 3. Manpower 4. Procedure | | | |
| 2 | **Facilities**   1. GAM-APMM CAMO facility located in SUMS. The allocated area consists of 2 rooms. 2. CAMO office during audit is clean and organised. All CAMO staff have their own working space and each person is provided with laptop. Internet access is available with good performance for working online. Two printer is available in CAMO department. 3. Lighting level are adequate to achieve comfortable visual environment. 4. Noise level is acceptable to have a comfortable working station. 5. The 6 cabinets to store all the documents are in acceptable condition. | | | |
| 3 | **Maintenance data**   1. CAMO have the access to all maintenance data as stipulated on Draft Publication Master List Dated 20 July 2023. 2. All publications were up to date for each type of aircraft. 3. The access Electronic Technical Publication for AW139 and AS365N3 is using application IETP and Orion. | | | |
| 4 | **Manpower**   1. Accountable Manager held by Managing Director, Dato Shamsul Kamar. 2. Continuing Airworthiness Manager is Held by Zaty Nadhira. 3. Quality Manager is held by Omar bin Ahmad. 4. CAMO has a strength of 8 Personnel consist of 1 Manager, 1 Deputy Manager, 2 CAMO Planner, 2 Technical Services and 2 Technical records. 5. All personnel have attended human factor, safety management system and aeronet training. However as stated in CAME Part 0.3.8.2. Training such as TAO-M and CAME were not conducted. (Obsevation 1). | | | |
| 5 | **Procedure**   1. The policy and procedure are stipulated in CAME. 2. The Maintenance forecast is generated by Aeronet and monitored by CAMO planner. The forecast is been verified during audit. 3. The compliance of M.A. 301 is stipulated in CAME Part 1 and shall be reviewed after the CAMO approval is granted by DGTA. 4. The TAO-M Subpart G scope were reviewed as below  | No. | Subject | Remarks | | --- | --- | --- | | M.A. 701 | Scope | Not applicable | | M.A. 702 | Application | Item in (b) has been submitted to DGTA | | M.A. 703 | Extent of Approval | Not applicable | | M.A. 704 | CAME | All requirement in (a) and (c) has been complied in CAME. Item (b) is awaiting approval from DGTA. | | M.A. 705 | Facilities | Refer to item 2 in this report. | | M.A. 706 | Personnel requirement | Refer to item 4 in this report. | | M.A. 707 | Airworthiness review staff | Not applicable | | M.A. 708 | Continuing Airworthiness Management | The task activity for CAMO is stipulated in CAME part 1 and the procedure is acceptable. The AMP has been develop and awaiting approval from DGTA. | | M.A. 709 | Documentation | Refer to item 3 in this report. | | M.A. 710 | Airworthiness Review | Not applicable. | | M.A. 711 | Privileges of the organisation | Not applicable. | | M.A. 712 | Quality system | In the CAME Part 3. The requirement is comply to this regulation. | | M.A. 713 | Changes to the CAMO | Has stated the policy in CAME Part 0.6.3 | | M.A.714 | Record-keeping | Policy and procedure in CAME Part 1.3. The allocated cabinet is locked and in good condition. | | M.A.715 | Continuity validity of approval | Not applicable. | | M.A.716 | CAMO findings by the DGTA | Not applicable. | | | | |
| 3 | **Conclusion**  1 observation highlighted and there was (0) NCR raised during the audit. The audit was concluded to be satisfactory in general. | | | |
| **C** | **PREPARATION AND APPROVAL** | | | |
| 1. | Prepared by | | | |
| A signature of a person  Description automatically generatedClose-up of a paper with text  Description automatically generatedSignature :  Name : | | Date : 24/07/2023 | |
| 2. | Approved by | | | |
| Signature :  A close-up of a signature  Description automatically generated  Name : | | Date :24/07/2023 | |