

SETIA PERKASA BIN ISMAIL
No 63, Jln 4/2,
Taman Serdang Jaya,
43300. Seri Kembangan
SELANGOR DARUL EHSAN

GALAXY AEROSPACE (M) SDN BHD

No. A-01-02, Blok A,
Bangunan Perdagangan Siera,
Jalan PJU 1a/5a, Ara Damansara,
47301, Petaling Jaya,
SELANGOR DARUL EHSAN

13 December 2023

Attn: Human Resource Department

Dear Datin Zulhani,

JUSTIFICATION FOR EMERGENCY LEAVE (HALF-DAY) ON 8 DECEMBER 2023

The above is referred.

2. On 8th December 2023, roughly around 1:00PM, I have received a notification from Celcom that my cell number line has been barred. Regardless of the 5G line services, I was not able to make a call and was restricted for internet access.

3. Earlier this year, I've changed my cell number line from Maxis to Celcom Service. After some time, I kept on receiving a call from a personal cell line instead of landline claiming they're from Celcom and informing me I have some amount in due. However, I have cleared all my past maxis bill and since the change of service provider, I have never missed my bills, but the claimant claimed that I have due about RM 212.00 inclusive tax.

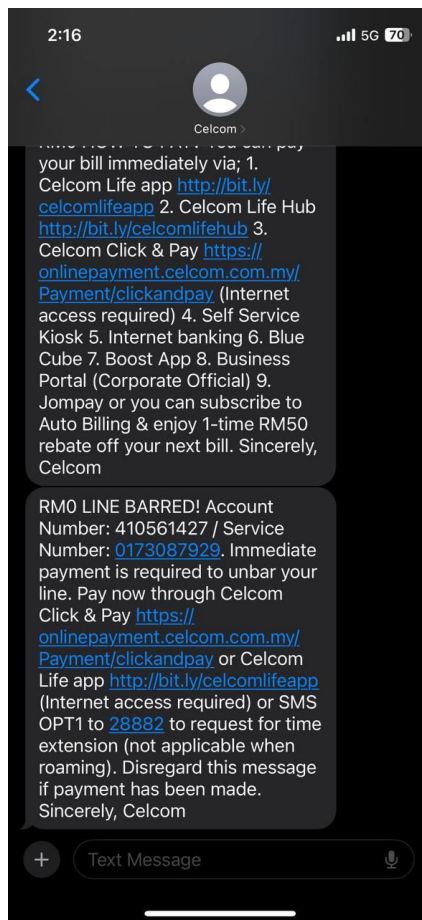
4. I was sure enough it was a scam because on my Celcom apps don't show any outstanding amount. Hence, I have informed HR Controller regarding this matter request for early release to settle this issue. Kindly refer as attached.

I hope the above clarifies my reasons and hope for your consideration to approve my leave.

Sincerely,


SETIA PERKASA BIN ISMAIL
960420-02-6185
Staff ID: 8442

ATTACHMENT



Attachment 01 - Screenshot of Text Message from Celcom on Line Barred