

Date : 17th Dec 2021

Accountable Manager,
Continuing Airworthiness Management Organisation,
Galaxy Aerospace (M) Sdn. Bhd.
Lot 11-14, Helicopter Centre,
Malaysia International Aerospace Centre,
Sultan Abdul Aziz Shah Airport,
47200 SUBANG

**ATTN : DATO' SHAMSUL KAMAR BIN SAMSUDIN
ACCOUNTABLE MANAGER**

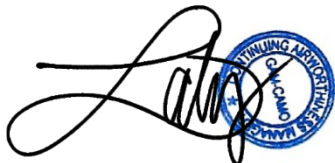
Dear Sir,

APPLICATION FOR EMERGENCY LEAVE 17 DEC 2021

With all due respect, this letter serves as a purpose to justify for the emergency leave on 17 Dec 2021 which was due to my child had come down with a fever and unable to sent him to his usual day-care. The emergency leave was taken to care and attend to his medical needs at home.

Any inconveniences cause is much regretted. Your kind consideration much appreciated.

Sincerely,



Zaty Nadhira Binti Mohamed Zuhari
Continuing Airworthiness Management Manager
zaty@galaxyaerospace.my