

31 March 2021

Encik Bahiran Abd Aziz
Safety Workshop Supervisor
Galaxy Aerospace Shd Bhd
Lot 11-14, MRO Centre, Malaysia International Aerospace Centre, Sultan Abdul Aziz Shah Airport,
47200, 47200 Subang, Selangor

Emergency Leave Letter

Dear Mr Bahiran,

This is to formally inform you I will be taking immediate leave from work tomorrow due to family issues that I had to deal with.

Thank you for your kindness and consideration.

Sincerely,

Muhammad Akhmal Bin Anuar
Safety Workshop Technician