

Quality Assurance Memo

To: All GAM-145 staff & GAM-CAMO

From: Quality Assurance Department

cc: Safety Department, GAM-145

Issue: 17092019-01

Re: Training Plan for September 2019

Dear all,

Kindly be informed, with reference to the

1. Maintenance Organization Exposition (MOE) part 3.4.5 & part 5.5

2. Continuing Airworthiness Management Exposition (CAME) chapter 0.3.6.2

Quality Assurance Department will conduct training as per listed below:

No	Training Details		
1	Company Procedure (MOE)		
2	Company Procedure (CAME)		

Training will be conducted by approved instructor, at

1. JADE training room at GAM-HQ

Please find enclosed attachment for the details.

Thank you.

Luqman Hakim bin Mohd Aroff Quality Assurance Assistant 17/09/2019

Table 1: Company Procedure (MOE) Session 1

Course: Company Procedure (MOE)					
No.	Staff name	Course	Date	Location	
1	Mohd Al Hafiz bin Amin Nordin	Refresher	18/09/2019	Jade	
2	Mohamad Razif bin Roslan	Refresher	18/09/2019	Jade	
3	Cheang Wei Hong	Refresher	18/09/2019	Jade	
4	Muhamad Asraf bin Zamri	Refresher	18/09/2019	Jade	
5	Muhammad Zahin bin Abdullah	Refresher	18/09/2019	Jade	

Table 2: Company Procedure (MOE) Session 2

Course: Company Procedure (MOE)					
No.	Staff name	Course	Date	Location	
1	Engku Emri bin Engku Abas	Refresher	26/09/2019	Jade	
2	Muhamad Jamil bin Samsudin	Refresher	26/09/2019	Jade	
3	Salman bin Abu Zarim	Refresher	26/09/2019	Jade	
4	Muhammad Nizam bin Jaafar	Refresher	26/09/2019	Jade	
5	Mohamad Haneiman bin Md Radzi	Refresher	26/09/2019	Jade	
6	Muhamad Shafril Amri bin Abd Jamil	Refresher	26/09/2019	Jade	
7	Ahmad Shafiq bin Norsam	Refresher	26/09/2019	Jade	
8	Akmal bin Azhar	Refresher	26/09/2019	Jade	
9	Syafrul Yamani bin Safruddin	Refresher	26/09/2019	Jade	

Table 3: Company Procedure (CAME)

Course: Company Procedure (CAME)					
No.	Staff name	Course	Date	Location	
1	Nur Farhana binti Othman	Refresher	19/09/2019	Jade	
2	Siti Aishah binti Mansor	Refresher	19/09/2019	Jade	
3	Hairee bin Mat	Initial	19/09/2019	Jade	
4	Luqman Hakim bin Mohd Aroff	Initial	19/09/2019	Jade	
5	Adib Nafie bin Ahmad Yunus	Initial	19/09/2019	Jade	

September 2019

Training Plan



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	MOE Session 1	CAME	20	21
22	23	24	25	MOE Session 2	27	28
29	30					

Note:

Please Refer Table 1, 2 & 3 for list of personnel to attend training.