

SAFETY MEMO

To : All Employees
Date : 11th March 2022
Reference : GAM-S/ME/75/MAC22
Subject : Invitation First Aider Course

1. Galaxy Aerospace (M) Sdn Bhd Safety department will organise First Aid Training for First Aider, in conjunction of Safety Management Systems (SMS) Implementation plan and as per cited *SMS Manual Part 15.1 (Emergency Respond Plan) and Part 12.1 (Safety training)*.
2. This basic first aid training is the standard training recommended for workplace first aid providers. It's also good for an employee's who wants to be able to help during a medical emergency. Medical emergencies related to ill health or an accident can happen anywhere at any time, this training will ensure you to how act and react during in event of medical emergencies.
3. The training will be conduct on **14th – 15th March 2022 (2 day) at Training hall UNIKL MIAT Subang from 9.00 a.m. – 5.00 p.m.**
4. Please be aware that attendance is **compulsory** as per name listed.
5. In the same regard, seeking all departmental head to disseminate this information to their subordinates and to paste this memo onto your respective notice board.

Thank you,



Mohammad Nizam Jaafar
Safety Manager

C.C – Managing Director
Chief Technical Operation Officer
Quality Assurance Manager

No.	Name
1.	ABDUL AZIZ AHMAD NAJIB
2.	WAN MUHAMMAD ASMAN WAN RUZLAN
3.	NURUL AINUN ZAHARI
4.	SHAIFUL SYAZWAN BIN SALEH
5.	MUHAMAD ZAMRI BIN AWANG
6.	ANAS NAILI FAHMI BIN HOSNI
7.	TENGGU NURUL NASFATEE BINTI TENGGU NASRUDIN
8.	SHEIKH MOHAMAD ASYRAF
9.	NOR IZZATI AZMI
10.	NURUL AQMAR SYAHIRA BINTI AZMI
11.	MOHD FAZRUL MOHD FAUZI
12.	MUHAMMAD SYAHMI AZRI BIN AHMAD NIZAM
13.	NADHIRAH AFIFAH BT AFFANDI
14.	MUHAMAMAD FAIZAL BIN MUSTAFFA
15.	NUR ANIS AMANINA BINTI ZANI
16.	KHAIRUNNISA BINTI KAMARUDIN
17.	HAIFA NADIA ADZLIM
18.	AIDA HANNANI BINTI KHAIZATUL EZAM
19.	NADHIRAH AFIFAH AFFANDI
20.	EZHAN IZZAD MOHD NOR
21.	MOHD NURFITRY BASIRON
22.	SYED MOHD RASTAM SYED IKMAL HASHIM
23.	NURUL SYAZWANI JALALUDDIN
24.	MOHD FIKRI AHMAD RAZALI
25.	SURAYATUL HUSNA ABDULLAH
26.	ADAM ZAFRAN GEORGE BIN ABDULLAH
27.	MUHAMAD ROZANI BIN MOHD SHOKOR
28.	CIK ISASHARUL BIN ISMAIL
29.	AHMAD NAZRI MAHMUD
30.	AHMAD ZUNAIDI BIN YEOP SAIDIN