

SAFETY MEMO

To : All GAM Employees
Date : 18th July 2021
Reference : GAM-S/ME/70/JUL21
Subject : ***INFORMATION SECURITY CONTROL OF AS555SN FENNEC M502-3 ACCIDENT***

1. With refers to Non-Disclosure Agreement, Ref: *SKN501.5000-2/15/1 V2-(14)* between our client Squadron 501 Royal Malaysian Navy and Galaxy Aerospace (M) Sdn. Bhd. to enforce the ***Information Security Control***, based on the accident of AS555SN FENNEC M502-3 to all GAM staff who are involved with immediate effect.
2. Squadron 501 Royal Malaysian Navy has advised that there are several Safety and Security Information that need to comply which are:
 - **Prohibition of taking photos.**
Taking photos of the aircraft are prohibited unless for investigation purposes only. Every photo taken is not allowed to be shared or distributed by any means except for investigation and inspection only.
 - **Controlled Information.**
Every finding and analysis of the AS555SN FENNEC only can be disclosed to Galaxy Aerospace and related agencies. It is strictly prohibited to discuss openly on above subject.
 - **Level of Security.**
Every observation and finding in this matter are strictly ***CONFIDENTIAL***.
3. These steps are crucial to smooth the aircraft investigation process and most importantly to avoid any misconception which may disrupt the entire investigation process. Your cooperation is highly appreciated to protect the security and integrity of the information.
4. In the same regard, seeking all departmental head to disseminate this information to their subordinates and to paste this memo onto your respective notice board.

Thank you,



Mohammad Nizam Jaafar
Safety Manager

C.C – Managing Director
Chief Operation Officer
Quality Assurance Manager