

## SAFETY MEMO

**To** : All Employees  
**Date** : 23<sup>th</sup> September 2019  
**Reference** : GAM-S/ME/34/SEP19  
**Subject** : Invitation First Aider Course

---

1. Galaxy Aerospace (M) Sdn Bhd Safety department will organise First Aid Training for First Aider, in conjunction of Safety Management Systems (SMS) Implementation plan and as per cited *SMS Manual Part 15.1 (Emergency Respond Plan) and Part 12.1 (Safety training)*.
2. This basic first aid training is the standard training recommended for workplace first aid providers. It's also good for an employee's who wants to be able to help during a medical emergency. Medical emergencies related to ill health or an accident can happen anywhere at any time, this training will ensure you to how act and react during in event of medical emergencies.
3. The training will be conduct on **25<sup>th</sup> and 26<sup>th</sup> September 2019 (2 day) at Jade and Emerald Training Room (GAM HQ) from 9.00 a.m. – 5.00 p.m.**
4. All participants **need to prepare a pair (shirt and pant) of old clothes** for mock drill purposes on second day of the training.
5. Please be aware that attendance is **compulsory** as per name listed.
6. In the same regard, seeking all departmental head to disseminate this information to their subordinates and to paste this memo onto your respective notice board.

Thank you,



Mohammad Nizam Jaafar  
**Safety Manager**

C.C – Managing Director  
Chief Technical Operation Officer  
Quality Assurance Manager

No.	Name
1.	MOHD FAZRUL MOHD FAUZI
2.	MOHD HAFFIZ ISMAIL
3.	MUHAMMAD RIDZWAN ABDUL HALIM
4.	MUHAMMAD ARZAT BIN ANUAR
5.	MOHD YASIR BIN SHAPUAN
6.	MIOR MOHD ADIB MIOR SALLEHUDDIN
7.	MUHAMAD DARMA WULAN MUKARRAMAH BIN NORIZAN
8.	LUQMAN HAKIM MOHD AROFF
9.	AKMAL BIN AZHAR
10.	AHMAD AIDEE AFNAN BIN CHE AZMI
11.	MOHAMAD ZAKWAN IZZAT BIN ZAINUDIN
12.	MUHAMMAD AZLAN SHAH BIN MOHD NASIR
13.	AHMAD SHAZRUL BIN SHARIF
14.	ABANG SYAZREEN ABANG ABDUL WAHAB
15.	MUHAMMAD AHMAD SUHAIMI
16.	CHEANG WEI HONG
17.	MUHAMAD HAZIQ BIN KASWADI
18.	HARITH FAIDOLLAH BIN KHALID
19.	AZILLAH BIN MATAP
20.	MUHAMMAD YAZID BIN TONUT
21.	YIM ZHEN FOONG
22.	MOHAMAD FARHAN BIN AMDAN
23.	MUHAMMAD HARIZ BIN MOHD HISHAM
24.	ZUHAILI ZAPHIL
25.	MUHAMMAD HAFEEZ MOHD YUSUF
26.	LEE BOON HONG
27.	NORZIAH SULAIMAN
28.	KAMAL AMZARI MOHAMED AMBIA
29.	NUR FATIN BAHSEIS
30.	SITI AISHAH BINTI MANSOR