



## WHAT IS SAFETY POLICY?

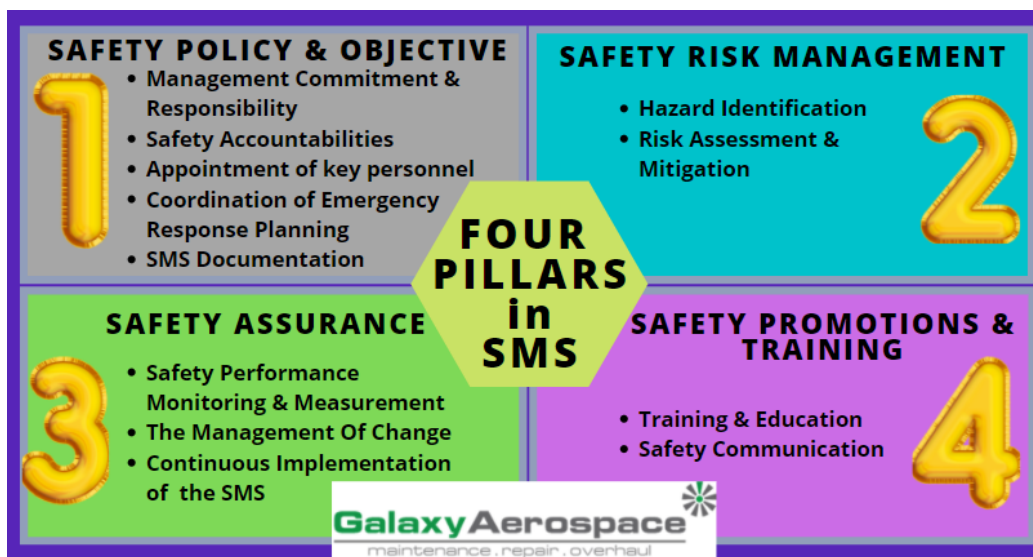
**Safety Policy** — Establishes senior management's commitment to continually improve safety; defines the methods, processes, and organizational structure needed to meet safety goals.

For company in Aviation Industry, safety policy must,

- Establishes management commitment to safety performance through SMS.
- Establishes clear safety objectives and commitment to manage to those objectives.
- Defines methods, processes, and organizational structure needed to meet safety goals.
- Establishes transparency in management of safety, for example,
  - Fully documented policy and processes must be visible to all.
  - Employee reporting and resolution system to improve safety culture for that organisation.
  - Accountability of management and employees & their roles.
- Facilitates cross-organizational communication and cooperation.

## SAFETY POLICY GREATLY AFFECTS SAFETY CULTURE AND SAFETY PERFORMANCE.

"Safety Policy" is a major asset for building an effective safety culture in aviation Safety Management Systems (SMS). An aviation SMS is a complex system of inter-related components and elements, and "Safety Policy" is one of the four SMS components (or pillars). For a quick review, the four SMS components are:



The **effective treatment of a safety policy** component will positively influence the other three components to **build a healthy and durable safety culture**. For examples, Safety Policy affects the other three components, such as:

- Safety Policy elements should be included as an SMS training requirement (Safety Promotion component).
- Safety Policy outlines employee protections from management for self-reporting errors and mistakes, therefore, safety policy becomes instrumental in stimulating hazard reporting behaviours (Safety Assurance component); and
- Safety Policy defines the scope of the aviation SMS, which becomes essential in Safety Risk Management activities.

The Safety Policy is about building a skeleton framework for SMS implementation in terms of:



Therefore, to ensure the Safety of an organization is well establish, company must have their own company Safety Policy.

**GAM SAFETY POLICY**

Galaxy Aerospace (GAM) SAFETY POLICY was created in 2016 in conjunction with the beginning of this company. This Safety Policy must be agreed and signed by the Accountable Executive (Managing Director) of GAM. It also must be periodically reviewed and discussed in the SAFETY Committee Meeting (SCM) to ensure it remains relevant and appropriate to GAM organisation. Latest review was on 25 August 2020.



Let's read and understand the content of our company's safety policy.

# READ THIS NOW



## SAFETY POLICY STATEMENT

Safety is a primary importance in our operations. Each of us has the responsibility to make the safety of ourselves and our co-workers a primary concern. This objective is fundamental to our well-being as well as to the efficient operation of our business.

Galaxy Aerospace management recognizes its responsibility to provide healthful and safe working conditions, safe-working rules based upon experience and safety knowledge, and competent work direction.

Galaxy Aerospace and its employees have the responsibility to comply with all regulations related to safety and health programs. An effective, safety program extends beyond normal working hours and accordingly, safety in employees and their families; off-the-job activities are encouraged.

**I pledge that no staff member will be asked to compromise our safety standards to "get the job done".**

**We will adopt Just Culture and No Blame Culture to ensure the Safety Essence is being captured and practiced;**


**Ultimate responsibility for aviation safety in the company rests with me as the Accountable Executive;**

**Responsibility for making our operations safer for everyone lies with each one of us – from managers to front-line employees;**

**Each personnel are responsible for implementing the safety management system in his or her area of responsibility, and will be held accountable to ensure that all reasonable steps are taken;**

**Ensure the necessary human and financial resources are provided for the implementation of safety management and also applied Human Factor principles in all activities;**

**Lastly, we will together strive for continuous improvement of our Safety Management System so that it will live and breathe inside our organization.**



Name : Dato' Shamsul Kamar Bin Samsudin  
 Designation : Accountable Executive  
 Date : 25 August 2020

**SAFETY IS EVERYONE RESPONSIBILITY**

- Accountable executive
- All Management levels
- All Employees

Everyone has their commitment toward SAFETY.

**All Level of organization** must follow all the rules & regulations (by company /authority) which related to the Safety & Health.

All tasks performed must comply with safety requirements.

**SAFETY IS EVERYONE RESPONSIBILITY**

**GAM Management must**

- Provide a safe work area, procedures, and rules,
- Provide all training required.

**Just Culture & No Blame culture.**

Assures employees that management will not take any punishment for self-reporting errors and mistakes.

**Accountable Executive**

- has full authority over any safety issue within our organization.
- Sign the company policy



# SAFETY FIRST

## AVIATION

✈️ Safety is everyone's  
responsibility



Galaxy Aerospace ✨



**"WE SHALL DO OUR PART TO  
IMPROVE SAFETY CULTURE IN  
OUR ORGANISATION"**