

TO: All CAMO staff
From: Quality Assurance Department
CC: Safety Department
Issue: 07012020-01
Re: INTERNAL AUDIT NOTIFICATION FOR JANUARY 2020

Dear All,

Kindly be informed, with reference to the Audit Plan for year 2020:

- GAM/AP/01 – CAMO

Quality Assurance Department will conduct an internal audit as per details below. On

- 08 January 2020 – Internal Audit for CAMO renewal focusing on facility & personnel.
- 14 January 2020 – Internal Audit for CAMO renewal focusing on maintenance data & record.
- 16 - 17 January 2020 – Schedule Internal Audit on 9M-PMA
- 22 - 23 January 2020 – Schedule Internal Audit on 9M-PMB

Audit will be based as per Audit checklist **GAM/CAMO-009**.

Auditor:

- Salman bin Abu Zarim (Lead Auditor)
- Mohamad Khair bin Shaiful Alam

Thank you.

MOHAMAD KHAIR BIN SHAIFUL ALAM
Quality Assurance Inspector
07 January 2020