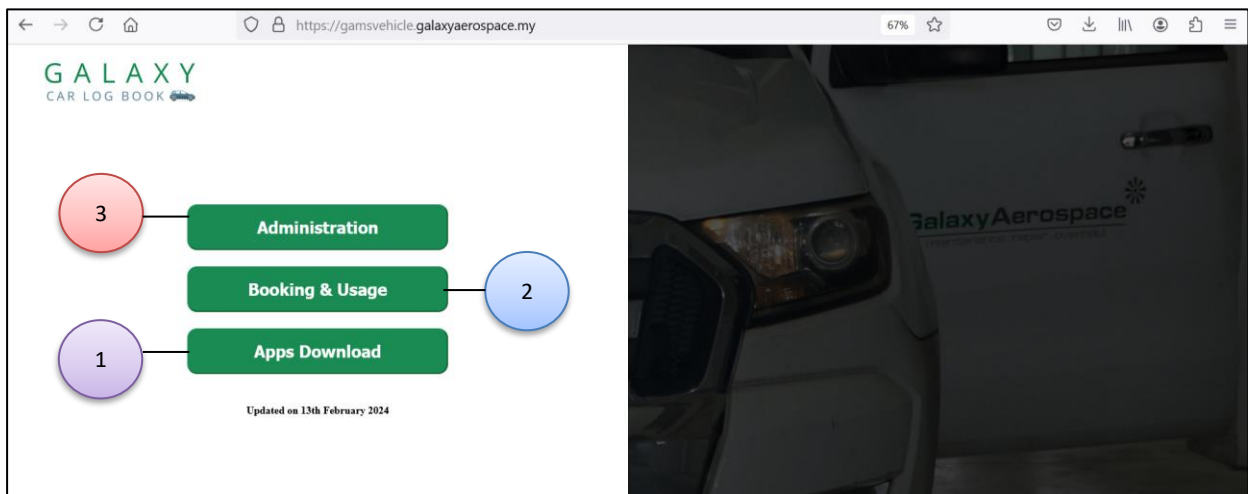**Appendix**

Introducing The GAM Vehicles Logbook System

Efficiency. Transparency. Accountability. Our new Vehicles Logbook System is designed to revolutionize how our company tracks and manages vehicles. Say goodbye to paper logs and manual entries, and hello to a streamlined, digital solution that keeps you in control.
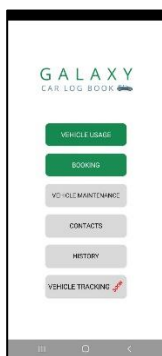
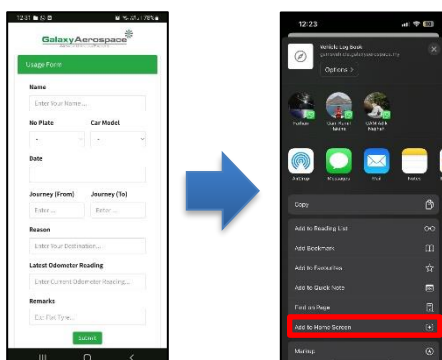**Main Page**

Access the main page through link: **https://gamsvehicle.galaxyaerospace.my/**

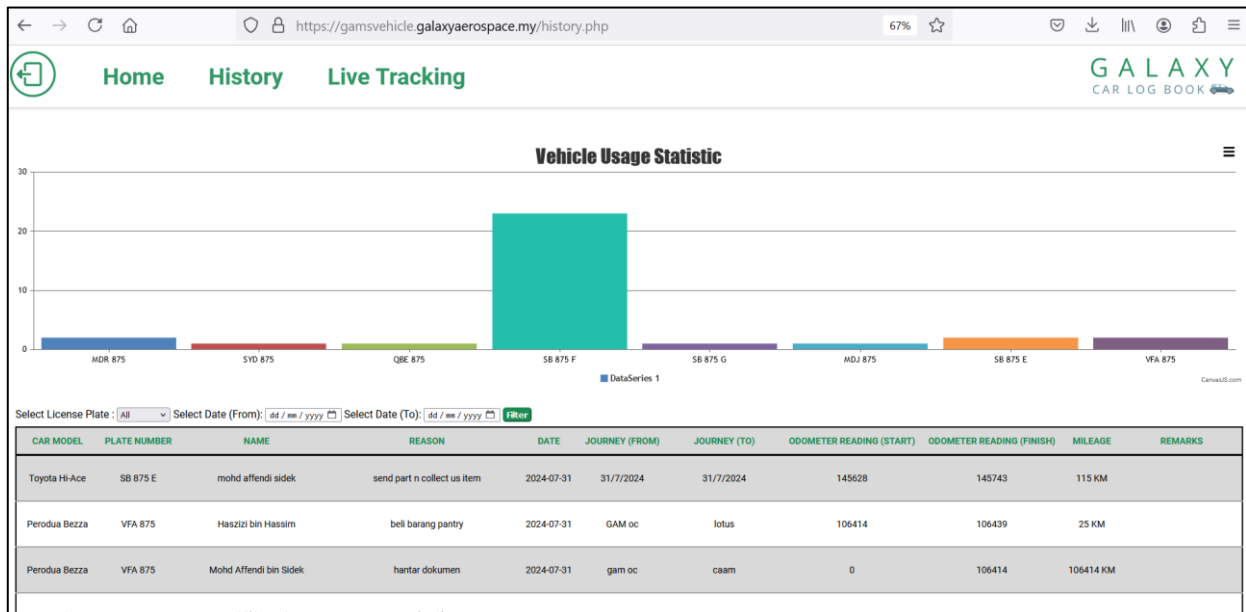This is the manual for Galaxy Vehicle Logbook System. This system contains 3 modules.

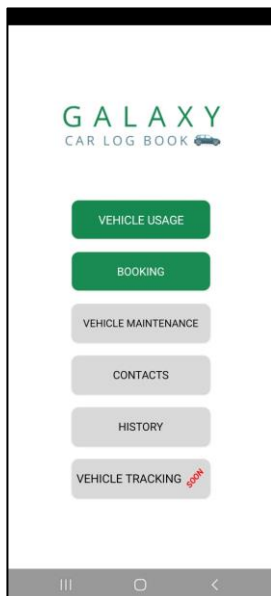1. **Apps Module** (.apk file) – use for android user

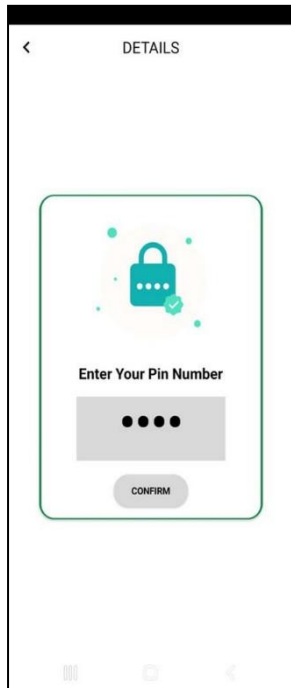2. **Web Module** – use for ios user (Add to Home Screen & it will look like apps)

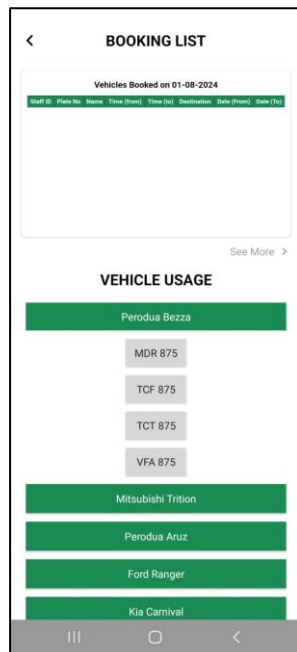3. **Admin Module** – user for administration only to monitor vehicles records.
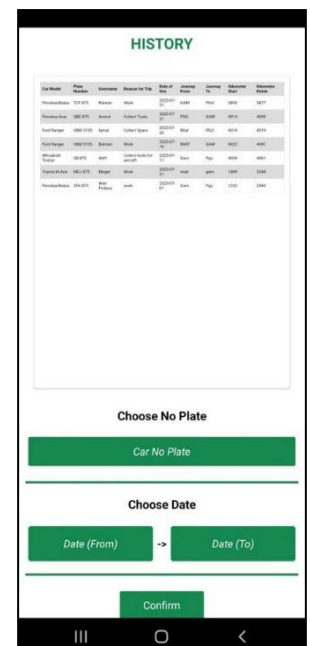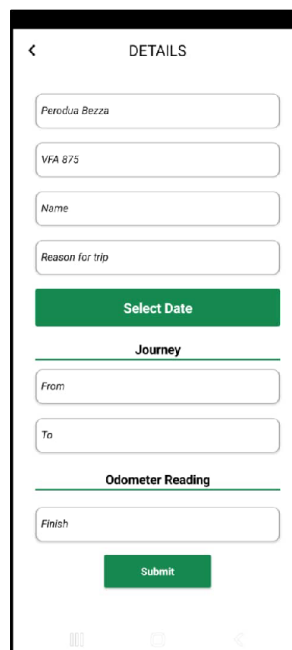

1.0 Apps Module

1. Main page of the app once you have installed the APK file.

2. List of Menu in the Galaxy CarLogbook.

3. **Vehicle Usage Buttons**: Enter all details related to the completion of vehicle use.

4. **Booking Button:** Reserve the desired vehicle for future use.

5. **Vehicle Maintenance Button:** Details regarding roadtax, insurance & service expiry.

6. **Contacts Button:** Display the POC of each base.

7. **History Button:** Details usage of all vehicles.

8. Once choose the "Booking" button, required to enter our own pin number.

9. Pin number has been preset to your staff id number.

10. Hit the "Confirm" button after key in your pin number.

11. Once choose the "Booking" button, you will be displayed with all the list of the company vehicle.

12. Choose the car company model that you have been using. Then choose the registration number.

13. Fill in all the required details.

14. The most important input is to key in the last odometer reading when you are using the vehicle.

15. Once you submit all the details, you will be displayed with all the history from the previous car usage.

2.0 Web Module

1. For IOS user, you can directly access the Vehicle log book using Safari Browser through link below;

   https://gamsvehicle.galaxyaerospace.my/gamv_form

2. The link will redirect to login, required to enter our own pin number.

3. The pin number has been preset to your staff id number.

4. Once login, the page will redirect to system menu

5. Choose booking or usage, then fill in all the required details.

6. Click submit to complete the action.