

AMO MEMO

REF NO. : GAM/AMO/24/16.

TO: AMO Personnel.

FROM: Engineering Manager.

DATE : 31 July 2024.

TITLE: Reminder - Extra Caution Needed When Transporting Aircraft Components

and Spare Parts.

Kindly be reminded to exercise extra caution when carrying aircraft components or spare parts in company or rented vehicles. Recently, there was an unfortunate incident where a company car was broken into during an out-of-base deployment. Luckily no loss of valuable items occurred.

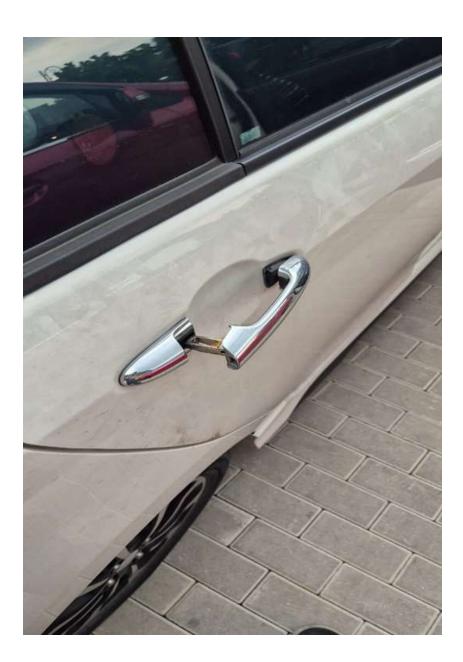
To prevent unwanted incidents in the future, please adhere to the following guidelines:

- i) Always lock the vehicle: Ensure that all doors and windows are securely locked whenever you leave the vehicle, even if it's just for a short period.
- ii) **Conceal valuable items:** Keep all aircraft components, spare parts, and other valuable items out of sight. Use the trunk or cover them to avoid drawing attention.
- iii) **Park in secure locations:** Whenever possible, park in well-lit and secure areas. Avoid leaving the vehicle in isolated or poorly lit spots.
- iv) **Stay vigilant:** Be aware of your surroundings for suspicious looking individuals.
- v) **Minimize the time items are left unattended:** Try to reduce the amount of time that valuable items are left unattended in the vehicle.

Your cooperation in following these guidelines is essential to ensure the safety and security of our equipment and to prevent any disruptions to our operations.

Please refer to the attached photo on **Annex.1** for details of the incident, as a reminder to all.

Thank You.





Annex 1



POLIS DIRAJA MALAYSIA

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(Tandatangan & Cop KPD)