

AMO MEMO

REF NO. : GAM/AMO/23/16.
TO : All AMO Personnel.
FROM : Engineering Manager.
DATE : 10 July 2023.
RE : Approval When Appointed as Relief Staff.

Dear All AMO Personnel,

With immediate effect, kindly take note that any staff that is appointed as relief staff by others is required to approve the appointment.

Without your approval the leave application will not be approved further by original applicant's superior.

Thank you for your attention to this matter. We appreciate your commitment to these responsibilities.

Thank You.

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