

SAFETY MEMO

To : All Employees
Date : 08 December 2020
Reference no : GAM-S/ME/58/DEC20
Subject : Airfield Vehicle Permit and Airfield Driving Permit

1. Recently our company vehicles (*Ford Ranger* Reg no. *VBM 3155*), (*Van Hiace* Reg no. *SB 875 E*) & (*Perodua Aruz* Reg no. *QBE 875*), located at base **Subang**, already pass all the requirement by Malaysia Airport Berhad (**MAB**) Subang, as followed an Airport Standard Directive (*ASD 506*) as per *AVSEC* regulatory requirement and now company vehicle already granted an Airside Vehicle Permit (*AVP*).
2. Currently, Galaxy already have (4) four personnel with Airside Driving Permits (*ADP*). The company vehicle can be drive or operated in Subang Airport restricted airside only by an authorised personnel with the permit.
3. Details of personnel as per listed below:

Bil	Name	Staff No.	Position	Department
1.	FAIZ FAHMI BIN JOHARI	8047	LOGISTIC & PROCUREMENT	ENGINEERING
2.	KAMAL AMZARI BIN MOHAMED AMBIA	8092	SR. TECHNICIAN	ENGINEERING
3.	ADZRAEI HASIFF BN DZULQARNAIN	8065	LAE	ENGINEERING
4.	MUHAMMAD NAZRIN BIN ABD AZIZ	8033	LAE	ENGINEERING

4. In the same regard, seeking all departmental head to disseminate this information to their subordinates and to paste this memo onto your respective notice board.

Thank you.



Mohammad Nizam Jaafar
Safety Manager

C.C – Managing Director/Accountable Manager (MD/AM)
 Chief Technical Operation Officer (CTOO)
 Quality Assurance Manager (QAM)

